



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

October 4, 2017

**The following documents are included in the packet for the
Ag/Extension Education & Fair Committee Meeting on
Tuesday, October 10, 2017:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the September 12, 2017 meeting
- 4) County Library Reports
- 5) Educator Report for: Katie Gellings (Family Living).



**AGRICULTURE, EXTENSION EDUCATION & FAIR
MEETING NOTICE**

**Date: Tuesday, October 10, 2017 – 9:00 a.m.
Green Lake County Government Center, Training Room
571 County Road A, Green Lake, Wisconsin**

AGENDA

Committee Members:
Joanne Guden,
Chairperson
Bob Schweder, Vice-
Chairperson
Patti Garro
Katie Mehn

Mailing Address:
**Green Lake County
UW-Extension
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1. Call to Order/Pledge of Allegiance
2. Certification of Open Meeting Notice
3. Approval of Agenda
4. Approval of the September 12, 2017 Minutes
5. Public Comments – 3 Minute Limit
6. Public Appearances
7. County Library Services Report – Laura Fultz, Berlin Public Library
 - a. Submitted Monthly Report
8. Correspondence
9. **FAIR**
 - a. Truck/Tractor Pull-2017 Update – Discussion/Approval
 - b. Commercial Space Contract Revisions Update – Discussion/Approval
 - c. Independent Contractor Agreement Renewal Update – Discussion/Approval
 - d. Community Involvement Program Update – Discussion/Approval
 - e. 2018 Track Event Update – Discussion/Approval
 - f. 2018 Contracts – Discussion/Approval
10. **UW-EXTENSION**
 - a. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
 - b. 4-H Youth Development Educator Position Update
 - c. Agriculture Agent Position Update
 - d. Area Extension Director Report
 - e. Sharing of Community Educator Position - Discussion
 - f. Approval of Educator Out of County Days – Discussion/Approval
 - g. Committee Discussion
11. Future Agenda Items
12. Next Regular Meeting Date – Tuesday, November 14, 2017
13. Adjournment

Kindly arrange to be present; if unable to attend, please notify our office.

Sincerely,

Jay Dampier
UW-Extension
Department Head

An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the UW-Extension Office at 294-4032 no later than Noon on the day preceding the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman, Joanne Guden, at 9:00 a.m., on Tuesday, September 12, 2017 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman
Patti Garro
Katie Mehn
David Richter
Bob Schweder

Staff Present: Jay Dampier
John de Montmollin
Katie Gellings
Kathy Ninneman
Kim Zills
Amanda Miller

Others Present: Harley Reabe, County Board Chairman; Linda DeNell, Caestecker Library Director; Cara Cross, Marquette County FoodWise Coordinator.

AMENDED AGENDA

Motion/second (Garro/Richter) to approve the amended agenda as presented. Motion carried.

MINUTES

Motion/second (Richter/Garro) to approve the August 8, 2017 meeting minutes. Motion carried.

PUBLIC COMMENTS

None.

PUBLIC APPEARANCES – None.

COUNTY LIBRARY SERVICES REPORT – LINDA DENELL, CAESTECKER LIBRARY

Submitted monthly reports on file. DeNell highlighted areas the library is focusing on for programs.

CORRESPONDENCE – Thank yous from Kathy Hanson, Princeton; Dean Shaffer, fair exhibitor; Katherine Brunell, judge.

2017 FAIR RECAP

Zills said things are rolling in and she will bring in the final numbers next month. Guden would like to hear from Swanke next month.

COMMERCIAL SPACE CONTRACT REVISIONS

Zills discussed options with Corporation Counsel when vendors do not abide by their contracts and leave early.

INDEPENDENT CONTRACTOR AGREEMENT RENEWAL

Zills discussed with Corporation Counsel the Maintenance contracts for Jerome & Clark. The end of the year will be enough time to finalize contracts. There is the idea of contracting the track events and making adjustments in other areas.

COMMUNITY INVOLVEMENT PROGRAM UPDATE

Zills is looking into revamping the Community Involvement Program.

2018 DEMOLITION DERBY

Zills will be looking into a different promoter so there isn't the competition with area county fairs.

