

HIGHWAY COMMITTEE MINUTES
August 10, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer at 9:00 AM on Monday, August 10, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer
 Alma Hedberg
 Eugene Henke
 Bob Krause

Absent:

Others Present: Robert Podgorski, Highway Commissioner
 Becky Pence, Administrative Assistant
 John Selsing, Corporation Counsel
 Dan Priske, County Board Vice Chair
 Jason Kauffeld, UWEX Resource Coordinator
 Bill Schramm, Omni Associates
 Pam Schumacher, Berlin Journal

Agenda

Motion/second (Henke/Hedberg) to approve the Agenda. Motion carried.

Minutes

Motion/second (Krause/Henke) to approve the meeting Minutes of July 13, 2009. Motion Carried.

Parks Business:

Correspondence

Letters from the Town of Brooklyn and the Town of Princeton opposing the mandatory boat launch fees; copy of thank you letters for donations sent out to Knights of Columbus Princeton Council and Badger Mining.

Public Comment None

Appearances None

Monthly Vouchers

Vouchers were presented in the amount of \$28,726.99.00.

Motion/second (Krause/Hedberg) to approve the vouchers in the amount of \$28,726.99.00. Motion carried.

Dodge Park None

Lake Maria Park None

Spring Lake-Kingston None

Spring Valley

Robert Podgorski informed David Anderson that the county is not interested in sub-contracting lawn mowing services at this time.

Sunset Park Grant

Jason Kauffeld attended the Wisconsin Waterways Commission regarding the grant application. The grant will be 50% (\$33,907.00) of the project cost in lieu of the requested 60%. It was strongly recommended to implement a mandatory boat launch fee in order to avoid being penalized on future funding requests.

Motion/second (Krause/Henke) to accept the 50% Wisconsin Waterways Commission Grant in the amount of \$33,907.00. Motion carried.

Twin Lakes None

Zobel Park

Jason Kauffeld indicated that Todd Morris will pursue more information on the foundation grants.

Boat Launch Fees

Boat Launch fees collected in July amounted to \$1,670.35. The year to date amount total is \$3,005.67.

Letters opposing the mandatory boat launch user fees were received from the Town of Brooklyn and Town of Princeton. Orrin Helmer suggested sending the resolution back to the County Board for implementing the mandatory boat launch user fees due to being penalized on future grants.

Motion/second (Henke/Krause) to re-enter the mandatory boat launch user fee ordinance and to put it on the September's Agenda, and to send to the County Board for approval at their September Board Meeting. Motion Carried.

Mascoutin Recreational Trail

Alma Hedberg reported that she has received some very good reports regarding the revitalization of the Mascoutin Trail.

Parks and Recreational Plan Review/Revision

The Parks and Recreational Plan was reviewed with some minor corrections.

Expenditure/Revenue Summary Reports

The Expenditure and Revenue Summary Reports were reviewed.

Policy/Procedures on Purchases

Discussion was held on building material purchases with reference to the revised 3/18/03 Ordinance #776-2003.

Responsibilities of grounds maintenance versus building maintenance, and from which budget the money is to be allocated from was discussed. It was noted that items are being purchased through the maintenance department for the parks buildings, and paid for out of the parks budget without the Highway Committee approval. Orrin Helmer agreed that purchases for the building are to be expensed out of the maintenance budget per the Ordinance, and he will double check with the County Clerks office, and the County Clerk will attend the Highway Committee Meeting on September 17, 2009 to answer any questions pertaining to the Parks Department budget.

2010 Budget Review

The 2010 budget was reviewed with minor changes.

Motion/second (Henke/Krause) to approve changing the boat launch fees revenue to \$4,100.00 and concession stand revenue to 300.00; and to submit to the Finance Committee for approval. Motion Carried.

Committee Discussion None

Highway Business:

Correspondence

Northeast Asphalt, Inc. CTH A Proposal; Decision and Order regarding Affeldt's Petition.

Public Comments None

Appearances

Bill Schramm, Omni Associates expressed their appreciation.

Vouchers

Vouchers were presented for \$409,497.31.

Motion/second (Krause/Henke) to approve the vouchers in the amount of \$409,497.31. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crews paved and shouldered CTH's EE, FF and H; mowed State roads; paved for the Town of Marquette, and replaced culvert for the Town of Mackford. Also, Robert Podgorski met with the State regarding CTH A Economic Recovery Act, which is starting today, August 10, 2009.

Discussion was held on the Northeast Asphalt, Inc. CTH A Proposal.

Motion/second (Henke/Hedberg) to not authorize Northeast Asphalt to do the resurfacing and other upgrades of CTH A from Tichora Road to the Railroad Tracks in the Town of Mackford. Motion Carried.

DOT Request for Services None

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure / Revenue Summary Report

The Committee reviewed the Expenditure & Revenue Summary Report.

Pooling Resources with other Counties

The Committee discussed the County Highway Cooperative Agreement for Adams, Marquette, and Waushara Counties.

Motion/second (Hedberg/Krause) to sign the Cooperative Agreement. Motion carried.

Railroad Consortium None

2010 Budget Review

The 2010 Budget was reviewed with an increase to the Tax Levy in the amount of \$24,777.00 attributed to increased utilities and insurance. Discussion was held.

Motion/second (Hedberg/Krause) to not increase the Tax Levy, and to deduct the \$24,777.00 from 2010 Reconstruction account. Motion carried.

2010 Equipment List

The 2010 Equipment List consisted of (1) Cab and Chassis - \$104,672; and (1) Excavator - \$200,000.00.

Motion/second (Krause/Henke) to accept the 2010 Equipment List as presented. Motion carried.

Closed Session

Motion/second (Henke/Hedberg) to move into Closed Session per ss19.85(1)c: Personnel Matters, Employee Evaluations. Roll-Call Vote, 4 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Hedberg/Henke) to move into open session. Roll-Call Vote, 4 ayes – 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Krause/Henke) to accept and approve the evaluations of Doug Lichtenburg, Barry Mashuda, and Gary Jenkins and to send to their personnel file. Motion Carried.

Crash Data and Locations

The committee reviewed 0 weather related, 12 deer related, and 6 other related accidents.

Field Road Review

The field road review did not take place as Alma Hedberg and Bob Krause were unable to attend. The road review is rescheduled for 9:00 AM on October 26, 2009. Three to four roads will be reviewed for 2010 reconstruction in addition to reviewing CTH's H, EE and FF which have been upgraded in 2009.

Committee Discussion

The next regular scheduled meeting will take place on Thursday, September 17, 2009 as the WCA Conference is scheduled for September 14, 2009.

Future agenda items for action:

Regular meeting date: September 17, 2009 at 9:00 AM

Adjournment

Motion/second (Hedberg/Krause) to adjourn at 11:45 PM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant