

**FINANCE COMMITTEE**  
**October 27, 2016**

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 4:30 PM on Thursday, October 27, 2016, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:                    Harley Reabe                    Absent: Joanne Guden  
                                 Larry Jenkins  
                                 Robert Lyon  
                                 Dennis Mulder

Also Present:            Marge Bostelmann, County Clerk            Betsy Amend, Treasurer  
                                 Amy Brooks, Highway                            Jason Jerome, HHS  
                                 Sheriff Podoll                                        Becky Pence, Highway  
                                 Lori Evans, Sheriff's Office                      Brian Della, PFM

**AGENDA**

***Motion/second (Mulder/Jenkins)*** to approve the amended agenda. Motion carried.

**MINUTES**

***Motion/second(Mulder/ Lyon)*** to approve the minutes of September 29, October 10, October 17, and October 24, 2016. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**OPEN TAX DEED BIDS**

206-00210-0000 – City of Berlin, Adams St:

Bid of \$2005 by Justin and Micky Miller, Berlin.

***Motion/second(Lyon/Mulder)*** to accept the bid for \$2005. Motion carried.

206-1438-0000 – City of Berlin, Kossuth St: No Bid

206-1606-0000 – City of Berlin, Ceresco St: No Bid

016-01634-0000 – Town of Princeton, Oxbow Trail:

Bid of \$41,001 by Michael Hall.

***Motion/second(Jenkins/Mulder )*** to accept the bid for \$41,001. Motion carried.

Discussion on the two properties that did not receive a bid.

***Motion/second(Mulder/Lyons)*** to set a minimum bid of \$11,000 for parcel 206-1606-0000 – City of Berlin, Ceresco St and advertise it after the next Finance Committee meeting. Motion carried.

The committee would like to review the Kossuth property and discuss it at the November meeting.

## **APPEARANCES**

### **REFINANCING 2009 NOTES**

- Brian Della – PFM, refinancing the 2009 bonds

A presentation to refinance \$4,860,000 in 2017 was given by Brian Della. Discussion was held. The committee passed the resolution providing for the sale of not to exceed \$4,860,000 general obligation promissory notes, series 2017.

### **TREASURER'S MONTHLY REPORT**

Sales tax deposited on October 1<sup>st</sup> was \$120,786.88. The November sales tax deposit information is not available as of today. The annual training meeting for local clerks and treasurers will be November 17<sup>th</sup> at 9 AM.

Tax Deed update: John Vande Brink from Vande's signed the contract and has started making payments.

Larry and Lois Rose are working with Marine Credit union. The proposed closing may be November 13 or 14<sup>th</sup>. This will be reviewed at the November meeting.

Taxes have been paid on Evans property in Markesan.

### **DEPARTMENT HEAD REPORT – SHERIFF PODOLL**

Sheriff Podoll explained that things are going well and expenditures and revenues are all in line for the year to date.

### **CONSIDERATION TO APPROPRIATE FOOD PANTRY ROOF REPAIR FUNDING**

Lyon explained that this is a repair to the Lake Steel Street property which houses the food pantry and maintenance garage/work area. The cost is for material and the maintenance crew will do the repair.

*Motion/second(Jenkins/Mulder)* to approve the request for approximately \$13,000. Motion carried.

If the repair cannot be completed this year, it was be added as a committee fund for next year.

### **2017 BUDGET**

The committee reviewed the summary. Most departments cut their levy to bring the levy down by about \$270,000. The amount needed from the undesignated fund to balance the budget is \$365,360. The Committee approved the levy at \$14,145,501.

### **RESOLUTION/ORDINANCES**

Resolution Relating to 2017 Budget and 2016 Property Tax Levy

*Motion/second(Lyon/Jenkins )* to approve the resolution with the levy at \$14,145,501 and send it on to the County Board. Motion carried.

Resolution Providing for the Sale Of not to exceed \$4,860,000 General Obligation Promissory Notes, Series 2017

*Motion/second(Jenkins/Lyons)* to approve the resolution and send on to the County Board. Motion carried.

**THREE YEAR AUDIT CONTRACT – SCHENCK, SC**

Bostelmann presented a three year contract from Schenck, SC. Discussion held.

*Motion/second(Mulder/Lyon)* to approve the three year contract with Schenck for the County audit. Motion carried.

**BUDGET ADJUSTMENTS** – None

**BUDGET REVIEW**

Several questions were asked of Jerome regarding the HHS expenditures and revenues. Discussion was held on the move of the Child Support Agency under the Economic Support Unit and when the 6 month report would be presented to the County Board. Jerome will look into when the report will be given.

**SUPERVISOR’S MONTHLY CLAIMS**

Supervisors’ claims: \$6,653.35

Lay People claims: \$334.80

**MONTHLY VOUCHERS**

Finance Departments: \$20,825.79

IT: \$2,091.23

*Motion/second (Jenkin/Mulder)* to approve the Finance and IT vouchers and Supervisors’ claims and Lay People claims. Motion carried.

**CLERK’S REPORT** – None

**COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting – November 23, 2016 at 10:00 AM  
*Motion/second(Mulder/Jenkins)* to change the regular meeting date from the fourth Thursday at 4:30 PM to the fourth Wednesday at 10:00 AM. Motion carried.
- **Future Agenda:**

**ADJOURNMENT**

Reabe adjourned the meeting at 5:49.

Submitted by,

Marge Bostelmann  
County Clerk