2018 CONTRACTS

- Dizzy the Clown
- A&P Enterprise Shows Carnival – 1 year contract

Motion/second (Richter/Garro) to approve the contracts as presented. Motion carried.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly reports on file for de Montmollin and Gellings. Gellings gave a brief verbal report of her current programming. de Montmollin gave his verbal resignation to the Committee. He explained the complete process and the Dean appointing him as the Interim Director of the Wisconsin 4-H Youth Development Program. He expressed his sincere appreciation and thanks to the Committee and Harley Reabe, County Board Chairman.

4-H YOUTH DEVELOPMENT EDUCATOR POSITION

Reabe would like to see the Committee draft a Resolution next month. It can then be forwarded on to the County Board agenda. de Montmollin strongly suggested to consider a 4-H Program Coordinator since the pool of candidates with a Bachelor's degree will be broader.

Garro left the meeting at 9:44 a.m. and returned at 9:46 a.m.

AGRICULTURE AGENT POSITION UPDATE

Dampier was notified last week by the Assistant Dean, Matt Hanson, that they are starting to move on vacant positions. Green Lake County was put towards the top because of the Resolution that was drafted. Dampier will keep the Committee informed on the process.

UPDATE ON THE 2018 BUDGET PROCESS

Dampier did submit the office budget. There is a significant increase mainly because the office supplies expense will be internally in every office. He is hoping for the following for Green Lake County:

- 4-H Program Coordinator – 100%
- Ag Agent – 100%
- Family Living – 90% (overall)
- CRD – 50%

Dampier is trying to stay hopeful that the University will also honor those requests from the county.

nEXT GENERATION OF UW-EXTENSION

Dampier commented about the Position Descriptions being created for all of the positions. Otherwise all has been covered above.

AREA EXTENSION DIRECTOR UPDATES

Dampier would like to start giving the Committee a handout, beginning next month. He is also working with some counties on updating position descriptions, civil rights reviews, and budgets. He is also sitting on a sub work group of Area Extension Directors, trying to come up with solutions for various concerns.

FOODWISE UPDATE

Miller introduced Cara Cross who will be taking over the coordination of Green Lake County FoodWise program. Cross will coordinate it along with Marquette and Waushara. Their programming may not be very strong in the beginning as they have a lot on their plates, but do intend to continue in the near future.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Garro/Richter). Approved.

COMMITTEE DISCUSSION –

Zills spoke about the Fairground Facelift contest that Grinnell Insurance is offering grant money to the top three. Green Lake County Fairgrounds is in the top 15 and needs everyone to vote daily via Facebook.

FUTURE AGENDA ITEMS

- nEXT Generation
- If anyone has an agenda item, please contact Dampier.
- Next regular meeting date: Tuesday, October 10, 2017 in the Training Room at 9:00 a.m.

ADJOURNMENT

Motion/second (Mehn/Richter) to adjourn at 10:10 a.m. Motion carried.

Respectfully submitted, Kathy Ninneman, Program Specialist

DRAFT

Green Lake County Library Activities Report for October 2017

Berlin: Our new Children & Teen Services Librarian, Nicole Overbeck, joined us on September 18 and has already gotten busy to work adding and continuing programs and researching for our Children's Department update. She is a great addition to our team!

September proved to be a fun month for us. We kept busy with lots of students coming in after school. Katie Gellings taught a well-attended and fun class on how to make mozzarella cheese early in the month that was at capacity and well received. We also had a beading class and magnetic display class for adults that were well attended.

The Friends of the Library group has also been hard at work helping us raise money for the Children's Department update, and just purchased the library area rugs. The Friends are planning on hosting a "Paint Night" in November to help raise more funds.

Green Lake: We always strive for variety in our programming ("something for everyone" are our watch words) but I think October 2017 may take the cake. Whether your tastes run to wildlife, history, public radio, or Celtic music, we've got you covered this month.

DNR pilot Bev Paulan returns to the library on October 12th with a program on wolves in Wisconsin. These top predators inspire love and loathing in about equal measure. Bev will help separate wolf fact from fiction at 6:30 p.m.

