

November 9, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer at 9:00 AM on Monday, November 9, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer
Alma Hedberg
Eugene Henke
Bob Krause

Absent:

Others Present: Robert Podgorski, Highway Commissioner
Becky Pence, Administrative Assistant
John Selsing, Corporation Counsel
Jason Kauffelf, UWEX Resource Coordinator
Lauree Renaud, Green Lake Greenways
Paul Renaud, Green Lake Bike Committee
Keith Nikolay, Ayres Associates, Inc.
Dewey Jensen, Brooks Tractor, Inc.
Dave Bell, FABCO Equipment Inc.
Eric Peterson, Aring Equipment Inc.

Agenda

Motion/second (Henke/Hedberg) to approve the Agenda. Motion carried.

Minutes

Motion/second (Hedberg/Henke) to approve the meeting Minutes of October 12, 2009 and October 26, 2009. Motion Carried.

Parks Business:

Correspondence

Oshkosh Area Community Foundation Statement, and an email regarding a donation from Alliant Energy Foundation for Zobel Park.

Robert Podgorski received a call from Mr. Mirr asking if they need to put in for a bid for running the concession stand next year. Orrin Helmer commented that it looks like P & I will be taking the Parks over as of January 1, 2010, therefore P & I will need to authorize. Eugene Henke commented that he realizes that a motion was made, but after second thoughts he does not think its right that P & I take the parks over. Orrin Helmer stated that it is now the County Boards decision to make as the Highway Committee recommended that it go to P & I.

Public Comment None

Appearances

Lauree Renaud, Green Lake Greenways thanked the committee for resurfacing the Mascontin Trail, and is hoping for any contributions for the bike path, noting that there will be no maintenance on the county's part.

Monthly Vouchers

Vouchers were presented in the amount of \$52,090.59.

Motion/second (Krause/Hedberg) to approve the vouchers in the amount of \$52,090.59. Motion Carried.

Dodge Park None

Lake Maria Park None

Spring Lake-Kingston None

Spring Valley None

Sunset Park None

Twin Lakes None

Zobel Park None

Mandatory Boat Launch Fees

Mr. Helmer commented that the Highway Committee will not do the ordering of materials until after the County Board approves the parks responsibilities.

Mascoutin Recreational Trail

Lauree Renaud commented that the entrance between CTH F and Quarry Road could use some gravel, also noting that some people are interested in donating some money towards the gravel, and asked if the county would help towards the gravel and labor.

Motion/second (Hedberg/Henke) to improve the entrance between CTH F and Quarry Road after the donation has been received. Motion carried.

Parks and Recreational Plan

Jason Kauffeld stated the Parks and Recreational Plan has been retyped and will go to the County Board on December 15, 2009 for approval. Orrin Helmer stated to delete any year that is specified for doing improvements.

Expenditure/Revenue Summary Reports

The Committee reviewed the Expenditure/Revenue Summary Report. It was noted the boat launch fees collected for October amounted to \$118.00. The year to date amount is \$5,693.64. Budget adjustments were discussed. It was explained that part of Highway labor was incorrectly put into the Parks budget in 2007, and should be moved back into the Highway budget.

Motion/second (Hedberg/Henke) to approve the budget adjustments and to forward to the Finance Committee for approval.

2010 Budget None

Committee Discussion None

Highway Business:

Correspondence

WCHA Informer; October and November TDA Newsletter.

Public Comments None

Appearances

Keith Nikolay, Ayres Associates updated the committee on CTH BB Bridge indicating that there should be two more invoices for payment. Keith Nikolay handed out a letter regarding on-call engineering services and would like to have extended for another year. This will be put on the Agenda for next month.

Orrin Helmer asked if the STP application should be submitted this year for pulverizing CTH H from STH 73 to STH 44, suggesting that if it gets denied then we can use the CHIP D money for the project. Robert Podgorski explained that the CHIP D is readily available as the STP application takes longer and may not get approved or denied until late 2010 or even in 2011.

Vouchers

Vouchers were presented for \$65,119.89.

Motion/second (Krause/Henke) to approve the vouchers in the amount of \$65,119.89. Motion Carried.

