

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING COMMITTEE  
Business Meeting – 4:30 p.m.  
Public Hearing Minutes – 6:00 p.m.  
May 5, 2010**

**CALL TO ORDER**

Land Use Planning and Zoning Director Al Shute called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Courthouse, County Board Room, Green Lake, Wis. The requirements of the open meeting law were certified as being met.

Present: Eugene Henke, Susan McConnell, Rick Perr, Donald Peters, Thomas Traxler, Jr.

Absent:

Also Present: Al Shute, County Surveyor/Land Development Director  
Carole DeCramer, Committee Secretary  
Jeff Haase, Assistant Corporation Counsel

**ELECT COMMITTEE CHAIR AND VICE CHAIR**

Nominations for Committee Chair:

Gene Henke nominated Sue McConnell for Committee Chair. Nominations closed.

**Motion by Henke/Traxler to cast a unanimous ballot for Sue McConnell as Committee Chair.**

**Motion carried.**

Nominations for Committee Vice Chair:

Susan McConnell nominated Thomas Traxler, Jr. for Committee Vice Chair. Nominations closed.

**Motion by McConnell/Henke to cast a unanimous ballot for Thomas Traxler, Jr. as Committee**

**Vice Chair. Motion carried.**

**APPROVAL OF AGENDA**

**Motion by Traxler/Henke, unanimously carried, to approve the amended agenda.**

**APPROVAL OF MINUTES**

**Motion by Henke/McConnell, unanimously carried, to approve the April 7, 2010, minutes.**

**PUBLIC APPEARANCES** – None

**PUBLIC COMMENT**

Randy Schure – Explained to the committee the situation that he has with the zoning department regarding farm land he sold to his nephew. He would like to resolve this issue and asked for the committee's opinion as to how this should be resolved. (This was discussed further under *Committee Discussion* on the agenda.)

**CORRESPONDENCE**

**Board of Adjustment Opening**

Shute – Jill Ladwig, Board of Adjustment member, notified the department that she wishes to conclude her time on the Board when her term expires on June 30<sup>th</sup>. The committee was asked to think about potential board members.

**PURCHASES** – None

**CLAIMS**

Claims totaling \$295.00 were submitted.

**Motion by Traxler/Henke, unanimously carried, to approve the claims in the amount of \$295.00 for payment.**

**APPROVAL OF DEPARTMENT ACTIVITY REPORTS**

**Permits/Violations/Budget**

Shute explained each of the individual reports.

**Motion by Traxler/Peters, unanimously carried, to approve the March, 2010, monthly report.**

**DEPARTMENT/COMMITTEE ACTIVITY**

- a. **Agricultural Zoning Districts**
- b. **Rural Residential Zoning Districts**
- c. **R-3 and R-4 Districts**

Shute – Explained to the new committee members how the committee has been working on updating the zoning ordinances for the past six years. The committee has taken a section at a time when updating the codes. This is a laborious and tedious process and suggested that the committee consider contracting with an outside firm to do a comprehensive revision. When asked about financing the project, Shute replied that there are funds available in a zoning account.

**GENERAL COMMITTEE DISCUSSION**

- a. **Such other matters as authorized by law**
- b. **Future activities**
- c. **Interest in Training**

The committee discussed the Randy Schure issue. Shute explained the department's interpretation on the land division issue and the committee agreed that a quit claim deed would be the best resolution. Henke stated that he will explain this to Mr. Schure when he sees him at the Town of Mackford board meeting. If Mr. Schure disagrees, he should let the department know and this will be placed on the June 2<sup>nd</sup> agenda.

Shute – The Planning and Zoning Committee has discussed training session in the past; however, this was never pursued. The University of Wisconsin Extension – Center for Land Use Education, Stevens Point, offers training for board of adjustment members and planning and zoning committee members. The committee asked Shute to get more details on the training sessions and report back at the next meeting.

**CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85 (1)(G) CONFERRING WITH LEGAL COUNSEL REGARDING LITIGATION, WHICH THE COUNTY IS INVOLVED AND/OR IS LIKELY TO BECOME INVOLVED. (DISCUSSION OF LEGAL ISSUES; REVIEW PENDING VIOLATION) AND WISCONSIN STATE STATUTE 19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC**

**EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. (ANNUAL EVALUATION FOR CODE ENFORCEMENT OFFICER).**

**5:34 p.m. Motion by Henke/Traxler, unanimously carried on roll call (5-ayes, 0-nays), to move to closed session per Wisconsin State Statute 19.85 (1)(G) Conferring with Legal Counsel regarding litigation, which the County is involved and/or is likely to become involved, and Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Annual evaluation for Code Enforcement Officer).**

**RESUME INTO OPEN SESSION TO DISCUSS FINDINGS OF CLOSED SESSION**

**6:00 p.m. Motion by Peters/Perr, unanimously carried on roll call (5-ayes, 0-nays), to resume into open session.**

**Findings:**

McConnell – The committee has agreed with the employee evaluation for Melissa Sorenson and will forward it to her personnel file. The committee also discussed the final court order for the Crosby litigation.

**Motion by Henke/Traxler, unanimously carried, to accept the closed session findings.**

**6:03 p.m.** The committee took a brief recess.

**PUBLIC HEARING MATTERS**

*Audio of committee discussion is available upon request from the Green Lake County Land Use Planning and Zoning Department.*

Committee Chair McConnell reconvened the meeting of the Land Use Planning and Zoning Committee at 6:11 p.m. for the public hearing item and read the rules of public hearing.

**Item I: Owner/Applicant:** Jeffery T & Terry L Kling **Site Address:** Just north of CTH X, Parcel #012-00340-0000, Part of the SW¼ of the SW¼, Section 18, T14N R12E, Town of Manchester, (±.27 Acres), To be identified by Certified Survey Map **Explanation:** The owners/applicants are requesting a zone change from A-1 Exclusive Agriculture District to R-1 Single-Family Residence District.

a) Public Hearing

Terry L. Kling, CTH X – Spoke in favor of the request.

Jeffery T. Kling, CTH X – Spoke in favor of the request.

Public hearing closed.

b) Committee Discussion and Deliberation

c) Committee Decision

**Motion by Traxler/Henke, unanimously carried on roll call (5-ayes, 0-nays), to recommend approval of the rezone request as presented and forward to the county board for action.**

d) Execute Determination Form/Ordinance

**NEXT MEETING DATE**

June 2, 2010

– Business Meeting 4:30 p.m.

– Public Hearing 6:00 p.m.

**ADJOURN**

**Motion by Traxler/Peters, unanimously carried, to adjourn.**

Time: 7:04 p.m.

Recorded by Carole DeCramer  
Committee Secretary

**APPROVED ON:**

June 2, 2010