

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE HUMAN SERVICES CENTER, 500 LAKE STEEL STREET, GREEN LAKE, WI ON WEDNESDAY, APRIL 11, 2012 AT 8:00 A.M.

MEMBERS PRESENT: Sara Mueller, Kathy Munsey, Jean Kessler, Cindy Skipchak, Dan Priske

ALSO PRESENT: Karen Davis

EXCUSED: Jeanne Lyke, Katherine Vergos, Kelly Schmude

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Skipchak the meeting to order at 8:02 a.m.

Approval of Agenda: Motion/Second (Priske/Mueller) made a motion to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Motion/second (Priske/Mueller) made a motion to approve the minutes of the January 11, 2012 meeting. All ayes. Motion carried.

Appearances: Munsey introduced Ben Weiler, Environmental Health Specialist. Munsey updated Committee members that Mary Robl transferred to Waushara County as the Environmental Health Specialist. Weiler explained his educational/internship experiences to help in the Environmental Health program.

Quarterly Report on Health Unit Activities: Munsey updated Committee members that Renee Peters is the Family Support Coordinator in addition to her Birth to Three functions. Munsey explained what the Family Support program is and eligibility requirements in order to receive services. The Family Support program has funding available for assistive devices and respite for those eligible individuals.

Munsey updated Committee members regarding the status of the Dental Program grant. Munsey explained that the goal is to have services present at the WIC clinics and Headstart. The grant would be used to purchase portable equipment to implement this program. Discussion followed.

Munsey updated Committee members regarding the Maternal Child Health Program. Munsey reported that meetings have been held with the Family Resource Council to help get resource information to providers to make them aware of all services available throughout Green Lake County. An example is the new Dads program and the intensive in-home therapy grant that GL County received with several other counties.

Munsey reported that the Wellness Coalition has been working with schools to get wellness policies in place, healthy choices in vending machines, and healthy lunch programs.

Munsey reported that annual meetings are held with the Women's Health & Resource Center to ensure that referrals can be made, etc. Discussion followed.

Environmental consortium staff did food safety classes for the non-profits to go through class and get certificate so food booths are in compliance for special events such as harvestfest. Seventy-eight individuals were in attendance.

Munsey reported that she attended the Governor's conference on safety and preparedness. Speakers included examples of disaster experiences and how things were handled.

Munsey reported that staff has been attending the Kindergarten Round-ups/Child Development Days.

Munsey reported that the Emergency Operation Center held two-day training with State trainers on how to handle disasters.

Munsey reported that a Hazardous Vulnerability Assessment needs to be done annually for the grant funding for preparedness. This year a regional report was completed. Munsey explained the different areas and the statistics. Discussion followed.

Environmental Health Issues/Agent Status Report: Munsey reported to Committee members that there is one instance of a dirty house and the abatement letter has been sent. Committee members will be updated.

Munsey reported that there is an appeal process for any type of letter/complaint has been issued. Munsey explained the types of appeals that the Committee might need to review. In such instances, there is a timeline of 10 days to review the appeal. Discussion followed.

Bioterrorism/Emergency Preparedness: Emergency Operations Center: Munsey reported regarding a two-day Emergency Preparedness training held. Munsey reported that Podoll wants key people trained in case of an emergency so that the lead emergency staff can remain in the Emergency Operations Center. The other team members will be out in the community.

Munsey explained the difference between special needs/functional needs. Munsey reported that there is new terminology for those people previously designated as special needs. Now they will be labeled "functional needs" if they are unable to function during disaster. Munsey and staff met with Care WI to address these issues. Munsey will also be meeting with Berlin Home Care staff.

Munsey reported that staff from Green Lake County observed a tabletop drill in Fond du Lac County.

Mortuary Plan: Munsey reported that Green Lake County does not presently have a mortuary plan in place. Skipchak and Munsey explained examples showing why a plan is needed. Munsey will meet with Skipchak and Gary Podoll to develop a mortuary plan in case of a mass-disaster. This will be presented to Darlene Strey, Coroner for review.

Wellness Coalition Activities: Munsey stated that the majority of wellness activities are being done with schools as described earlier.

Community Needs Assessment: Munsey reported that staff is working on the needs assessment which is due in 2012. Munsey reported that Jeff Steele, Summer Intern, will be helping with this, as well as a fall intern student.

Munsey distributed and explained the 2012 County Health Rankings for Committee review.

Committee Discussion: Committee members acknowledged/thanked Dan Priske for his years of service and contributions for Green Lake County and Health & Human Services.

Future Meeting Date: The next Health Advisory Committee meeting will be held on July 11, 2012 at 8:00 a.m. at the Human Services Center.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update, bioterrorism consortium, mortuary plan.

Adjournment: Motion/second (Priske/Skipchak) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 9:10 a.m.