

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE GREEN LAKE COUNTY GOVERNMENT CENTER - U.W. EXTENSION TRAINING ROOM 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, AUGUST 14, 2012 AT 6:00 P.M.

PRESENT: Dave Richter, Member
Ruth Topham, Member
Nolan Wallenfang, Member
Richard Trochinski, Member
Joe Gonyo, Member
Jack Meyers, Vice Chairman
Bob Malchetske, Member
Cindy Skipchak, Secretary

EXCUSED: Carter Richter, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Dan Sondalle, Corporation Counsel
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Wallenfang) to approve the amended agenda. All ayes. Motion carried.

Budget Hearing: Dissing presented and explained the proposed 2013 Health & Human Services budget for Committee review. (See attached.) Motion/second (Wallenfang/Gonyo) to approve the proposed 2013 DHHS budget. All ayes. Motion carried.

Beuthin updated Committee members regarding the revised proposed 2013 Veteran's Service budget with the inclusion of \$1,000.00 to cover emergency assistance to Veteran's and their families. Beuthin reported that these emergency funds help 8-12 families per year.

Motion/second (Meyers/Topham) to approve the 2013 proposed Veteran's Service budget. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Meyers) made a motion to approve the minutes of the 7/12/12 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Skipchak/Topham) to approve the August Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Skipchak/Topham) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Health Unit In-Service, Kathy Munsey: Kathy Munsey, Health Unit Manager, was introduced to Committee members. Munsey explained to Committee members the monthly report. (See attached.) Munsey reported that the majority of the dental equipment has arrived and appointments are being scheduled for two days a month. Discussion followed.

Munsey reported that the Women's Health Event will be held on October 3, 2012 at the Green Lake Conference Center.

Munsey reviewed the powerpoint presentation on the Green Lake County 2012 Community Needs Health Assessment. Discussion followed.

Committee members thanked Munsey for her presentation.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding the booth that the Veteran's had at the fair providing information/referral. Beuthin reported that several Veterans took information and applied for service-related benefits. Discussion followed.

Advisory Committee Reports: Aging: The meeting was held on July 18, 2012 at Markesan Vista Valley Apartments Mealsite at 10:00 a.m. Trochinski reported regarding the meeting. Trochinski reported that the 2013-2015 Aging Plan is being completed to be submitted later this year with the goals for 2013-2015. Trochinski reported that the Senior Picnic held last Friday. The next meeting will be held on September 19, 2012 at the Berlin Senior Center with the Public Hearing from 9:30 - 10:30 a.m. and the Committee meeting from 10:30 - 11:30 a.m.

Trochinski reported that a ribbon-cutting ceremony for the Berlin Senior Center will be held on August 27, 2012 with an open house from 11:00 a.m. - 7:00 p.m. at the Berlin Senior Center.

Health Advisory Committee: The meeting was held on July 11, 2012.

Skipchak reported regarding the meeting. Skipchak reported regarding concerns with the new immunization ruling that children won't get immunizations if required to go to doctors.

Family Resource Council: The meeting was held on August 13, 2012. Trochinski reported regarding the meeting. (See attached.)

Transportation Coordinating Committee: The next meeting will be held on November 15, 2012.

Advocap/Headstart Report: Gonyo distributed the ADVOCAP 2012 mid-year Annual Plan report for Committee review. Discussion followed.

ADRC Coordinating Committee Report: Meyers reported regarding the August 9, 2012 meeting. The next meeting will be held on October 25, 2012 at 1:00 p.m. at Marquette County.

Quad County Family Resource Network Council Committee: Meyers reported regarding the Committee meeting. Meyers read the mission statement to Committee members to help to understand the functions of the Committee. Discussion followed. The next meeting will be held on October 25, 2012 at 2:30 p.m.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Dissing reported to Committee members that Anna Stindt started as the Adult Protective Services Worker on July 31, 2012 and is doing well in the position.

Children & Families Unit: No discussion.

Clinical Services Unit: Relating to the Extension of One Limited Term Employee (LTE) Jail Recidivism Counselor in the Department of Health & Human Services: Dissing presented and explained the Resolution Relating to the Extension of One Limited Term Employee (LTE) Jail Recidivism Counselor in the Department of Health & Human Services. (See attached.) Dissing explained that the grant had been funding two LTE's and this grant extension is for one LTE for the new grant fund period. Discussion followed. Motion/second (Skipchak/Gonyo) to recommend the Extension of One Limited Term Employee (LTE) Jail Recidivism Counselor in the Department of Health & Human Services. All ayes. Motion carried.

Economic Support Services: Job Center Report: Dissing included the Job Center report for Committee review. (See attached.) Dissing will try to have Al Hesse from the Fox Valley Workforce Development Board come to report at the next meeting.

W-2 Program: Dissing updated Committee members that Forward Services was awarded the W-2 Program contract for this region in 2013. Dissing reported that Forward Services is in the process of hiring a staff person to be here 4 days per week to cover W-2 (Wisconsin Works) program services. Discussion followed.

Fox River Industries: Dissing reported regarding Fox River Industries activities.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: 2011 Audit: Dissing reported that the auditor presented a preliminary audit report for 2011 working on finalizing.

Budget 2012: Dissing reported that the 2012 budget is within budget.

Budget 2013: No discussion.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: Dissing reported that the Gold Street property has been sold.

IT Committee: No report.

Facilities & Security Committee Report: Dissing reported that they are reviewing statutes regarding Committee responsibilities. Discussion followed.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, September 11, 2012 at 6:00 p.m. at the Green Lake County Government Center.**

Dissing reported that the Health & Human Services Personnel Committee needs to hold a meeting to hire the Financial Employment/Social Services Planner. The meeting will be held on Monday, August 27, 2012 at 4:00 p.m. in Room 0903.

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation)(f) (personnel issues including disciplinary issues) & (g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) and 19.85(1)(e):
None.

Adjournment: Motion/second (Wallenfang/Trochinski) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:05 p.m..