

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, FEBRUARY 12, 2008 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Dan Priske, Member
Gus Mueller, Member
Joe Gonyo, Member
Bob Malchetske, Member
Nolan Wallenfang, Member

EXCUSED: Ruth Topham, Member
Joanne Guden, Member
Cindy Skipchak, Secretary
Linda Van Ness, Director

OTHERS PRESENT: LeRoy Dissing, Deputy Director
Karen Davis, Administrative Asst.
Orrin Helmer, County Board Chairman
John Selsing, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the amended agenda to include . Mueller-second. All ayes. Motion carried.

Action on Minutes: After discussion, Helmer made a motion to approve the minutes of the 1/8/08 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the February Health & Human Services and Veteran's Services vouchers. Mueller-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: 2007 Annual Report: Committee members reviewed the 2007 Annual Report. Discussion followed.

2008 Training Plan: Committee members reviewed the 2008 Training Plan. After discussion, Wallenfang made a motion to approve the 2008 Training Plan. Mueller-second. All ayes. Motion carried.

Veteran's Service Office Report: Beuthin reported that transportation grant was received in the amount of \$1,750.00. Beuthin also reported that the CVSO office grant was submitted in the amount of \$8,500.00.

Beuthin reported as of February 1st the VA mileage reimbursement will change from 11¢ to 28.5¢ per mile. Beuthin also reported to Committee members regarding the fee being charged to Veterans for transporting. He is in process of revising and will present the recommended changes to the Transportation Policy for VA Medical Appointments to Transportation Committee in March and the Department of Health & Human Services at the April 8, 2008 meeting. Discussion followed.

Beuthin presented the 2007 Annual Report to Committee members. (See attached.)

After discussion, Mueller made a motion to approve Veteran's Service Report. Helmer-second. All ayes. Motion carried.

Closed Session per WI Statute 9.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Priske made a motion to move to closed session. Mueller-second. Roll call vote. Priske-aye; Mueller-aye; Wallenfang-aye; Gonyo-aye; Malchetske-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Malchetske made a motion to adjourn closed session and return to open session. Wallenfang-second. Roll call vote. All ayes. Motion carried.

After discussion, Gonyo made a motion to approve the annual evaluation for Nancy Mirr, Supported Employment Coordinator. Malchetske-second. All ayes. Motion carried.

After discussion, Gonyo made a motion to approve the annual evaluation for Chris Krings, Program Aide. Malchetske-second. All ayes. Motion carried.

After discussion, Gonyo made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Katherine Honl, Receptionist, and pass her to permanent status. Malchetske-second. All ayes. Motion carried.

After discussion, Malchetske made a motion to recommend to County Personnel approval of up to one month unpaid leave of absence for Lisa Thull, Social Worker II. Mueller-second.

After discussion, Wallenfang made a motion to recommend to County Personnel approval of the flexible schedule for Jessie Cody, Social Worker II, starting at the end of May, 2008 for up to one year. Mueller-second. Roll call vote. Wallenfang-nay; Mueller-nay; Dallman-nay; Gonyo-nay; Priske-nay; Malchetske-nay. Motion denied.

Advisory Committee Reports: Aging: The meeting was held on January 9, 2008 at the Health & Human Services Center. See attached minutes. The next meeting will be held on March 12, 2008 at the Princeton Senior Center.

Long Term Support: The next meeting will be held on February 20, 2008.

Health Advisory Committee: The meeting was held on January 9, 2008. Dallman reported regarding the Health Advisory Committee meeting. Dissing reported that the County received a \$12,000.00 grant to continue the Employee Wellness program.

The next meeting will be held on April 9, 2008.

Family Resource Council: The meeting was held on February 4, 2008. Dallman reported regarding the Family Resource Council meeting.

Dissing reported regarding the 2008 Family Support Plan. Discussion followed.

Dallman reported that the Birth-Three program is currently serving 14 children.

The next meeting will be held April 7, 2008.

Transportation Coordinating Committee: The meeting was held on January 17, 2008. See attached minutes.

The next meeting will be held on March 20, 2008.

W-2 Committee Report: The W-2 Steering Committee meeting was held on January 14, 2008. Dissing reported that the agency will continue to do the W-2 program and will report to Committee members regarding the status.

The next meeting will be held on July 14, 2008.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The ADRC Committee meeting was held January 10, 2008 at Green Lake. See attached. Dallman reported regarding the ADRC meeting.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long-Term Care Reform - Update: No report.

Long Term Care/Space: Care Wisconsin and Community Living Alliance (CLA) are interested in renting space from the County and were referred to the County Clerk to discuss a lease.

Children & Families Unit: Dissing reported regarding the letter he sent to Big Brothers of Dane County. Dissing reported that he moved \$15,909.00 to the Green Lake County HS Donation account. Dissing will present a policy in the near future regarding expending the funds.

Clinical Services Unit: Out-of State Training Request: Dissing read a request from Linda Richards to attend an out-of-state training April 11, 2008 in Chicago, IL with Dr. Collin Ross for training on the "Trauma Model". Ms. Richards agrees to pay all lodging and meals. The Department will pay: \$160.00 toward the registration fee and \$210.59 for mileage costs. Discussion followed. After discussion, Priske made a motion to recommend to County Board approval for Linda Richards to attend an out-of-state training in Chicago, IL with Ms. Richards paying all lodging and meals. The Department will pay: \$160.00 toward the registration fee and \$210.59 for mileage costs. Wallenfang-second. All ayes. Motion carried.

Economic Support Services: No report.

Fox River Industries: Dissing reported regarding the workload at Fox River Industries.

Dissing reported that Schuh, Fox River Industries Unit Manager, has been negotiating with Menards regarding contracting with Fox River Industries for squirrel corn. Discussion followed.

Health: Current Health Abatements: No report.

Public Health Inspections: Selsing reported a recent case that was handled through his office.

Policies/Procedures Update: No report.

Purchases: Dissing presented bids for an automatic diesel truck 2003 which has low miles from Packer City International, Appleton, WI. The price is \$31,500 and they will give \$2,000 for their current truck as a trade-in. They will be bringing to the truck Fox River Industries and the Highway Department will inspect it before an offer is made. After discussion, Malchetske made a motion to recommend to the Green Lake County Property & Insurance Committee purchase of the 2003 diesel truck at a cost of \$31,500.00 from Packer City International, Appleton, WI. Wallenfang-second. All ayes. Motion carried.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2007: Dissing reported that end-of-year revenues exceeded expenses by approximately \$250,000 for the 2007 budget. A final report will be given once everything is reconciled.

Budget 2008: No discussion.

Committee Discussion: Administrative Committee Report: Helmer reported that there has been no meeting. The next meeting will be held March 11, 2008.

Finance: No report.

Personnel: Dallman reported regarding the County Personnel Committee meeting. Discussion followed.

Vacant Position(s) Review: None.

Property & Insurance: Helmer updated Committee members that 4,000 feet was cut out of the Health & Human Services space leaves about 20,000 feet for the proposed building. Discussion followed.

IT Committee: The meeting was held January 14, 2008.

Facilities & Security Committee Report: Dissing reported that the meeting was held in February 12, 2008. Dissing reported regarding an Advanced Law Enforcement Readiness Training that will be held in the near future.

Dissing reported regarding an Ordinance that will be presented from Judicial Law Enforcement regarding weapons not allowed by the general public in the Courthouse or Human Services buildings.

Discussion followed regarding after hours entry in buildings.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, March 11, 2008 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:25 p.m. on a motion by Malchetske. Helmer-second. All ayes. Motion carried.