Gaelic harpist Jeff Pockat visits Saturday morning, October 21, for a 10:00 concert. And we have another author visit to look forward to later in the month – but since things aren't completely settled on that front, please check the website (www.greenlakelibrary.org) for updates.

And we will be observing a couple of 100th anniversaries. Ellen Clark, Wisconsin Public Radio's Northeastern Regional Manager, will present 100 Years of Wisconsin Public Radio on Tuesday evening, October 24th. And both this month and next we are commemorating the 100th anniversary of America's involvement in World War I with a film and lecture series. Our Constant Reader Book Club sets the mood Tuesday, October 10, with a discussion of Helen Simonson's novel *The Summer Before the War*. We are borrowing a trunk full of WWI soldier's gear from the Wisconsin Veteran's Museum which will be on display from October 26 through November 6. Films begin on October 26 and the lectures begin November 4.

Kingston: During the month of September we had a "Mums the Word" contest, giving away 4 beautiful Mums in the process. We also had author Karl Stewart come and speak to our Loosely Bound Book Club the last Thursday of the month. He is a wonderful speaker and old and young alike were enthralled with his presentation. Sept. also marks the anniversary of librarian Sara Wilson having worked here at the library for 25 years. Upcoming events are a basket fundraiser silent auction from Nov. 6th to the 18th. If you'd like to make and donate a basket for this fundraiser we'd be happy to have it. And of course in December, which will be here before we know it, is our Cookie Walk on Dec. 16th.

Markesan: The Markesan Public Library has shifted into school year traffic. At 3:30 we are full of school age children out of breath because they raced to the library to get a computer!! However, that does not mean that the computers are always empty, though through experience

many of our regular computer users know to be here early enough in the day in order to be done by 3:30. As of this moment, all of our computers are in use.

In addition to regular book, magazine, book on cd, large print, and all the other types of material we check out, we are busy planning for our educational programs. Tomorrow (too late by the time you get this) we have a Firearms Presentation: use, types, and safety. Also in the works are programs on Birds, and Bees. Ok, not the birds and bees, but a program on Birds by Tom Schultz and a program on Bees by the Beekeepers group. Dates to be announced. Our children's programming on coding, break out boxes, build it, movie night and the very popular Spooktacular party. For our make and take workshops we are finalizing dates for painted boards, penny rug coasters, and a new workshop called "Make One & Give One." We will have several sewing machines and all the tools and materials need to make a simple fleece hat. Participants will work at stations to make two hats; one to keep and one to give to the local gifts anonymous.

Princeton: Our Night with President Lincoln is only a month away. This big fundraiser, held at the Green Lake American Legion on November 4, should attract historical minded patrons from across Green Lake and Ripon area. George Buss will be portraying the 16th President, and his talent and expertise and experience has gained him national recognition for this role. Currently Buss is the Lincoln actor for the annual Gettysburg Commemoration. Tickets are available at all area libraries for \$50, which will include a catered dinner.

Other recent and upcoming fundraising efforts for the Princeton Library's Building Project. Include our very successful Meat Raffle with Beerbellys at the end of the September. Bob Schweder is still selling 50/50 raffle tickets during the last week of the Flea Market (concluding on October 14). And during the month of October, Tabitha Pierce with the Princeton American Family Insurance will be donating \$5 for each home quote they offer this month.

Other upcoming events include the library's three pumpkin events for kids, one painting and two carvings. We are hosting a diabetic information and recipe class with the Grapevine from the Green Lake County in November. And the library's weekly crafts for kids, mystery book clubs and more continue to be strong. Specific dates and times for all these events can be found on the Princeton's library calendar.

This report briefly describes the work that was completed within the Family Living Program in September of 2017. During the reporting period, the educator made 123 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Green Lake County Correctional Facility Financial Literacy Workshop, Green Lake

I taught the final three financial literacy workshops at the Green Lake County Correctional Facility. The topics were Rent Smart, banking basics, and credit and debt. The sessions were each held weekly for one hour. Participants received a certificate of completion upon attending all four workshops. The following is based on the evaluation data I collected from the final three workshops:

