

June 14, 2010

The regular meeting of the Highway Committee was called to order by Chair Eugene Henke at 9:00 AM on Monday, June 14, 2010 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Eugene Henke
Alma Hedberg
Donald Peters
Ricky Perr

Absent:

Others Present: Robert Podgorski, Highway Commissioner
Becky Pence, Administrative Assistant
Dan Priske, County Board Chair
Margaret Whirry, Alternate
Tony Daley, The Berlin Journal Co.

Agenda

Motion/second (Peters/Hedberg) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Hedberg/Perr) to approve the meeting Minutes of May 10, 2010. Motion Carried.

Public Comments None

Correspondence

Letter from Keith Frederick regarding culverts on CTH B, Thank you letter from P&I on sweeper. WCHA Informer, email from Daniel Fedderly regarding paint shortage, email from Liz Stephens regarding segregating the State Transportation Funds.

Appearances

Norton's Drydock - Dave Norton
Northeast Asphalt - Ted Helleckson
Graef – Michael Lefebvre, Bob Schmidt
SEH – David Jensema, Chris Blum
Strand Associates – Sara Grimme, Dave Walker, Mike Williams
Omni Associates – Phil Roberts, Judy Wilson, Kris Olson

Monthly Vouchers

Motion/second (Hedberg/Perr) to approve the vouchers in the amount of \$191,991.49. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crews worked on CTH B Reconstruction, mowed for Town of Brooklyn and county roads, patched county roads, and opened state wayside.

DOT Request for Services None

Driveway Variance

Motion/second (Peters/Perr) to approve the driveway variances for Rich Greenfield on CTH Q and Luke Ladwig on CTH T. Motion Carried.

Town of Brooklyn, Town Hall Driveway

Committee members discussed Town of Brooklyn's request for granting an extension of cost sharing the turn

lanes for the Town of Brooklyn Hall until 2011.

Motion/second (Perr/Peters) to approve Town of Brooklyn to wait until their 2011 budget to install the turn lanes. Motion Carried.

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure / Revenue Summary Report

The Committee reviewed the Expenditure & Revenue Summary Report.

Financial Report of Highway Operations

The Financial Report of Highway Operations January 1, 2009 – December 31, 2009 was reviewed. The Highway Department would like to add a Reserve for Payroll Liability under the Fund Equity for \$50,000. Jon Trautman, CPA, Manager of Schenck SC recommended getting a County Board Resolution.

Motion/second (Hedberg/Perr) to approve adding a Payroll Liability Reserve for \$50,000 and to draft a resolution and send to the County Board for approval. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Railroad Consortium

Discussion was held on the yearly contribution. Don Peters questioned as to why the contribution comes out of Highway funds, when in actuality it is an economic development, and suggested that this be looked into further with how other counties handle their contributions.

Asphalt Bid Opening

Asphalt Bids were received from Tri-County and Northeast Asphalt as follows:

	General Maintenance Commercial	CTH B CTH N-CTH O E-1, 12.5mm	CTH B (CHIP) Hilltop-CTH H Binder E-1 19mm	CTH H (CHIP D) STH 73-STH 44 Binder E-1 19mm	CTH H (CHIP D) STH 73-STH 44 Surface E-1 12.5mm
Tri-County	36.25	37.25	35.00	35.00	37.25
Northeast Asphalt	39.25	40.60	38.25	38.25	40.60

Robert Podgorski explained that when taking trucking/mileage into consideration, Northeast’s portable plant will be in Pardeeville this year, therefore, their Ripon plant is more feasible as Tri-County’s plant is out of Arlington.

Motion/second (Perr/Peters) to approve Northeast Asphalt bid, (Ripon plant) as they would be the most advantageous to Green Lake County. Motion Carried.

Engineering Firms Interview

Four Engineering Firms for the Town of Brooklyn Bridge Structure P-24-0001 (Lawson Drive, Puchyan Bridge), were interviewed:

- *Bob Schmidt of Graef, Anhalt, Schloemer & Assoc;*
- *Chris Blum of SHE;*
- *Mike Williams of Strand Associates;*
- *Phil Robers of Omni Associates.*

Motion/second (Peters/Hedberg) to approve the Omni Associates as the Engineering Firm to oversee the Town of Brooklyn Bridge Structure P-24-0001. Motion Carried.

Use of Grounds

Dave Norton of Norton’s Drydock explained the purpose of the Youth Angler Tournament sponsored by Norton’s Drydock, and requested the use of Highway grounds for parking on June 19, 2010. Dave also noted that they do have event insurance.

Motion/second (Hedberg/Perr) to recommend to P&I the use of Highway grounds for parking during the Youth Angler Tournament on June 19, 2010. Motion Carried.

A Letter from Jim Hebbe, Department of Land Conservation was reviewed regarding the Clean Sweep on

August 13th & 14th, 2010 to use Highway grounds and forklift for the hazardous waste collection.
Motion/second (Hedberg/Perr) to recommend to P&I the use of Highway grounds for the Clean Sweep and forklift on August 13th & 14th, 2010. Motion Carried.

WCHSFA Conference, September 15, 16, 17, 2010

Motion/second (Perr/Hedberg) to approve Chuck Buss, Duane Prachel, and Steve Westpfahl to attend the WCHSFA Conference on September 15, 16, and 17, 2010. Motion Carried.

Closed Session

Motion/second (Peters/Perr) to move into Closed Session per ss19.85(1)c: Personnel Matters, Employee Evaluations. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Resume Open Session

Motion/second (Perr/Hedberg) to move into open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Peters) to accept the evaluations of Becky Pence, Administrative Assistant, and Steve Westpfahl, Shop Foreman and to forward to their personnel file. Motion Carried.

Crash Data and Locations

Committee members reviewed 24 deer, 1 weather, and 9 other related accidents.

Committee Discussion

Robert Podgorski explained the advisory referendum on either supporting or opposing the segregating of the states transportation fund.

Future agenda items for action:

- **Regular meeting date:** July 12, 2010 at 9:00 AM
- **2011 Budget**
- **Resolution - Segregation of State Transportation Funds**
- **Payroll Liability Resolution**

Adjournment

Motion/second (Hedberg/Peters) to adjourn at 1:00 PM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant