

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE HUMAN SERVICES CENTER, 500 LAKE STEEL STREET, GREEN LAKE, WI ON WEDNESDAY, JULY 14, 2010 AT 8:00 A.M.

MEMBERS PRESENT: Dan Priske, Sara Mueller, Jeanne Lyke, Shirley Frost, Jean Kessler, Kathy Munsey, Katherine Vergos

ALSO PRESENT: Leroy Dissing, Linda Van Ness

EXCUSED: Cindy Skipchak

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Munsey called the meeting to order at 8:00 a.m.

Approval of Agenda: Mueller made a motion to approve the agenda. Priske-second. All ayes. Motion carried.

Approval of Minutes: Mueller made a motion to approve the minutes of the April 14, 2010 meeting. Kessler-second. All ayes. Motion carried.

Appearances: Committee members introduced themselves to each other since there are new board members. Priske's son, Bob, is here in attendance from Hawaii.

Quarterly Report on Health Unit Activities: Munsey reported regarding Health Unit April, May and June activities. The Department of Health & Human Services is now in the new building. The open house had approximately 1,700 people in attendance. All attendees were pleased with new building. Any Committee member that has not toured the building can do so after the meeting today. Munsey reported that the Department of Health & Human Services moved into new building June 7th and held their first clinic the next day and WIC on Wednesday. Munsey reported that all went well. The process of unpacking is coming along very well. Munsey reported that the Health Unit is happy they have a lot of space for storage. Munsey reported that the Birth-3 program review was June 29, 2010. The State comes in every 4 yrs for site review. Munsey reported that Renee Peters is the B-3 Coordinator and does very well at her job. The state reported no deficiencies in the program. Munsey reported that there are approximately 10-20 children in the Birth-3 program at any given time. The Health Unit contracts with an occupational therapist, speech therapist and physical therapist to work with the children in the Birth-3 program. Munsey explained new procedures which are being implemented for the Birth-3 program including a big shift in the philosophy on how the therapist works with families. Therapies are done with existing items in the home instead of bringing things like toys to the home then. This allows the children to utilize the items in the home on a daily basis as part of their therapy.

Munsey reported that in the last few months, the Health Unit has worked with all 4 school districts for the Safe Route to School (SRTS) program. SRTS refers to increasing physical activity by walking or biking to school and improving safety for busses, sidewalks, crosswalks etc. This is the first time that the schools were involved. All districts signed up and got parent evaluations and questionnaires on how their child gets to school ie: bike, walk or bus and other feedback from them on such things as safety issues. Schools will now try to get funding to improve safety.

Grant funding allowed the community to have a "bike to school day: which allowed each district to get helmets, water bottles, stickers and more. The Green Lake Greenway Committee delivered these to schools. Several million dollars are available to schools to get safety measures implemented.

Munsey reported that she wrote a grant to the Regional Trauma Advisory Committee (RTAC). The Fox Valley RTAC is the EMS advisory committee that looks for ways to prevent trauma injuries. A \$2,100.00 grant was awarded which was utilized to purchase bike helmets. The Health Unit is working with WIC and summer recreation programs to distribute the helmets in the community. Regular clinics have been

held, blood pressure, cholesterol etc.

Munsey reported that Tracy Soda did a training at the senior center regarding working with the stress of being a caregiver.

Environmental Health Issues/Agent Status Report: Munsey reported that Jason Aho has been hired as the Green Lake County Environmental Specialist. He comes to us from Neenah Health Department. The restaurant inspections are going well. Some complaints from restaurant owners are still being received as we have had in the past. The Health Unit is an educational program to help the restaurant owners meet state statutes. Discussion followed. Munsey explained the process of complaints and the grievance procedure. Munsey explained how the restaurant inspections were changed from the State performing them to the counties. Discussion followed.

Munsey reported regarding lead inspections. The Health Unit is currently working with a family who is not cooperating. The case was turned over to Children & Family Services Unit. Munsey reported that the longer a child is exposed to the lead there is an increase in health issues that the child will develop.

Bioterrorism/Emergency Preparedness: Munsey reported that she attended a long term power outage seminar in Waupaca. The seminar scenario was a 2 week power outage and how to handle the situation. Munsey noted that the Department of Health & Human Services currently has generators for the vaccine refrigerators in our new building. Munsey reported that she is currently planning with Shirley Frost, CHN, to have a tornado drill exercise with mass casualties. This will be held at Patriot Place in Berlin on August 10, 2010. The Boys and girls club will be participating as victims. Shirley Frost updated Committee members on how the drill will work.

Munsey reported that a new radio has been ordered for the Health Unit. The new radio will allow better communication between the police, etc. during storms. Priske reported that the Sheriff's Department is putting up 5 new towers. Munsey reported that she and Deb Washkoviak attended training on homeland security exercise evaluation program and became certified evaluators. Every county should have someone certified to evaluate disaster drills. Three of the public health nurses attended epidemiology advanced training.

Community Health Improvement Plan: Munsey reported that every 5 years health departments have to do a community needs assessment. The Department of Health & Human Services currently have a CHIP (Community Health Improvement Plan) that directs us to work on obesity and lack of physical activity. The Health Unit is doing this by involving small business and trying to improve or develop employee wellness programs. Green Lake County along with the Wellness Committee wrote for a planning grant last year. Sixteen businesses have participated in the program and attended focus groups to provide input on a plan. The planning grant gets followed by the implementation grant. Participating businesses are very enthused about it. We are in the process of writing the grant in the amount of \$15,000.00 which is due July 27, 2010. The goal is to have everyone looking at their own business to make them better. Our planning grant scored the highest of all applicants. We are working with the Wellness Coalition. Hospitals will now need to do a needs assessment every 3 years which will be 2012 for CHN. The last assessment was done in 2007. The Health Unit will work together with the hospitals to complete the needs assessment.

New Building: A tour of the new building was completed. The committee was very impressed with the new facility.

Tobacco Consortia Update: Munsey reported that the smoke free workplace ban went into effect on July 5, 2010. Discussion followed.

We are with Fond Du Lac consortium. We were given \$3000.00 to do the WI Wins program. This was done weeks ago in Green Lake County with 4 places that sold cigarettes to minors. Discussion held. The police chief said

that the violations are now going to municipal court so it's possible fines might be the same for all. Munsey reported that you can fine the owner and the clerk that sold it. If the owner shows documentation that the clerk was trained to check ID, then they may only fine the clerk. Discussion followed.

Committee Discussion: Munsey gave everyone a NALBOH (National Association of Local Boards Of Health) magazine with additional information . Munsey reported that the newsletter is distributed quarterly.

Munsey explained the responsibilities of board members.

Future Meeting Date: The next Health Advisory Committee meeting will be held on October 13, 2010 at 8:00 a.m. at the Department of Health & Human Services, 571 County Road A.

Future Agenda Items After Action and Discussion: None.

Adjournment: Priske made a motion to adjourn the meeting. Kessler-second. All ayes. Motion carried.

The meeting adjourned at 8 45 a.m.