



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 03/16/2017**

**Amended\* Post Date:**

**The following documents are included in the packet for the Personnel Committee on March 21, 2017:**

- 1) Agenda
- 2) Resolution Relating to Eliminating a Corrections Lieutenant Position, Eliminating a Corrections Officer Position and Creating a Sergeant of Corrections Position and a Corrections Division Clerk in the Corrections Division of the Sheriff's Office



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## *Personnel Committee Meeting Notice*

*Date: March 21, 2017 Time: 5:15 PM  
Green Lake County Government Center,  
County Board Room, 571 County Rd A, Green Lake WI*

### AGENDA

#### **Committee Members**

*Joe Gonyo,  
Chairman  
Paul Schwandt, Vice-  
Chair  
Robert Lyon  
Robert Schweder  
Sue Wendt*

*Elizabeth Otto,  
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Resolutions/Ordinances
  - Resolution Relating to Eliminating a Corrections Lieutenant Position, Eliminating a Corrections Officer Position and Creating a Sergeant of Corrections Position and a Corrections Division Clerk in the Corrections Division of the Sheriff's Office
6. Committee Discussion
  - Future Meeting Dates: Meeting March 23, 2017 at 6:00 pm
  - Future Agenda items for action & discussion
7. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.**

## Resolution Number 6-2017

### Relating to Eliminating a Corrections Lieutenant Position, Eliminating a Corrections Officer Position and Creating a third Sergeant of Corrections Position and a Corrections Division Clerk in the Corrections Division of the Sheriff's Office

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21<sup>st</sup> day of March 2017 does resolve as follows:

WHEREAS, the current Corrections Administrator will be retiring effective March 24, 2017, and

WHEREAS, the duties of the Corrections Administrator and the Corrections Lieutenant have been analyzed, and

WHEREAS, it has been determined that the Correctional Facility staffing can be improved by redistributing the duties of the Corrections Facility Administrative staff to a Corrections Division Clerk and the Corrections Sergeants, and

WHEREAS, it has been duly noted that when there is the presence of Administration on the Corrections Facility floor there has been a marked improvement in inmate behavior.

NOW THEREFORE BE IT RESOLVED that the position of Corrections Lieutenant and one full-time Corrections Officer be eliminated, and

BE IT FURTHER RESOLVED that one full-time Corrections Sergeant position and one full-time Correctional Clerk position, both working 2080 hours per year each, be created as of the passage of this resolution.

BE IT FURTHER RESOLVED that the Sergeant will perform Corrections Officer duties on a regular basis.

BE IT FURTHER RESOLVED that the Administrative duties of the Corrections Administrator and former Corrections Lieutenant be divided between the three Sergeants and the Corrections Division Clerk.

Fiscal Impact: Attached

Approved/Disapproved by Personnel.

Roll Call on Resolution No.

Submitted by Judicial and Law Enforcement Committee

Aye \_\_, Nay \_\_, Absent \_\_, Abstain \_\_

Passed and Adopted/Rejected  
This 21 day of March, 2017

/s/ Michael Starshak  
Michael Starshak, Chairman

\_\_\_\_\_  
County Board Chairman

/s/ Larry Jenkins  
Larry Jenkins

\_\_\_\_\_  
Attest: County Clerk

\_\_\_\_\_  
Sue Wendt

Approved as to form:

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Peter Wallace  
/s/ Harley Reabe  
Harley Reabe