

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, APRIL 11, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman  
Nolan Wallenfang, Member  
Joe Gonyo, Member  
Cindy Skipchak, Secretary  
Dan Priske, Member  
Gus Mueller, Member  
Bob Malchetske, Member

EXCUSED: Ruth Topham, Member  
James Disterhaft, Member

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
Dan Sondalle, Corporation Council  
Orrin Helmer, County Board Chair  
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the amended agenda as mailed. Mueller-second. All ayes. Motion carried.

Action on Minutes: After discussion, Wallenfang made a motion to approve the minutes of the 3/14/06 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the March 2006 Health & Human Services and Veteran's Services vouchers. Mueller-second. All aye Motion carried.

Appearances: None.

Correspondence: Committee Appointments - Recommendations: Van Ness distributed the appointment/re-appointment recommendations for approval and to be sent to the County Board. Mueller made a motion to recommend to County Board approval of the recommended Committee appointments. Skipchak-second. All ayes. Motion carried.

Property & Insurance: Van Ness reviewed the letter she submitted to the Property & Insurance Committee thanking them for the increased Maintenance coverage at the Human Services building and hoping that this will continue on an ongoing basis.

Van Ness read a letter from Shirley Hayes, Production Aide, indicating that she will be retiring effective May 5, 2006 after 30 years of employment with Green Lake County. Ms. Hayes was thanked for her many years of service.

Van Ness distributed the brochure to Committee members for the WCHSA Spring Conference to be held on May 17, 18, 19, 2006 in Madison. Any Committee member interested in attending any part of the Conference should contact the agency.

Veteran's Service Office Report: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Wallenfang made a motion to move to closed session. Wallenfang-second. Roll call vote. Wallenfang-aye; Priske-aye; Gonyo-aye; Mueller-aye; Malchetske-aye; Skipchak-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Wallenfang made a motion to adjourn closed session and return to open session. Malchetske-second. Roll call vote. All ayes. Motion carried.

After discussion, Wallenfang made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Jennifer Stanek, Juvenile Court Dispositional Social Worker, and pass her to permanent status. Mueller-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held on Wednesday, April 12, 2006 at the Markesan Vista Valley Apartments Mealsite.

Long Term Support: The next meeting will be held Wednesday, April 26, 2006.

Health Advisory Committee: The next meeting will be held on April 12, 2006 at 8:00 a.m.

Family Resource Council: The meeting was held on Monday, April 3, 2006. Dallman reported that the 2006 Family Support Plan was approved. Dallman also reported that additional counties have started CST programs.

Dallman reported that the Birth-Three referrals has increased from 32 in 2005 to 16 referrals already received in 2006.

Discussion followed.

Transportation Coordinating Committee: The meeting was cancelled.

W-2 Committee Report: The W-2 Steering Committee meeting was held on April 10, 2006. Mueller reported regarding the W-2 meeting.

Advocap/Headstart Report: No report.

Unit Reports: Administrative: Van Ness reported that the County including Health & Human Services is in the process of getting the new phone system.

Aging/Long Term Care: Nursing Home Relocation - Update: Van Ness reported that 200 people have been relocated statewide since the program started in 2005. Green Lake County has had 2 re-locations. Discussion followed.

Resolution Creating Aging & Disability Resource Center Coordinator for Tri-County Consortium: Van Ness presented the Resolution Creating the Aging & Disability Resource Center Coordinator for Tri-County Consortium. After discussion, Gonyo made a motion to recommend to the Green Lake County Personnel Committee approval of the Resolution Creating the Aging & Disability Resource Center Coordinator for the Tri-County Consortium. Skipchak-second. All ayes. Motion carried.

Dissing reported that at the last Health & Human Services Personnel Committee meeting Karen Berube was hired for the CLTS/CCS Care Manager LTE position and will begin employment Monday, April 24, 2006.

Children & Families Unit: Dissing reported that the applicants are being screened for the Juvenile Court Dispositional Worker. Committee members will be contacted for a Health & Human Services Personnel meeting.

CST Update: None.

Big Brothers/Big Sisters: Dissing reported that the Dane Big Brothers/Big Sisters will no longer going to have a satellite presence in Green Lake, Marquette and Columbia Counties. Judge Wright of Marquette County, contacted Big Brothers/Big Sisters of Central Wisconsin based out of Stevens Point to discuss the possibility of them serving Green Lake County. It is anticipated that they will serve the three counties. Committee members will be updated.

The Big Brothers/Big Sisters bike ride will be held August 12, 2006 in Green Lake County.

Dissing reported that presently the fund raising funds are at the Green Lake Bank in a joint account. Discussion followed regarding what will be done with the funds.

Social Worker II Advancement: Van Ness reported that Lisa Thull, Social Worker I, has been with agency for 2 years and has applied for Social Worker II status. Van Ness has reviewed and approved this.

Wraparound Proposal: Children's Service System: Van Ness reported to Committee members that Health & Human Services is looking at coordination of services that are provided to children and families served by the Department of Health & Human Services. Staff are reviewing the possibility of creating a position to provide in-home services vs. contracting. Committee members will be updated with a proposal.

Clinical Services Unit: Dissing reported to Committee members that the Department of Health & Human Services Personnel Committee recommended hiring Mari Krueger for the Clinical Services Therapist. Dissing updated Committee members regarding her request to start at the two-year step. Discussion followed. After discussion, Wallenfang made a motion to recommend to the Green Lake County Personnel Committee to hire Mari Krueger at the 3<sup>rd</sup> step as Clinical Therapist with the next pay increase in 6 years. Mueller-second. All ayes. Motion carried.

Economic Support Services: WINR (Winnebago Interfaith Needs Response, Inc.): No discussion.

Fox River Industries: Activity Schedule: Van Ness reviewed the summer activity schedule for the Fox River Industries clients. Discussion followed.

Van Ness reported regarding that the Fox River Industries Manager is looking for more contracts for the workshop.

Van Ness reported that Jim Wolf/Berlin Journal is going to do an article on Fox River Industries.

Health: Current Health Abatements: None.

Agent Status - Ordinance: This Ordinance was passed at the last County Board meeting.

Policies/Procedures Update: None.

Purchases: Signage for ADRC/Department of Health & Human Services: Van Ness will be presenting a request at the next meeting.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2005: No report.

Budget 2006: Van Ness reported that the budget is on track.

Committee Discussion: Administrative Committee Report: Helmer reported regarding a resolution regarding wage increases for elected officials.

Helmer reported regarding a Resolution for a change in hotel/motel policy for those who attend conferences.

Both will be presented at the April 18, 2006 County Board meeting.

Finance: No report.

Personnel: Dissing is requesting permission to recommend to Green Lake County Personnel that the Department of Health & Human Services be authorized to fill the vacant Production Aide position. After discussion and review, Malchetske made a motion to recommend to County Personnel permission to fill the vacant production Aide position. Priske-second. All ayes. Motion carried.

Property & Insurance: Helmer reported that 4 architects will be interviewed on Monday, April 17, 2006 for Phase I - the Judicial Center for the building project. Discussion followed.

IT Committee: Priske commended Bill Hutchinson, IT, for the presentation to County Board Supervisors regarding the IT Department.

Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, May 9, 2006 at 6:00 p.m. at the Health & Human Services Center.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:10 p.m. on a motion by Wallenfang. Mueller-second. All ayes. Motion carried.