

May 14, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 4:30 PM on Tuesday, May 14, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:
Donald Peters
Eugene Henke
Margaret Whirry

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Dan Hurst, Corporation Counsel
Jack Meyers, County Board Chair
Joanne Guden, Supervisor
Dominic Machkovich, General Laborer-Hwy
Craig Thompson, TDA
Tim Mashuda, Michels Corp.
Andrew Lang, Casper's Truck Equipment
Troy Redfern, Monroe Truck
Jay Szymanski, Truck Country
Brian Field, Dodge County Highway Commissioner
Tony Daley, Berlin Newspapers

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Henke/Peters) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Peters/Whirry) to approve the Minutes of 04/09/13. Motion Carried.

Minutes (peters/whirry)

Correspondence None

Public Comments

Troy Redfern of Monroe Truck stated he was here to answer any questions/concerns regarding the equipment bid specifications.

Appearances

Dominic Machkovich, General Labor was introduced to the Committee Members.

Craig Thompson, Transportation Development Association (TDA) explained about the variety of items that TDA is involved in and the important role that counties play when they are members of TDA.

Brian Field, Dodge County Highway Commissioner spoke highly about the benefits of TDA membership and what they do for all counties, road builders, engineering firms, transit groups, and transportation funding.

Andrew Lange, Casper's Truck appeared to explain, why they did not bid on the equipment, and thought this was going to be re-bid with revised specifications; and a paint issue with a service truck.

Andrew explained a product (I-Grip), was written in the specifications that is strictly made by their

competitor, Monroe Truck at a much lower price; and in the past Casper's were told that they didn't meet the specs. Also a multiple bid for a bench wing was requested, and again, Monroe Truck is the only company that produces this type of wing. Casper's felt the specifications were not neutrally written. Andrew would like the committee to consider rebidding the equipment and changing the specifications regarding the I-Grip.

Brooks stated the specifications sent out for solicitation read I-Grip or Spartan.

Regarding the paint issue for the truck service body, Andrew indicated that he has not heard back from us as to what to do, and originally was not told about the tailgate. Fable Body & Repair will touch up the hinges for approximately \$1,500, but that will not include the tailgate. For a total package cost of \$3,795 to repair the damage on the left corner after sand blasting and fixing the tailgate, you would get a brand new service body. Casper Truck will cost share \$1,500.

Solicitation for Price Quotes, Cab and Chassis:

Price quotes for cab and chassis received from:

\$109,981 (Western Star) from Quality Truck Care Center, Inc.

\$114,825 (Volvo) from Fond Du Lac Truck Sales

\$119,000 (Mach) from Fond Du Lac Truck Sales

\$114,101 (Freightliner) from Truck County

\$113,850 (International) from Packer City

Use of County Property

Motion/second (Peters/Henke) to approve Norton's Dry Dock Youth Fishing Tournament for trailer parking on June 15, 2013. Motion Carried.

Motion/second (Whirry/Henke) to approve the Catamaran Regatta for trailer parking overnight on June 15, 2013. Motion Carried.

Motion/second (Peters/Whirry) to approve signage for the VFW Run for Sam 10K on July 6, 2013. Motion Carried.

Paint Unit #15, 2005 F450 Truck

Schwandt suggested to go ahead with the painting of Unit #15 for \$2,295.00

Motion/second (Whirry/Peters) to approve Casper Trucks proposal for repairing/painting Unit #15 for the package cost of \$3,795.00 with a \$1,500.00 cost share from Casper Truck. Motion Carried.

Purchases

Discussion was held on Truck Cab and Chassis. Peters reminded committee members that the best truck for the county is not necessarily the lowest bid, and suggested that Brooks look over the specifications with the mechanics and any other applicable personnel.

Motion/second (Henke/Whirry) to purchase the Western Star Truck Cab and Chassis from Quality Truck Care Center, Inc. for \$109,981. Roll Call Vote, 4 ayes, 0 nays. Motion Carried.

