

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, DECEMBER 14, 2010 AT 6:00 P.M.

PRESENT: Dan Priske, Chairman  
Jack Meyers, Vice Chairman  
Nolan Wallenfang, Member  
Richard Trochinski, Member  
David Richter, Member  
Bob Malchetske, Member

EXCUSED: Joe Gonyo, Member  
Ruth Topham, Member  
Cindy Skipchak, Secretary

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
John Selsing, Corporation Counsel  
Karen Davis, Administrative Assistant  
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Priske. After discussion, Wallenfang made a motion to approve the agenda. Richter-second. All ayes. Motion carried.

Action on Minutes: After discussion, Richter made a motion to approve the minutes of the 11/16/10 Health & Human Services Board. Meyers-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Malchetske made a motion to approve the November Health & Human Services and Veteran's Services vouchers. Meyers-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: EIC 25 x 25: Van Ness and Priske reported on the EIC 25 x 25 meeting. Discussion followed.

Veteran's Service Office Report: Revised Veteran's Service Office Transportation Policy: Beuthin presented/explained the revised Veteran's Service office Transportation Policy. (See attached.) Motion/second (Trochinski/Meyers) made motion approve the revised Veteran's Service Office Transportation Policy. All ayes. Motion carried.

Beuthin has reported that the VA has approved three more agent orange presumptive service-connected disabilities: Ischemic Heart Disease (Coronary Artery Disease), Hairy Cell Leukemia and Parkinson's Disease.

Beuthin reported that his office was successful in processing claims with two claims of over \$133,000 and \$53,000 with 100% disability.

Advisory Committee Reports: Aging: Meyers reported on the meeting held November 17, 2010 at the Princeton Senior Center. Meyers reported that there were extra 3D - prevention/health-based allocations available and Green Lake County will be submitting requests for such things as pill boxes/pill cutters; materials for prevention fall classes, WII game system, etc.

Meyers reported regarding the formation of the Nutrition Advisory Council as required by the state. Discussion followed.

Meyers reported regarding the revised Draft by-laws for the Commission on Aging Advisory Committee.

Health Advisory Committee: The next Health Advisory Committee meeting will be held January 12, 2011.

Family Resource Council: The meeting was held December 13, 2010.

Transportation Coordinating Committee: Trochinski reported regarding the meeting held on November 18, 2010 at Fox River Industries including concerns regarding the high maintenance costs for the vehicles at Fox River Industries which is done by the Highway Department.

The next meeting will be held on March 17, 2011.

W-2 Committee Report: No meeting scheduled.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be held on December 17, 2010 at Marquette County.

Unit Reports: Administrative: The Angel Tree program has started with the giveaway scheduled for Dec. 21, 2010 at the Caestecker Library. Karen Davis and staff were commended for their hard work on this project.

Aging/Long Term Care: Long-Term Care Reform - Update: No update.

Food Pantry: It was reported that the freezer will be moved on Friday, December 17, 2010 with the Food Pantry paying for any costs incurred.

Children & Families Unit: Dissing reported that the Health & Human Services Personnel Committee held a meeting December 13, 2010 and offered the position to Kristin Kohls. Motion/second (Wallenfang/Trochinski) to hire Kristin Kohls for the position of Children & Family Services Case Manager. All ayes. Motion carried.

Clinical Services Unit: No discussion.

Economic Support Services: Indigent Burial Policy (Draft): Van Ness distributed the revised Indigent Burial Policy, (indigent burials and Medical Assistance burials) for Committee review. (See attached.) Discussion followed. Motion/second (Malchetske/Trochinski) to amend the Indigent Burial Policy to pay \$1,500 per burial. All ayes. Motion carried.

Van Ness reported that she will be getting in contact with Darlene Strey, Green Lake County Coroner, regarding the procedure.

Fox River Industries: No discussion.

Health: Current Health Abatements: None.

Van Ness clarified a circumstance related to an Environmental Health issue discussed at the November Department of Health & Human Services meeting.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2010: No report.

Van Ness reported the goals of the Ad Hoc Committee:

- Meet with Department heads to review departmental operations
- Review County mandates and established programs
- Review departmental staffing for possible consolidation
- Review funding sources and investigate revenue opportunities
- Determine appropriate levy reduction

The Department of Health & Human Services has tentatively been scheduled to meet with the Ad Hoc Committee on February 28, 2011.

Budget 2011: Van Ness reported that the 2011 budget was approved. Van Ness reported that \$30,000 was cut from services in the Department of Health & Human Services budget.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: No report.

IT Committee: No report.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, January 11, 2011 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Adjournment: Motion/Second (Richter/Wallenfang) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 7:10 p.m.