

January 10, 2011

The regular meeting of the Highway Committee was called to order by Chair Eugene Henke at 9:00 AM on Monday, January 10, 2011. The requirements of the Open Meeting Law were certified as being met.

Present: Eugene Henke
Alma Hedberg
Donald Peters

Absent: Ricky Perr

Others Present: Robert Podgorski, Highway Commissioner
Becky Pence, Administrative Assistant
Dan Priske, County Board Chair
Tony Daley, The Berlin Journal Co.

Agenda

Motion/second (Hedberg/Peters) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Hedberg/Peters) to approve the meeting Minutes of December 13, 2010, and December 14, 2010. Motion Carried.

Public Comments None

Correspondence

Energy Market Newsletter; Memo from The Columbus Dispatch regarding road salt; and the TDA Newsletter.

Appearances None

Monthly Vouchers

Motion/second (Peters/Hedberg) to approve the 2010 vouchers in the amount of \$76,092.78, and 2011 Vouchers in the amount of \$906.30. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crew plowed snow; fixed guardrail on STH 73, and for the Town of Manchester; and crack sealed on STH 44. Crash data received was 25 deer, 3 other, and 11 weather related.

DOT Request for Services None

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure/Revenue Summary Report

The Committee reviewed the "Preliminary" Expenditure/Revenue Report as not all year end figures are accounted for yet.

Equipment Purchase

The Patrol Superintendent truck will be a state bid that has to meet state criteria.

Fuel

Committee members were asked about the .04/gallon protection option on diesel only. This option will let us re-lock the diesel price in by March 25, 2011 should the price decline. The cost would be \$1,680.00 which will not be passed along to the departments that purchase fuel from Highway.

Motion/second (Peters/Hedberg) to purchase the protection option at \$1,680.00 for re-locking the diesel price

in should the market decline. Motion Carried.

Highway 8-Year Improvement Plan

The Committee reviewed the 8 Year Highway Improvement Plan along with the estimated 2011 reconstruction Program Costs.

Motion/second (Peters/Hedberg) to approve reconstruction of CTH A (CTH J to north to Springbrook, 2 miles) in the Town of Brooklyn; CTH W (CTH D to STH 23) in the Town of Princeton; CTH D (White River, South 1 mile) in the Town of St. Marie. CTH O (CTH AW to CTH X) in the Town of Mackford will be considered at a later date providing enough funding is available. Motion Carried.

Local Bridge Project List

Robert Podgorski asked Committee members to design a list of consultants for interviewing as CTH D, White River Bridge and Gillet Road has been approved. State pays 80/20 on the bridges. On a township road we have the right to give aid, and the county pays 10%, township pays 10%, and State pays 80%. A road review will be conducted in February.

On Call Engineering

Discussion was held on an On-Call Engineering Firm. The contract runs for 1 year on an as needed basis. Don Peters recommended Ayres Associates.

Motion/second (Peters/Hedberg) to approved Ayres Associates as our on-call Engineering Firm for 2011. Motion Carried.

Railroad Consortium None

Use of County Property None

Vacation Carryover

Robert Podgorski is requesting 14 hours vacation to be carried over, and John Chappa is requesting 80 hours vacation to be carried over.

Motion/second (Henke/Hedberg) to approve and recommend to the Personnel Committee carryover vacations for Robert Podgorski 14 hours, and John Chappa 80 hours. Motion Carried.

Closed Session

Motion/Second (Peters/Hedberg) to move into Closed Session per ss19.85(1)c for Personnel Matters, Employee Evaluations, and General Laborer Interviews; ss19.85(a)(f) Medical History. Roll-Call Vote, 3 ayes, 0 nays, 1 absent (Perr). Motion Carried.

Resume Open Session

Motion/Second (Hedberg/Peters) to move into open session. Roll-Call Vote, 3 ayes, 0 nays, 1 absent (Perr). Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Peters) to accept the evaluations of Joan Kush, Secretary I and to forward on to her personnel file; and Robert Podgorski, Commissioner and to forward his evaluation to the Personnel Committee for review. Motion Carried.

Committee Members were updated on employees illness and incidents.

Committee Discussion

Don Peters commented on the culvert that is half full that crosses over just north of Shop 2. Robert Podgorski stated that the state needs to give us the approval to do the work.

Field Road Review None

Future agenda items for action and discussion:

- **Regular meeting date: February 14, 2011 at 9:00 AM**
- **Field road review A, W, D, FFF**
- **Annual Report 2010**

Adjournment

Motion/second (Hedberg/Peters) to adjourn at 11:15 PM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant