



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski
Highway Commissioner

Office: 920-294-4062
Fax: 920-294-4066
Email: rpodgoski@co.green-lake.wi.us

GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES

Monday, September 10, 2007
9:00 A.M.

Meeting called to order by Chairman Helmer at 9:00 A.M.

Members present: Orrin Helmer, Orville Biesenthal, Carol Myers, and Bob Krause.

Member Absent: Dennis Galatowitsch.

Non-member present: Robert Podgorski Highway Commissioner; Michelle Burk, Cost Account Clerk; Charles Swartz, Berlin Conservation Club; John Selsing, Corporation Council; Dave Bell, FABCO Equipment, Inc.; Bill Schramm, OMNI & Associates; Joy Waterbury; Bill Herbst, Grand River Co-Op; Gus Mueller.

Certification of the open meeting law: The open meeting law was met by publication in the official county newspaper.

Approval of agenda: Motion/Second (Myers/ Krause) to approve the agenda. (4 Ayes, 1 Absent) Motion carried.

Parks Business:

Approve Vouchers: Motion/Second (Biesenthal/ Krause) to approve September 10, 2007 vouchers for payment in the amount of \$889.95. (4 Ayes/ 1 Absent) Motion carried.

Supervisor Galatowitsch arrived at 9:05 A.M.

Correspondence: Mark Putzke, Green Lake County Sheriff's Department sent a letter in regards to installing buoys at Spring Lake.

Parks Public Comment: None.

Parks Appearances: None.

Berlin Trail: Supervisor Myers reports that she has had no contact from Chris Halbur from the DNR, who is still reviewing the packet in regards to the Berlin Trail.

Sunset Park: The DNR has approved the Boat launch request for which funding is available through 2009.

Twin Lakes Park: The boat ramp has been fixed.

Zobel Park: Supervisor Myers reported that she will have more information to report next month on the disc golf.

Spring Lake Park: Motion/Second (Galatowitsch/ Krause) to accept the recommendation from the law enforcement committee with the provision that the buoys be marked with the wording that there is a dangerous drop off, along with a rope marking the swimming area. Commissioner Podgorski will check with the DNR on the status of funding available from the DNR. Commissioner Podgorski will fill out the application for the buoys and forward to the law enforcement committee & Marge Bostelmann, County Clerk. (5 Ayes/ 0 Absent) Motion carried.

Boat Launch fees: Collected to date, \$5,432.16.

Garbage Less Parks: Motion/Second (Galatowitsch/ Helmer) to have Commissioner Podgorski modify Green Lake County Parks Ordinance to make the parks Garbage Less Parks. Commissioner Podgorski will present this back to the Committee & Corporation Council at the next meeting. (5 Ayes/ 0 Absent) Motion carried.

Parks Budget: Motion/Second (Biesenthal/Galatowitsch) to send the parks budget to the finance committee with the changes that were made regarding employees wages. (5 Ayes/ 0 Absent) Motion carried.

Committee discussion: None

The meeting was turned back to Highway business.

Approval of minutes: Motion/Second (Myers/ Galatowitsch) to approve the minutes for August 13, 2007. (5 Ayes/ 0 Absent) Motion carried.

Correspondence: Mike Wuest, Town of Brooklyn sent a letter stating when Green Lake County builds on CTH A a court house or jail, the town of Brooklyn will cost share part of the turn lanes for the Brooklyn Town Hall at that time. TDA sent a thank you letter for joining. The Green Lake County Fair Committee & UW-Extension Staff sent a thank you letter in regards to the recent Green Lake County Free Fair that was held on the highway grounds. Motion/Second (Myers/

Biesenthal) to allow the Green Lake High School to have the homecoming bonfire at the Highway Grounds on October 3 & Green Lake County 4-H the use of the Fairgrounds on April 26, Tuesday evening, May 27- July 22, & Saturday July 12. (5 Ayes/ 0 Absent) Motion carried. Asplundh Tree Expert CO contracted by Alliant Energy Co requested to remove three Oak trees, one elm, and two hickory trees on CTH J in Zobel Memorial County Park. Motion/Second (Myers/ Krause) to allow the requested trees and stumps to be removed in Zobel Park. (5 Ayes/ 0 Absent) Motion carried.