Bid Opening - Excavator

Three bids for the new excavator was sent out to Aring Equipment Inc; Brooks Tractor Inc; and FABCO Equipment Inc:

- Aring Equipment: \$244,130.00 - \$45,000.00 trade-in = \$199,130.00
- Brooks Tractor: \$212,012.00 - \$55,000.00 trade-in = \$157,012.00
- Fabco Equipment: \$247,600.00 - \$60,000.00 trade-in = \$187,600.00

Motion/second (Henke/Hedberg) to recommend to the P & I Committee the purchase of the Excavator from Brooks Tractor Inc. for \$157,012.00 after the Commissioner looks over the bid specifications to ensure all specifications have been met. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crews crack sealed STH 44; hauled for Columbia County; shouldered various roads; mounted snow equipment on trucks; ditching various county and state roads; drainage work for the Town of Green Lake.

City of Green Lake Fuel Purchase

Discussion was held on the City of Green Lake purchasing fuel from the County. More information is needed and to be brought back to the Committee.

DOT Request for Services None

Driveway Variance – CTH D

Discussion was held on a Driveway Variance for Judith Skinner, N9024 CTH D in the wetland area for hunting only as they sold their home and need access for hunting purposes. Robert Podgorski stated that sight distance is good, the fee has been paid, and does not foresee any problem as it is only for hunting purposes.

Motion/second (Krause/Henke) to grant the driveway variance on CTH D for Judith Skinner. Motion Carried.

Equipment Analysis

The Committee reviewed the Equipment Analysis Report. Discussion was held on the Smithco Turf Sweeper (#204) as to ownership due to three departments each paying 1/3 of the cost when purchased in 1998. It was noted that the Sweeper has been on the Highway listing of Fixed Assets since the purchase date, and both the DOT Auditor and County Auditor should be consulted prior to any decision prior to selling, etc.

Expenditure / Revenue Summary Report

The Committee reviewed the Expenditure & Revenue Summary Report. Budget adjustments will be made removing the Highway labor from the Parks budget back into the Highway budget.

Fuel Savings Report

The Fuel Consumption Analysis was discussed.

Railroad Consortium

The next meeting will be November 11, 2009 in Oshkosh. Eugene Henke commented that Milwaukee County is now getting on board and has paid their portion. Alma Hedberg noted that the Consortium will be asking for a bigger donation next year. Discussion was held, and the committee members felt that there should be a formula used for how much money gets donated, based on the county size or miles of railroad in the county.

Rodeo Outcome

Robert Podgorski was very pleased with the Rodeo outcome indicating that Wayne Lang took 1st place; Doug Nighbor took 2nd; and Scott Schmeckpeper took 5th.

Review 8 Year Improvement Plan

Committee discussed and reviewed the 8 Year Improvement Plan.

Motion/second (Henke/Hedberg) to approve the 8 Year Highway Improvement Plan (2010-2017) as presented. Motion Carried.

2010 Budget Review None

2010 Winter Highway Conference, January 11th through 13th

Discussion was held. Orrin Helmer and Robert Podgorski would like to attend the conference.

Motion/second (Krause/Henke) to approve Robert Podgorski and Orrin Helmer to attend the 2010 Winter Highway Conference on January 11th through 13th at Wisconsin Dells. Motion Carried.

Closed Session

Motion/second (Hedberg/Krause) to move into Closed Session per ss19.85(1)c: Personnel Matters, Employee Evaluations. Roll-Call Vote, 4 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Henke/Krause) to move into open session. Roll-Call Vote, 4 ayes – 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Henke/Hedberg) to accept and approve the evaluations of Kevin Keipe, State Patrolman; and John Chappa, Mechanic and to send to their personnel file. Motion Carried.

Crash Data and Locations

Committee reviewed 10 deer related, 0 weather related, and 10 other related accidents.

Field Road Review None

Committee Discussion None

Future agenda items for action:

- **On-Call Engineering with Ayres Associates**
- **City of Green Lake fuel purchases**
- **Regular meeting date:** December 14, 2009 at 9:00 AM

Adjournment

Motion/second (Krause/Henke) to adjourn at 11:40 PM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant