

PROPERTY AND INSURANCE COMMITTEE

October 3, 2017

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen, on Tuesday, October 3, 2017 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Patti Garro
Robert Lyon
Richard Trochinski

Absent: Michael Starshak

Also Present: Liz Otto, County Clerk
Scott Weir, Maintenance Supervisor
Tony Daley, Berlin Journal
Amy Brooks, Hwy Commissioner
Mark Podoll, Sheriff

Dawn Klockow, Corporation Counsel
Ed Schuh, Fox River Industries Manager
Cathy Schmit, County Administrator
Lauree Renaud, Green Lake Greenways

AGENDA

Chairman Bernhagen stated that Item #18 on the agenda will be moved to follow Appearances and #16 will follow Public Comments. *Motion/second (Garro/Lyon)* to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Lyon/Trochinski) to approve the minutes of September 5, 2017. All ayes. Motion carried.

CORRESPONDENCE – none

APPEARANCES

- Lauree Renaud – Multi Use Trail Easements

Lauree Renaud stated she asked to be put on the agenda so she could speak if there are questions on the easements.

GREEN LAKE MULTI USE TRAIL

- Approval of easements

Corporation Counsel Dawn Klockow explained that with the change in county government structure from Administrative Coordinator to County Administrator any implementation issues are now decided by Cathy Schmit. The Memo of Understanding was previously approved in 2013. No action taken.

PUBLIC COMMENT

Sanitary District President Jerry Specht informed the committee that Camp Grow is for sale for \$4,000,000. The Sanitary District and Green Lake Conservancy is interested in purchasing the 40 acre property to preserve its natural state and be open to the public for various nonimpact outdoor recreational activities. They have started a fund-raising campaign and would need \$2,000,000 to match a grant that, if approved, would provide the other half of the appraised value. Specht asked to be placed on the November agenda.

UPDATE ON FOX RIVER INDUSTRIES LEASE AGREEMENT

Corporation Counsel Dawn Klockow states that the new lease has been negotiated and signed per the guidelines provided by the P&I committee in Closed Session at the September meeting.

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel Dawn Klockow stated that Attorney Dan Sondalle is working on the transfer documents.

ELECTRIC BICYCLES ON MASCOUTIN STATE TRAIL

Parks Supervisor Scott Weir stated that the County received an email from the DNR stating that we need to decide whether or not to allow electric bikes on the Mascoutin Trail by October 6, 2017. If the County decides to prohibit electric bikes, we are required to post notice on the trail. Discussion held. Lauree Renaud stated that the other 2 counties that manage the Mascoutin Trail are not allowing electric bikes. PDMD (Power-Driven Mobility Devices) for persons with disabilities would still be allowed by a permit available in the County Clerk's office.

Motion/second (Garro/Trochinski) to prohibit the use of electric bikes on the Mascoutin Trail. All ayes. Motion carried.

USE OF COUNTY PROPERTY - none

BUDGET ADJUSTMENTS - none

PURCHASE REQUESTS

- HVAC system for Fox River Industries
3 bids received: Brewer Heating and Cooling - \$13,912
Berlin Heating and Cooling - \$8,820
Condon Total Comfort - \$7,855

Fox River Industries Unit Manager Ed Schuh stated that the HHS Committee has recommended Berlin Heating & Cooling. Discussion held.

Motion/second (Garro/Lyon) to approve the bid from Berlin Heating and Cooling for \$8,820. All ayes. Motion carried.

2018 HEALTH INSURANCE COST

County Clerk Liz Otto stated that Group Health Trust has proposed be an 8% increase in our health insurance premiums for 2018. County Administrator Cathy Schmit is looking at options to decrease that to 3.3% by increasing employee deductibles to \$2000/\$4000 instead of the current \$1500/\$3000.

RESOLUTIONS/ORDINANCES – none

POTTER LAWSON SECURITY PROPOSAL

County Administrator Cathy Schmit informed the committee that she was approached by several employees and Department Heads with concerns regarding the current security in the West Wing. Potter Lawson has provided a contract to study the options available to increase security. Bernhagen questioned the budget impact and Schmit stated this would come out of the contingency fund. Sheriff Podoll expressed a need for the study.

Motion/second (Garro/Trochinski) to contract with Potter Lawson to study the options available for a security upgrade. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities reviewed. Maintenance Supervisor Scott Weir thanked his employees for their assistance in the roofing project at the Lake Steel St. building.

PARKS & RECREATION REPORT

- The report was reviewed.

COMMITTEE DISCUSSION

Future Meeting Date: November 7, 2017 at 5:00 pm.

Future Agenda items for action & discussion: Camp Grow discussion, budget adjustment for security upgrade

ADJOURNMENT

Chair Bernhagen adjourned the meeting at 5:37 PM.

Submitted by,

Elizabeth Otto
County Clerk