

**January 8, 2013**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, January 08, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:  
Donald Peters  
Eugene Henke  
Margaret Whirry

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Duane Prachel, County Superintendent  
Ben Moderow, Alternate  
Richard Satterlee, Ayres Associates  
Toney Daley, Berlin Newspapers

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Agenda**

*Motion/second (Whirry/Henke)* to approve the Agenda. Motion Carried.

**Minutes**

*Motion/second (Henke/Peters)* to approve the Minutes of 12/11/12 with correction to the railroad consortium. Motion Carried.

**Correspondence**

Email from Richard Satterlee, Ayres Associates.

**Public Comments** None

**Appearances**

Richard Satterlee, Ayres Associates explained past work performed from 2006 – 2012 for Green Lake County, and explained the previous Commissioner was comfortable with an on-call engineering firm, and wanted the committee to think about how they would like to handle in the future. By having an on call engineering firm, eliminates their company from any bridge work and other projects.

**Monthly Vouchers**

*Motion/second (Peters/Whirry)* to approve the 2012 vouchers in the amount of \$24,157.27 and 2013 vouchers in the amount of \$905.82. Motion Carried.

**Commissioner's Report**

County crews harnessed trucks and graders; patching roadways; applied anti-ice; safety training; cutting trees and brush; rubber seal CTH V, STH 44; snow removal; winter maintenance.

Anticipated activities include winter maintenance rubber seal; cutting trees and brush; removing snow fence.

Crash data consisted of 24 deer, 2 other/weather, and 6 county damage claims.

**DOT Request for Services**

*Motion/second (Henke/Whirry)* to approve signing the Traffic Maintenance Agreement for Plywood and Aluminum signs. Motion Carried.

**Driveway Variance, CTH E, Joe Formiller**

Brooks explained there was a field entrance dispute between the owner of the property and the field entrance site. Prachel checked the site distance, and it is good. The \$400.00 fee has been received.

*Motion/second (Whirry/Peters)* to approve the driveway variance on for Joe Formiller on CTH E in the Town of Seneca. Motion Carried.

**Financial Reports**

The Committee reviewed the Financial Reports and the Equipment Operation Analysis Report.

**Highway Weight Limits Seminar**

*Motion/second (Peters/Henke)* to approve Brooks, Buss, and Prachel to attend the Highway Weight Limits Seminar on January 28, 2013 at a cost of \$65.00 each. Motion Carried.

**On Call Engineering**

Discussion held to see what our needs may require and to authorize a specified dollar amount at the time of need for any Engineering.

**Use of County Property** None

**Railroad Consortium** None

**Closed Session**

*Motion/Second (Whirry/Henke)* to convene in closed session per ss19.85(1)(c)(f) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; ss19385(1)(f) Medical History, disciplinary data, specific personnel problems. The closed session relates to employee evaluation(s), and medical history. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

**Resume Open Session**

*Motion/Second (Whirry/Peters)* to resume open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

**Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, and Highway Commissioner Position**

*Motion/second (Whirry/Peters)* to approve the evaluation for Robert Dolgner, Laborer, Brett Hermanson, Laborer, Richard Rasmussen, Laborer, and Robert Stellmacher, State Patrolman, and to forward on to their personnel files. Motion Carried.

**Committee Discussion**

Whirry cannot attend the Highway Conference in January. Committee agreed to let Buss or Prachel attend with Brooks if they wanted.

Peters commented that he was appalled that a couple of our own highway committee members did not back up our new Commissioner or our new Corporation Counsel during the Hearing for a Conditional Use Permit for AF Gelhar at last weeks Land Use Planning and Zoning Meeting. Road Agreements have been discussed at our past highway meetings and everyone agreed that agreements need to be in place.

Brooks explained to the committee members she feels the best thing to do is to hire a general laborer. Discussion held.

Future agenda items for action and discussion:

- *Regular meeting date: February 12, 2013 at 4:30 PM*
- *Road Review: August 27, 2012 at 4:00 PM*

**Adjournment**

***Motion/second (Peters/Henke)*** to adjourn 7:00 PM. Motion carried.

Submitted by,

Becky Pence  
Secretary