Public Comment: Bill Schramm from OMNI & Associates thanked the Committee for allowing OMNI to do some bridge work for Green Lake County.

Appearances: Gus Mueller talked to the Committee in regards to the driveway variance he has requested on CTH K.

Driveway Variance for Gus Mueller: Motion/Second (Galatowitsch/ Myers) Mr. Mueller does not need a variance and should get his money back because he is not subject to our jurisdiction. (3 Ayes/ 2 Absent) Motion carried.

Signing of vouchers: Motion/Second (Myers/ Galatowitsch) to approve September 10, 2007 vouchers for payment in the amount of \$93,250.08 (\$92,681.61 County, \$568.47 State, \$0.00 others.) (5 Ayes/ 0 Absent) Motion carried.

Commissioner Report: The crews were repairing road shoulders after heavy rains. On CTH's the crews were patching holes. Crews continued to mow on CTH's. The reconstruction on CTH PP is progressing. The crews have also been centerlining on CTH'S.

September 19 Highway Safety Rodeo in Waushara County: The Crews will be attending.

North Central Region Fall Meeting in Menominee County on October 26: The Commissioner will be attending.

Opens Bids for Tilt Bed 25,500 Pound Trailer:

FABCO Equipment Inc: \$14,767.00

Econoline Trailers, Inc: \$12,512.00

Brooks Tractor, Inc: \$14,552.00

Motion/ Second (Galatowitsch/ Biesenthal) to accept the lowest bid and send to Property & Insurance Committee, from Econoline in the amount of \$12,512.00, as long as the bid meets specifications. The commissioner will check to make sure that all bids meet specifications and are advantageous to Green Lake County. (5 Ayes/ 0 Absent) Motion carried.

Discuss Future Fuel Bids: Bill Herbst discussed with the committee the options that will be available in the future once the larger tanks are installed. Until the larger tanks are installed Bill stated Grand River Co-op will continue to deliver fuel at a minimal over market charge.

Review Job Description: No action was taken.

Request to fill Vacancy: No action was taken.

Update on State Scale: Motion/Second (Galatowitsch/ Myers) to accept & recommend the purchase of 2 new scales for \$8,800.00 to the P & I Committee. The Highway Committee will pay 10% of the total cost of the scales not to exceed \$8,800.00. (5 Ayes/ 0 Absent) Motion carried.

Highway Budget review: The Highway Committee reviewed the Highway budget.

CTH K Bridge Update: Motion/Second (Myers/ Biesenthal) to take an estimated \$99,000 out of surplus to be presented at the County Board in September for the CTH K Bridge project. The actual figure will be determined later. (5 Ayes/ 0 Absent) Motion carried.

Review Wis. Counties Associations Resolutions #18, 29, and 30: The Committee reviewed these resolutions.

Review crash data and locations: 19 reports received, 10 other, 1 weather, 8 deer versus car.

Review Fund Balance and Equipment Analysis Reports: The committee reviewed these two reports.

DOT Request for services: None.

Move into closed session under State Statue (19.85) (1) (c) and (f) for personnel matters including evaluations and AFSCME Grievance: Motion/ Second (Galatowitsch/ Krause) to go into closed session. (5 Ayes/ 0 Absent) Motion carried. Roll call vote taken. (5 Ayes/ 0 Absent) Motion carried.

Move back into open session to disclose findings of closed session: Motion/Second (Myers/ Galatowitsch) to return to open session. (5 Ayes/ 0 Absent) Roll call vote taken. Motion carried. Motion/ Second (Galatowitsch/ Biesenthal) to approve evaluations for Engel & Lichtenberg and send to their personnel file. (5 Ayes/ 0 Absent) Motion carried.

Field Road Review: None.

Committee Discussion: None.

Future Meeting Date: Monday, October 8, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Galatowitsch/ Myers) to adjourn at 12:00 P.M. (5 Ayes/ 0 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski
Green Lake County Highway Commissioner