



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski
Highway Commissioner

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GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES

Monday, August 13, 2007
9:00 A.M.

Meeting called to order by Chairman Helmer at 9:00 A.M.

Members present: Orrin Helmer, Orville Biesenthal, and Bob Krause.

Member Absent: Carol Myers, Dennis Galatowitsch.

Non-member present: Robert Podgorski Highway Commissioner; Michelle Burk, Cost Account Clerk; Charles Swartz & Bob Pribnow, Berlin Conservation Club; John Selsing, Corporation Council; Neal Krause; Terry Scharschmidt, Ballweg Implement; Christina Miller, U.S. Petroleum Equipment; Ron Schreiber, Walt's Petroleum Service; Archie Serwe, Serwe Implement, Quirin Klink, MSA Professional Services; Gary Ruchti & Mike Exferd, Mead & Hunt, Inc. ; Judy Wilson, Philip Roberts, & Kris Olson, OMNI & Associates.

Certification of the open meeting law: The open meeting law was met by publication in the official county newspaper.

Approval of agenda: Motion/Second (Biesenthal/ Krause) to approve the agenda. (3 Ayes, 2 Absent) Motion carried.

Parks Business:

Approve Vouchers: Motion/Second (Krause/Biesenthal) to approve August 13, 2007 vouchers for payment in the amount of \$4,104.53. (3 Ayes/ 2 Absent) Motion carried.

Parks Public Comment: Joy Waterbury questioned why there were no buoys at Spring Lake in regards to the recent drowning. The Judicial Law Enforcement Committee had mentioned that they would request buoys be placed at Spring Lake in the swimming area.

Parks Appearances: None.

Berlin Trail: Todd Hartman is willing to donate some new signs to make the signs consistent at both entrances of the trail. The Committee requested that the Commissioner look over the ordinance to make sure the signs are still correct.

Sunset Park: There was no new information to present on the boat launch grant.

Lake Maria: The water level is being lowered by the DNR.

Boat Launch fees: Collected to date, \$3,687.03.

Garbage Less Parks: No action was taken.

Committee discussion: None.

The meeting was turned back to Highway business.

Approval of minutes: Motion/Second (Biesenthal/ Krause) to approve the minutes with one correction for July 9, 2007. (3 Ayes/ 2 Absent) Motion carried.

Correspondence: Badger Mining would like to have an 8 foot diameter culvert installed under CTH JJ & a concrete cross over pad. They will bear the entire cost. Bruce & Sharon Gebhardt have requested the soil in front of the land to be placed in an agreeable spot during reconstruction. John Selsing, Corporation Council, responded in writing that the County will handle the soil in front of the Gebhardt's residence in the same manner that everyone else is treated. Walter Walker sent a letter stating that there are too many signs on the CTH B, Belle Fountain Bridge. Kunkel Engineering sent a letter regarding the sewer in the fairgrounds.

Public Comment: None

Appearances: Neal Krause talked to the Committee in regards to the driveway variance he has requested on CTH E.

Driveway Variance for Mary & Neal Krause: Motion/Second (Krause/ Biesenthal) to approve the requested driveway on CTH E where it was presented. (3 Ayes/ 2 Absent) Motion carried.

Signing of vouchers: Motion/Second (Biesenthal/ Krause) to approve August 13, 2007 vouchers for payment in the amount of \$434,069.45 (\$432,069.45 County, \$1,189.49 State, \$402.00 others.) (3 Ayes/ 2 Absent) Motion carried.

Commissioner Report: Crews have finished the work on CTH B reconstruction & will be moving to CTH PP to begin reconstruction. On CTH B, west of STH 73, the crews did some patch using the paver, and also for the Town of Marquette.

On CTH N the crews did some shouldering for the detour route. The equipment was moved out of shop I for the fair. The equipment was moved back to shop I after the fair was over.

Emergency Speed Zone on CTH X: The Committee discussed the concerns in regards to the detour on CTH X. Motion/Second (Krause/ Biesenthal) to have the County Highway Department place a temporary speed zone, making the speed limit 45 from STH 73 westerly to STH 44, in the town of Manchester & the Town of Kingston. The emergency speed zone will be effective as soon as the speed limit signs are placed. (3 Ayes/ 2 Absent) Motion carried.

Brooklyn Town Hall Driveway: The Highway Committee felt that at this time they do not need a turn lane. The Highway Committee had requested that if the new Court House is built at that point they would need a turn lane & at that point the Town of Brooklyn would pay for their portion & the County would pay for their portion.

