

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, JANUARY 11, 2011 AT 6:30 P.M.

PRESENT: Dan Priske, Chairman
Jack Meyers, Vice Chairman
Nolan Wallenfang, Member
Richard Trochinski, Member
David Richter, Member
Bob Malchetske, Member
Joe Gonyo, Member
Cindy Skipchak, Secretary

EXCUSED: Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant
Tom Traxler, County Board Member

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:30 p.m. by Priske. After discussion, Wallenfang made a motion to approve the agenda. Meyers-second. All ayes. Motion carried.

Action on Minutes: After discussion, Richter made a motion to approve the minutes of the 12/14/10 Health & Human Services Board. Malchetske-second. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Malchetske/Meyers) to approve the December Health & Human Services and Veteran's Services vouchers. Meyers-second. All ayes. Motion carried. Van Ness reported that there will be another batch of 2010 vouchers to be paid out in January 2011.

Appearances: Public Comment (3 minutes): None.

Correspondence: Van Ness distributed a thank you from a recipient of the Angel Tree program. (See attached.)

Van Ness read a thank you from Cindy Skipchak. Skipchak thanked Committee members for their concern.

Veteran's Service Office Report: No report.

Advisory Committee Reports: Aging: The meeting will be held the week of January 24, 2011.

Health Advisory Committee: The Health Advisory Committee meeting will be held January 12, 2011.

Family Resource Council: The next meeting will be held February 7, 2011

Transportation Coordinating Committee: The next meeting will be held on March 17, 2011 at Fox River Industries.

W-2 Committee Report: No meeting scheduled. Van Ness reported that the W-2 program recently received a contract continuation past the expiration date of December 2010. The contract will be extended into 2011. Green Lake will continue contracting for W-2 services only if there involves no tax levy.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting is scheduled for January 13, 2011. Committee members will be informed if there is a January meeting or not. The February meeting will be held February 10, 2011 at Waushara County.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness updated Committee members regarding State Family Care issues.

Food Pantry: Van Ness reported that the freezer has been moved and the expense will be covered with Food Pantry donation funds.

Children & Families Unit: Dissing reported that the Children's Trust Fund Grant is due February 1, 2011. This is a 4-county effort: Green Lake, Waushara, Marquette and Adams County. If successful, the 4-county consortium will receive \$150,000/year for five years. Dissing reported that this would include the expansion of the Community Response program to Waushara and Adams Counties.

Clinical Services Unit: Van Ness reported regarding the increased inpatient costs.

Van Ness reported regarding the service/therapy dog "Lenny". Van Ness reported regarding the positive comments from clients and cited situations.

Economic Support Services: Indigent Burial Policy (Draft): Van Ness distributed the revised Indigent Burial Policy for Committee review. (See attached.) Motion/second(Richter/Meyers) to approve the revised Indigent Burial Policy. All ayes. Motion carried.

Van Ness reported that she will be getting in contact with Darlene Strey, Green Lake County Coroner, regarding the procedure/assignment.

Skipchak explained the difference between an "indigent" burial and a "Medical Assistance" burial. Discussion followed.

Dissing reported that the Health & Human Services Personnel Committee recently interviewed for the position of Economic Support Unit Manager. Dissing reported that the position was offered to Shelby Jensen and she will start January 27, 2011. Motion/second (Wallenfang/Skipchak) to hire Shelby Jensen for the Economic Support Unit Manager position. All ayes. Motion carried.

Dissing read a request for Shelby Jensen for an additional 5 vacation days in her first year of employment. Motion/second (Malchetske/Gonyo) to recommend to the County Personnel Committee to grant Shelby Jensen 5 vacation days in her first year of employment. All ayes. Motion carried.

Fox River Industries: Van Ness reported that Fox River Industries is preparing for their annual audit. Schuh, Fox River Industries Unit Manager, was able to get a reduction of the cost of the audit by \$1,000.00.

Van Ness reported that Fox River Industries was successful in increasing the contract reimbursement from Menards for their purchase of squirrel corn.

Health: Current Health Abatements: None.

Van Ness reported that there are approximately 400 doses left of the flu vaccine. Van Ness discussed concerns regarding other facilities offering the vaccine and the loss of revenue. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2010: No report.

Budget 2011: Van Ness reported that the 2011 budget was okay thus far.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Van Ness reported that per the auditor's request, the donation account has been changed and put in carryover accounts to make tracking easier.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: No report.

IT Committee: No report.

Facilities & Security Committee Report: The next meeting will be held February 1, 2011.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, February 8, 2011 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Adjournment: Motion/Second (Wallenfang/Skipchak) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 7:15 p.m.