Discussion held on the Equipment, and Equipment Bench Wing. Prachel indicated that a bench wing for the south end would benefit us as it would free up a grader at times.

Motion/second (Henke/Whirry) to purchase the Equipment Bench Wing from Monroe Truck for \$100,133. Roll Call Vote, 3 ayes, 1 nay (Schwandt). Motion Carried.

Monthly Vouchers

Motion/second (Whirry/Henke) to approve the May vouchers in the amount of \$66,089.84. Motion Carried.

Commissioner's Report

County crews were cleaning up trees/brush; finished removing snow fence; graded shoulders; patched potholes; drainage maintenance; crack filling on state and county; bridge wedging on state; culvert replacement on county; finished unharnessing trucks; and attending trainings.

Anticipated activities include rubber seal; reconstruction CTH O; surface maintenance as needed; shouldering; Safety Days training and Workzone Flagger training.

DOT Request for Services – Local Force Account (LFA) on STH 44, CTH H south to Columbia County Line for \$5,000.00. Work consists of washouts, rutting repairs, re-seeding and cleaning out flumes that have been filled with washout material.

March crash data consisted of 26 deer, 7 other/weather, and 4 county damage claims.

Field Road Review - Road review will be in July 16th at 6:00 pm.

Committee Meeting Time

Discussion held on a new committee meeting time and 5:30 pm was agreed upon.

Financial Reports

The Financial Reports were reviewed.

Road Agreements

Brooks explained that a Frac Sand Best Practices Handbook is coming out.

Brine Tank None

Chip Award

Brooks explained the Chip Bid was awarded to Kopplin & Kinan.

Janitor Position

Committee reviewed a general list from Maintenance. Discussion held on the carpet cleaning and mowing. Prachel informed the committee that we only have 1 mower now which is used on the state as the other mower we had is now at Maintenance, and Highway doesn't have any equipment to clean the carpets and that it needs to be done at night.

Motion/second (Whirry/Peters) to revise the Maintenance list with striking carpet cleaning and mowing. Motion Carried.

Crack Seal CTH S to Markesan

Peters stated that something needs to be done from CTH S to Mareksan. Discussion held on chip sealing 2.3 miles. Scheduling for chip sealing will be difficult now. This will be included in the road review in July.

WCHA 2013 Summer Road School

Motion/second (Whirry/Henke) to approve Brooks to attend WCHA 2013 Summer Road School in Wisconsin Dells, June 3rd-5th, 2013. Motion Carried.

Railroad Consortium

Henke commented the railroad is spending \$6.5M in the Town of Mackford.

Closed Session

Motion/Second (Whirry/Peters) to convene in closed session per ss19.85(1)(c)(f) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility; ss 19.85(1)(f) Medical history; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The closed session relates to employee evaluation(s), and medical history. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Resume Open Session

Motion/Second (Whirry/Peters) to resume open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, and Highway Commissioner Position

Motion/second (Whirry/Henke) to approve the 6 month evaluation for Amy Brooks, and to authorize Chair Schwandt to sign County Step Increase, and to forward on to the Clerk’s Office. Motion Carried.

Fund Equity

Fund Equity accounts were explained and discussed as to the meaning of Retained Earnings Unreserved, Retained Earnings Reserved, and Reserved for budget/projects. Discussion was held on which account shortfalls during the year come out of.

Committee Discussion

Brooks informed the committee that the employees will attend the 2013 Annual Highway Safety Days in Stevens Point, May 16, 2013.

Schwandt spoke about the complaints he is receiving regarding the huge bump in front of the fire station in the City of Markesan. Peters requested Brooks to have Buss check it out and to speak with whoever is responsible to take care of.

Future Agenda Items for Action and Discussion:

- *Regular meeting date: June 11, 2013 at 5:30 PM*
- *Road Review July 16, 2013 at 6:00 pm*

Adjournment

Motion/second (Whirry/Peters) to adjourn 7: 20 PM. Motion carried.

Submitted by,

Becky Pence
Secretary