

June 11, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, May 14, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:
Donald Peters
Eugene Henke
Margaret Whirry

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Dan Hurst, Corporation Counsel
Jack Meyers, County Board Chair
Laura Hughes, Secretary I
Lauree and Paul Renaud, Green Lake Greenways
Jerry and John Specht, Green Lake Greenways
Barry Rogers, Green Lake Greenways
Gene Kussart, Donahue & Associates

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Henke/Peters) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Peters/Whirry) to approve the Minutes of 05/14/13. Motion Carried.

Bike Path Presentation, Lauree Renaud

Jack Meyers is asking the Highway committee for support for the multi-use bike path, not monies from the budget. Lauree Renaud, Green Lake Greenways explained the DOT needs a County department to support and sponsor a multi-use path and is asking for the Highway Department to commit to facilitating the bike path in order for CSD monies to get allocated and also for applying for federal/state grants in October. Green Lake Greenways will take responsibility to raise the funds needed. Lauree stated the Parks Department agreed to maintain the path and they would budget money for it. A Memorandum of Agreement would need to be drawn up to DOT by August. Whirry questioned what the committee support means, and what is all involved with taking the lead on the project.

Motion/second (Whirry/Henke) for Green Lake Greenways to draw up a Memorandum of Agreement (MOA) stating specifically what is be committed and what highway support means. Our Corporation Counsel to review the MOA. After review of the MOA bring back in July for action. All Ayes. Motion Carried.

Correspondence None

Public Comments None

Appearances

Laura Hughes, Secretary I was introduced to the Committee Members.
Lauree Renaud, Green Lake Greenways appeared to discuss the multi-use bike path.
Gene Kussart, Donahue & Associates appeared to talk about their Engineering Firm.

Use of County Property None

Monthly Vouchers

Motion/second (Henke/Whirry) to approve the June vouchers in the amount of \$132,229.84. Motion Carried.

Commissioner's Report

County crews were grading shoulders, patching potholes; drainage maintenance; planting trees on State; mowing; culvert replacement on County; started reconstruction on CTH O; finished unharnessing trucks; attended trainings.

Anticipated activities include CTH O reconstruction; surface maintenance; shouldering; mowing; seal coating on CTHs B and AA; begin CTH A reconstruction; CTH A overlay; railroad working on crossing at intersections CTH Q & A – County will post detours; rubber crack filling on STH 49.

May crash data consist of 14 deer, 5 other/weather, and 3 county damage claims.

Field Road Review - Road review will be in July 16th at 6:00 pm.

DOT Request for Services None

Financial Reports The Financial Reports were reviewed.

Road Agreements Brooks and Hurst received a letter from Steve Sorenson regarding scheduling a meeting the week of June 24th.

Brine Tank None

Railroad Consortium None

Fund Equity/Retained Earnings

The Highway Fund Equity (Retained Earnings reserved for subsequent years budget/projects) was explained. This reserve is intended for unforeseen items and budget shortfalls as such. Brooks explained an itemized list of projects that should be completed in 2013 provided there is adequate time to complete before the winter season.

Motion/second (Whirry/Peters) to approve the extra projects as listed and to inform Finance Committee of the potential of using the Highway Retained Earnings reserved for Subsequent years budget/projects. All Ayes. Motion Carried.

Committee Discussion

Brooks explained what the Highway County Board Presentation will entail.

Future Agenda Items for Action and Discussion:

- *Regular meeting date: July 9, 2013 at 5:30 PM*
- *Road Review July 16, 2013 at 6:00 pm*

Adjournment

Motion/second (Peters/Whirry) to adjourn 6:45 PM. Motion carried.

Submitted by,

Becky Pence
Secretary