



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**September 11, 2013**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Vice-Chair Debra Schubert at 4:30 PM on September 11, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman – arrived late due to construction in front of building  
Debra Schubert, Vice-Chairman  
Sue Wendt  
Michael Starshak

Others Present:

Mark Podoll, Sheriff  
Lori Evans, Admin. Asst. Sheriff  
Judge Slate  
Sue Krueger, Clerk of Circuit Court  
Coroner Darlene Strey  
Tony Daley, Berlin Journal Newspapers

Mark Putzke, Chief Deputy  
Joel Gerth, Corrections Lieutenant  
Kyle Sargent, DA  
Dan Hurst, Corporation Counsel  
Tami Eisenga, Register in Probate

## AGENDA

*Motion/Second (Wendt/Starshak)* to approve the agenda. All Ayes. Motion carried.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

Minutes from the August 14, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **APPEARANCES**

None

## **APPEARANCES – PUBLIC COLLECTIONS**

None

*Motion/Second (Starshak/Schubert)* to seat Supervisor Thom. All Ayes. Motion carried.

*Motion/Second (Starshak/Schubert)* to have Supervisor Thom take over as Chair person for the meeting. All Ayes. Motion carried.

## **CORRESPONDENCE**

Letter from the Oberreich which included a \$5,000 donation towards Tasers that we had requested in 2012.

A letter from the DNR informing us that the 2012-2013 Snowmobile Patrol Audit was complete and that we would be getting reimbursement of \$4,000.90.

A copy of an e-mail to Lori Evans from Jack Jaydin of Correctional Health Care stating that the contract for services would remain the same for 2014 with a 0% increase. This was in response to negotiations and tenacity by Lori Evans as the initial contract that came to us in June of 2013 requiring an increase of 3%. These efforts paid off as we saved \$3,399.48.

E-mail from Detective Sgt. Curt Olson, letter from Sheriff Dave Peterson and a note from Donna Lompkins, a Wautoma resident expressing their deep appreciation for all the help that was provided on the robbery, chase and stand-off in Wautoma on August 14, 2013.

The Committee thanked the Sheriff for his presentation at the August County Board meeting. They appreciate him keeping them informed.

## DISCUSSION ON VEHICLE NOISE

Corporation Counsel Dan Hurst provided to the Committee, in the packet, information on local and State laws regarding vehicle noise. He stated that there are ordinances available to law enforcement to enforce. There is no decibel measurement in the State Statutes; it is left up to manufacturer specifications. The Committee decided to let the ordinance stand as is and take up issues on a case by case basis.

## 2014 BUDGET

None

## PURCHASE REQUESTS

*Motion/Second (Wendt/Schubert)* for approval of the purchase of a CCTV/Video recording system for the secure area of the Sheriff's Office from Accurate Controls. This will be a replacement for the current system which continues to fail, performance is unacceptable, does not meet the 120 day recording rules that help to prevent litigation and the technology is obsolete. Bids Accurate Controls - \$88,855.00. SGTS - \$114,935.00. Account Number 13-101-09-52700-999-010 \$45,000 and Account Number 13-100-09-52700-810-000 \$43,855. All Ayes. Motion carried.

## DISCUSSION ON DESK SCANNER – JUDGE'S OFFICE

As the Judge had explained last month, his staff is in need of a desk top scanner to improve the efficiency regarding the scanning of records in his office. Tami Eisenga, Register in Probate was there to answer any questions the Committee had regarding the purchase. Cost of the scanner will be less than \$500. Though their line in the budget will go over due to the purchase, the block will not. *Motion/Second (Schubert/Wendt)* to approve the purchase of a scanner. All Ayes. Motion carried.

## RESOLUTIONS AND ORDINANCES

*Motion/Second (Starshak/Schubert)* to approve Resolution Number 17-2013 Relating to the Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office. All Ayes. Motion carried.

*Motion/Second (Starshak/Schubert)* to approve Ordinance Number 1060-2013, to Repeal and Recreate Green Lake County Code Chapter 266, Watercraft, adding high water slow/no wake. All Ayes. Motion carried.

## VOLUNTARY UNPAID LEAVE REQUESTS

None

## DEPARTMENT COMMENTS

The Sheriff reported on our involvement in the Waushara County robbery and demise of the perpetrator. He also reported on the CIT Training that is currently being taught to the balance of the Corrections Staff and some HHS employees, along with Supervisor Wendt. This has proven to be very valuable training. It was already used in a recent incident involving an inmate. In that particular incident it took 11 hours from the start of the incident until the inmate was cleared at the hospital, taken down to Mendota Mental Health and the officer returned.

The Sheriff also reported that he had received a letter from the State of Wisconsin advising that they were taking down the tower on CTH B north of Markesan. Our IP radios depend on the equipment on that tower to operate. Thankfully we had already planned to phase those radios out and were gearing up to replace them with Air cards. This process will have to be advanced at a much quicker rate than earlier anticipated. Plans are underway for the conversion.

Chief Deputy Putzke reiterated to the Committee how efficient it was to have the Courts and HHS in the same building as the Sheriff's Office. He once again commended the County Board for their sight and commitment.

Sue Krueger reported that it was Juror Appreciation month. Signs have been posted in the building commending jurors for their service. Sue reported that she is in the process of sending out juror qualification questionnaires. Due to an ever increasing amount of juries being scheduled, Sue reported that she is sending out even more questionnaires.

DA Kyle Sargent reported that it has been extremely busy in his office and will continue that way. They have been inundated with subpoenas and search warrants with the homicide in Berlin, armed robbery in Princeton, the robbery at Walker's and a number of other cases in Berlin.

## POLICIES AND PROCEDURES

Chief Deputy Putzke asked the Committee what format they would like to see the Lexipol Policy and Procedures distributed in. Electronically on the County website was preferred. The Chief Deputy and Corporation Counsel will be discussing a distribution link in the near future.

## TRAINING

*Motion/Second (Wendt/Schubert)* to approve the training request that was in the packet from the Sheriff's Office and the training requests from the DA's Office and Coroner's Office that were distributed at the meeting. All Ayes. Motion carried.

## BUDGET ADJUSTMENTS

*Motion/Second (Wendt/Schubert)* to approve the budget adjustment in the packet from the Sheriff's Office moving \$43,855 from the Corrections salaries account to the Corrections Jail Capital Equipment account to cover a portion of the DVR recording system costs and send it on to the Finance Committee. All Ayes. Motion carried.

## MONTHLY SHERIFF REPORTS

*Motion/Second (Starshak/Wendt)* to approve the Monthly Sheriff's Office Reports. All Ayes. Motion carried.

## EXPENSE AND REVENUE REPORTS

*Motion/Second (Schubert/Starshak)* to approve the Monthly Expense and Revenue Reports. All Ayes. Motion carried.

## MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated September 11, 2013 for the following offices in the following amounts:

Child Support:	\$	1,032.47
Clerk of Circuit Court:	\$	8,798.44
Coroner:	\$	1,042.34
District Attorney:	\$	10,396.77
Emergency Management	\$	0
Judge-Circuit Court:	\$	4,076.59
Sheriff's Office:	\$	44,411.22

*Motion/Second (Schubert/Wendt)* to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated September 11, 2013 for the following office in the following amount:

Clerk of Courts:	\$	73.13	(For Sue Wendt)
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*Motion/Second (Schubert/Starshak)* to approve all the above claims. 3 Ayes, Wendt-Abstained. Motion carried.

## **CLOSED SESSION**

*Motion/second (Starshak/Schubert)* to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Evaluations. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:28 p.m.

## **RECONVENE INTO OPEN SESSION**

*Motion/second (Schubert/Starshak)* to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:44 p.m.

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Schubert/Starshak)* to approve the Sheriff's Office evaluations for Clerk/Matrons Beverly Zick and Denice Oft and send them to the Clerk's Office for their personnel files. All Ayes. Motion carried.

## **COMMITTEE DISCUSSION**

Chairman Thom asked that Drug Court be added to next month's agenda.

## **NEXT MEETING DATE**

Next regular meeting set for Wednesday, October 9, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

## **ADJOURN**

*Motion/Second (Schubert/Wendt)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff