

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
Business Meeting – 4:30 p.m.
Public Hearing Minutes – 6:00 p.m.
September 2, 2009**

CALL TO ORDER

Committee Chair Sue McConnell called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Courthouse, County Board Room, Green Lake, Wis. The requirements of the open meeting law were certified as being met.

Present: **Roberta Erdmann, Eugene Henke, Susan McConnell, Howard Sell**

Absent: **Thomas Traxler, Jr.**

Also Present: **Al Shute, County Surveyor/Land Development Director
Carole DeCramer, Committee Secretary
Jeff Haase, Assistant Corporation Counsel**

APPROVAL OF AGENDA

Motion by Erdmann/Sell, unanimously carried, to approve the amended agenda and move agenda items 15 and 16 after item 7. Motion carried.

APPROVAL OF MINUTES

Motion by Henke/McConnell, unanimously carried, to approve the August 5, 2009, minutes, with one correction on page 5 (Tm Fisher should be corrected to read Tom Fisher). Motion carried.

PUBLIC APPEARANCES – None

PUBLIC COMMENT – None

CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. (PERSONNEL MATTERS, REVIEW OF GRIEVANCE SUBMITTAL BY COURTHOUSE UNION)

4:38 p.m. Motion by Erdmann/Sell, unanimously carried on roll call (4-ayes, 0-nays), to move to closed session per Wisconsin State Statute 19.85(1)(C) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried.

Motion by Erdmann/Henke, unanimously carried, to allow Melissa Sorenson, representing the courthouse union, to be seated with the committee during the closed session. Motion carried.

RESUME INTO OPEN SESSION TO DISCUSS FINDINGS OF CLOSED SESSION

4:57 p.m. Motion by Erdmann/McConnell, unanimously carried on roll call (4-ayes, 0-nays), to resume into open session. Motion carried.

Motion by Erdmann/McConnell, unanimously carried on roll call (4-ayes, 0-nays), to have Al Shute write a memo to the Personnel Committee referring the courthouse union's grievance to them since that was the committee to make the motion to lay off Planning and Zoning employees. Motion carried.

CORRESPONDENCE

a. Stan Arnetveit Certified Survey Map approval

Shute explained that the proposed certified survey map meets the standards of the subdivision ordinance and, because Mr. Arnetveit is proposing to combine lands that are located in a state-approved subdivision with unplatted lands, this committee must approve the proposed certified survey map.

Motion by Erdmann/McConnell, unanimously carried on roll call (4-ayes, 0-nays), to approve the Stan Arnetveit Certified Survey Map as presented. Motion carried.

Shute stated that a letter was received from Stephanie Buhrow this morning requesting that their conditional use request be postponed.

Motion by Erdmann/Sell, unanimously carried on roll call (4-ayes, 0-nays), to postpone the Hoppa/Buhrow conditional use request, for the last time, until November. Motion carried.

PURCHASES – None

CLAIMS

Claims totaling \$785.15 were submitted.

Motion by Henke/Sell, unanimously carried, to approve the claims in the amount of \$785.15 for payment. Motion carried.

The Land Use Violations and Citations Report will be discussed at the next meeting.

APPROVAL OF DEPARTMENT ACTIVITY REPORT

Motion by Sell/Erdmann, unanimously carried, to approve the July, 2009, monthly report. Motion carried.

2010 BUDGET

Shute – The budget that this committee approved last month has now been submitted to the Finance Committee for their review.

DEPARTMENT/COMMITTEE ACTIVITY

a. Agricultural Zoning Districts

b. Rural Residential Zoning Districts

Shute – The intent of this draft ordinance is to keep the residential aspect of this district with more of a minor focus on being able to keep some agricultural animals. The committee discussed the point system for figuring the number of animals residents may keep. The committee agreed with the proposed numbering system, and also agreed that three to eight acres would be the permitted parcel sizes for this zoning district.

c. Shoreland Non-conforming District

Shute – This is an article of the Shoreland Protection Ordinance that was amended in 2006. The impervious surface concept has worked well. It provides a fairness to the water quality issues of the lake and a way to better measure what people do with their property that impact the lake. Staff has recognized ways to apply the regulations in a clearer way. Most proposed amendments have been made for clarity.

d. Sign Regulations; citizen concerned about spacing and multiple signs at one location;

Erdmann suggested that the committee consider regulating dangerous and abandoned signs.

Shute:

- Orrin Helmer did receive the official updated floodplain maps; the county has until February 3rd to adopt those.
- I’m also reviewing the definitions of all of the ordinances. There are so many of the terms; it would be nice to have one definition ordinance rather than have the same definition in all of the ordinances. I’m thinking of creating one ordinance with just one set of definitions.

GENERAL COMMITTEE DISCUSSION

a. Such other matters as authorized by law

McConnell – David Rowe, Evergreen Island, LLC, called regarding his conditional use permit request that was approved at the August 5th public hearing. There is some confusion with the wording of conditions five and six.

The committee agreed that this should be placed on the October 7th agenda in order to clarify the conditions.

PUBLIC HEARING ITEMS

Due to the postponement request, there were no public hearing items.

Discuss/take action on John D Hoppa and Stephanie B Buhrow conditional use permit request. (Public hearing for this item was held 6/3/09)

- b) Committee Discussion and Deliberation; continuation from June 3rd & July 1st, 2009
- c) Committee Decision
- d) Execute Determination Form

Shute received a letter from Stephanie Buhrow requesting that the Hoppa/Buhrow request be postponed another month. (motion under Correspondence)

NEXT MEETING DATE

October 7, 2009

- Business Meeting 4:30 p.m.
- Public Hearing 6:00 p.m.

ADJOURN

Motion by Sell/Erdmann, unanimously carried, to adjourn. Motion carried.

Time: 7:12 p.m.

Recorded by Carole DeCramer
Committee Secretary

APPROVED ON:
October 7, 2009