Opens Bids for skid steer:

Mid-State Equipment: \$64,655.02

Serwe Implement: \$55,450.00

Ballweg Implement: \$57,876.00

Motion/ Second (Biesenthal/ Krause) to accept the lowest bid and send to Property & Insurance Committee, from Serwe Implement in the amount of \$55,450.00, as long as the bid meets specifications. If Serwe does not meet specifications the highway committee recommends accepting the second lowest bid from Ballweg Implement in the amount of \$57,876.00. The commissioner will check to make sure that all bids meet specifications and are advantageous to Green Lake County. (3 Ayes/ 2 Absent) Motion carried.

Open Bids for Fuel Tanks:

U.S. Petroleum Equipment: Green Lake Shop, \$47,625.00; Manchester Shop, \$86,836.00; Grand Total, \$134,461.00.

Walt's Petroleum: Green Lake Shop, \$56,061.63; Manchester Shop, \$96,466.19; Grand Total, \$152,527.82.

Motion/Second (Krause/ Biesenthal) to accept the lowest bid and send to the Count Board, from U.S. Petroleum in the amount of \$134,461.00 if the bid meets all County specifications. If the bid does not meet specifications they recommend accepting the bid from Walt's Petroleum. The commissioner will check to make sure that all bids meet specifications and are advantageous to Green Lake County. (3 Ayes/ 2 Absent) Motion carried.

Larger Fuel Tanks at Shop I & Shop II: Larger fuel tanks were bid today. There will be gasoline & diesel tanks placed at shop II.

CTH JJ in regards to Badger Mining: Badger Mining has requested a culvert be placed under CTH JJ and a concrete cross over pad at their expense. The Committee agreed to have Ayres & Associates look at the construction of the culvert & concrete pad that will be built for the future.

Bridge Consultant Presentations starting at 11:00 A.M. for CTH A Bridge:

- A. MSA Professional Services, Inc.
- B. Mead & Hunt, Inc.
- C. OMNI Associates

The Committee listened to presentations from these three companies regarding the Bridge on CTH A. After the presentations there was a Motion/Second (Krause/ Biesenthal) to recommend to Jason Schaefer that OMNI & Associates is their first choice. (3 Ayes/ 2 Absent) Motion carried.

CHEMS Annual Training in Wausau, WI on October 18 & 19, 2007: Motion/ Second (Biesenthal/ Krause) to allow one office personnel to attend the annual training in Wausau, WI on October 18 & 19 according to County Policy. (3 Ayes/ 2 Absent) Motion carried.

Turn Arrow on CTH A: The Commissioner has the authority to put up lane usage signs on CTH A & Commercial intersection.

Highway Budget review: The Highway Committee reviewed the preliminary Parks & Highway budgets. Motion/ Second (Krause/ Biesenthal) to recommend the preliminary budget, when the questions are answered in regards to Highway administration payroll & Parks payroll to Finance Committee. (3 Ayes/ 2 Absent) Motion carried.

Extending 10 hour work days thru September: Motion/ Second (Biesenthal/ Krause) to recommend to Personal Committee to continue the 10 hour work days from 6:00 A.M. till 4:30 P.M. till the end of September. (3 Ayes/ 2 Absent) Motion carried.

Review crash data and locations: 24 reports received, 11 other, 1 weather, 12 deer versus car.

Review Fund Balance and Equipment Analysis Reports: The committee reviewed these two reports.

DOT Request for services: None.

Move into closed session under State Statute (19.85) (1) (c) and (f) for personnel matters including evaluations and AFSCME Grievance: Motion/Second (Biesenthal/ Krause) to go into closed session. (3 Ayes/ 2 Absent) Motion carried. Roll call vote taken. (3 Ayes/ 2 Absent) Motion carried.

Move back into open session to disclose findings of closed session: Motion/Second (Biesenthal/ Krause) to return to open session. (3 Ayes/ 2 Absent) Roll call vote taken. Motion carried. Motion/ Second (Krause/ Biesenthal) to approve evaluations for Mashuda and Jenkins and send to their personnel file. (3 Ayes/ 2 Absent) Motion carried.

Field Road Review: None.

Committee Discussion:

Future Meeting Date: Monday, September 10, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Biesenthal/ Krause) to adjourn at 12:30 A.M. (3 Ayes/ 2 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski
Green Lake County Highway Commissioner