N = 2 of 2 (September 2017) Rent Smart	% Reporting [only] 1 Unit of Change	% Reporting [at least] 2 or > Units of Change
I feel prepared to answer questions from a potential landlord about my rental history and situation.	50.0%	0.0%
I understand the terms and details of a rental agreement/lease.	50.0%	0.0%
I understand the procedures to follow when ending a rental agreement/lease.	50.0%	50.0%
I understand the notices a landlord can give a tenant.	50.0%	50.0%
I understand the ways to avoid deductions from a security deposit.	0.0%	50.0%

N = 2 of 2 (September 2017) Banking Basics	% Reporting [only] 1 Unit of Change	% Reporting [at least] 2 or > Units of Change
I understand the importance of using a financial institution for my banking needs.	50.0%	50.0%
I understand how much “not banking” can cost me.	0.0%	50.0%
I am confident in my ability to write out a check and check register.	50.0%	50.0%
I am confident in my ability to balance/reconcile a bank account.	0.0%	100.0%
I understand the common mistakes in managing a bank account.	50.0%	50.0%

N = 2 of 2 (September 2017) Credit and Debt	% Reporting [only] 1 Unit of Change	% Reporting [at least] 2 or > Units of Change
I am confident in my ability to get my free credit report.	50.0%	50.0%
I understand why regular credit checks are important.	0.0%	100.0%
I understand the factors that affect my credit score.	0.0%	100.0%
I understand ways to increase my credit score.	0.0%	100.0%
I understand ways to repair my credit.	0.0%	100.0%

Food Preservation (Jam) Demonstration, Berlin Farmers and Artists Market
Food Preservation (Salsa) Demonstration, Edgewater Apartments (Berlin)

On the evening of September 19, I taught a jam making session at the Berlin Farmers and Artists Market to about eight people. I had several individuals also stop at my table to take recipe handouts and ask questions.

During the same week, I also taught a salsa making lesson at Edgewater Apartments in Berlin to six individuals. Edgewater Apartments has a garden on their property for residents to utilize, which many do. With an abundance of tomatoes this year, residents were asking for a food preservation class for salsa.



Networking within UW Extension and Professional Development Opportunities

I made 23 contacts within the UW Extension system during the month of September. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

Completion of Abbreviated Portfolio for Rank Change from Instructor to Assistant Professor

At the end of September, I submitted my completed abbreviated portfolio for promotion to Assistant Professor to the Standards, Rank and Promotions (SRP) Committee. The portfolio contains program information and lesson plans, materials, and evaluation reports that I have developed while in my position as a Family Living Educator with Green Lake County. My mentor and I will meet with SRP on Friday, October 6, for deliberation and approval/disapproval of my promotion.

Newspaper Articles

“Continue to Check Your Free Credit Report After Equifax Data Breach” Berlin Journal Newspapers. September 27, 2017. By Katie Gellings, Family Living Educator

Out of County Days

- 1 Out of county days for September (North Central Region Family Living Programs In-service, Stevens Point – 1)
- 6 ½ Out of county days for October (Meeting for Review of Promotion to Assistant Professor, Stevens Point – ½; National Epsilon Sigma Phi (ESP) Conference, Wilmington, NC – 4*; Wisconsin Financial Literacy Summit, Green Bay – 1; Dollars During Development workgroup meeting, Stockbridge – 1)

* Travel expenses are covered by UW Extension

You're invited to attend an upcoming program:

Cancer Clear & Simple

Cancer Clear & Simple is a free educational series which includes:

- Understanding Cancer Basics
- Cancer Prevention & Self-Care
- Cancer Screening & Detection

What will be covered in *Cancer Clear & Simple* sessions?

- How to reduce risk of chronic disease
- How to set personal health goals
- Healthy habits including cancer screening and prevention
- Questions to ask your doctor about
- Information about local resources

Date: Tuesdays, October 24 *and* October 31

Time: 5:30 pm – 7:00 pm

Location: Green Lake County Government Center, 571 County Road A, Green Lake

Cost: Free!

To Register: Call Green Lake County UW Extension at (920) 294-4039 or email kzills@co.green-lake.wi.us

**Meal will be provided.
Registration is required.**



This project is a partnership between UW-Extension and UW-Carbone Cancer Center. Sessions will be taught by Katie Gellings, Green Lake County UW Extension Family Living Educator.

