



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**May 4, 2018**

**The following documents are included in the packet for the  
Ag/Extension Education & Fair Committee Meeting on  
Tuesday, May 8, 2018:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the April 11, 2018 meeting
- 4) County Library Reports
- 5) Educator Report for: Katie Gellings (Health & Well-Being Extension Educator).
- 6) 4-H and Ag Report: Kathy Ninneman (support staff)



# GREEN LAKE COUNTY

## AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

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### *Agriculture, Extension Education & Fair Committee Meeting Notice*

*Date: Tuesday, May 8, 2018      Time: 9:00 a.m.*

*Green Lake County Government Center, Training Room*

*571 County Rd A, Green Lake WI*

#### AGENDA

#### **Committee Members**

*Patti Garro*

*Keith Hess*

*Katie Mehn*

*Kathy Morris*

*Peter Wallace*

*Kathy Ninneman,*

*Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Election of Chair
5. Election of Vice Chair
6. Minutes: 04/11/18
7. Public Comments – 3 Minute Limit
8. Correspondence
- 9. FAIR**
10. 2018 Contracts – Discussion/Approval
11. Tent Rental Agreements – Discussion/Approval
12. 2018 Fair Updates on Projects and Events
- 13. UW-EXTENSION**
14. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
15. Request for Line Item Transfer
16. 4-H Coordinator position amendment (Discussion / Approval)
17. County Contract 136 Discussion
18. Ag Educator Search Update – Discussion
19. Ag, Education & Fair Coordinator LTE position Update – Discussion
20. Staffing Update
21. Area Extension Director Report
22. 2019 MOU Update
23. Approval of Educator Out of County Days – Discussion/Approval
24. Committee Discussion
  - Future Meeting Dates: June 12, 2018
  - Future Agenda items for action & discussion
25. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the UW-Extension Office, 294-4032, not later than 3 days before date Of the meeting.**



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman Joanne Guden, at 9:00 a.m., on Wednesday, April 11, 2018 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman  
Patti Garro  
Katie Mehn  
Bob Schweder  
Bill Boutwell

Staff Present: Jay Dampier  
Katie Gellings  
Kathy Ninneman  
Kim Zills

Also Present: Harley Reabe, County Board Chairman; Chris Kalupa, Berlin Public Library Director, Green Lake; Cathy Schmit, County Administrator.

### **AGENDA**

Item #8: Should read: County Library Services Report – Chris Kalupa, Berlin Public Library.  
**Motion/second (Schweder/Boutwell)** to approve the corrected agenda as presented. Motion carried.

### **MINUTES**

**Motion/second (Schweder/Garro)** to approve the March 13, 2018 minutes with the addition of new member, Bill Boutwell, added to those minutes, as excused. Motion carried.

### **PUBLIC COMMENTS**

Nothing.

**PUBLIC APPEARANCES** – None.

### **COUNTY LIBRARY SERVICES REPORT – CHRIS KALUPA, BERLIN PUBLIC LIBRARY**

Submitted monthly reports on file. Kalupa introduced herself as the new Berlin Public Library Director and highlighted special areas. Kalupa also explained the libraries are trying to save costs with a merger between Winnefox and OWLS (Outagamie Waupaca Library System).

**CORRESPONDENCE** – None.

### **2018 CONTRACTS**

Thrillseeker Dog Sports (Animal House Feed Store - Ripon, sponsor)  
**Motion/second (Garro/Schweder)** to approve the above contract. Motion carried.

### **TENT RENTAL AGREEMENTS**

This is tabled to next month's meeting.

### **2018 FAIR UPDATES ON PROJECTS AND EVENTS**

Zills reported the fair book is almost ready to go to print. Maintenance job duties are going to be split between two individuals. The final paper work is in progress. Zills has been approached by Alliance Laundry Systems to put an advertisement sign in the track area but would like a recommended cost by the committee.

**Motion/second (Schweder/Garro)** to charge \$200 to Alliance Laundry for signage on the track during the fair.

## **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly report on file for Gellings. She also gave a verbal report.

### **AG EDUCATOR SEARCH UPDATE**

Dampier updated the Committee on the search for the Ag Educator position. The position was reposted on February 28, 2018 and closes today at midnight. Presently there are nine candidates.

### **AG, EDUCATION & FAIR COORDINATOR LTE POSITION**

Schmit explained the LTE position was posted as of 4-10-18.

### **STAFFING UPDATE**

Dampier gave this report combined with his Area Extension Director Report.

### **AREA EXTENSION DIRECTOR REPORT**

Dampier explained the different waves that the University is going through with the vacancy process. The number of positions in county contracts statewide exceeds the funding available from UW-Extension. Dampier is working at the county-level to develop possible solutions.

### **2019 MOU UPDATE**

Dampier received feedback from Corporation Counsel and he has submitted it on to the University.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

*Motion/second (Garro/Mehn)*. Approved.

### **COMMITTEE DISCUSSION –**

This was Chairman Guden's final meeting and she thanked everyone for all the years of working together and wished everyone well in the future.

### **FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Dampier.
- Next regular meeting date: May 8, 2018 in the Training Room at 9:00 a.m.

### **ADJOURNMENT**

*Motion/second (Garro/Schweder)* to adjourn at 9:42 a.m. Motion carried.

*Respectfully submitted,  
Kathy Ninneman, Committee Secretary*

## Green Lake County Libraries Report – May 2018

**Berlin:** April 'snow' showers will bring our 1<sup>st</sup> Annual Plant Swap event to the Berlin Library from May 24 to May 26. We are inviting patrons to bring in a plant (indoor or outdoor) to the library, and take a plant in return. We can't wait to see what interesting plants we get for the exchange.

On April 30, we welcomed 25 kids from the Boys & Girls Club, along with a few patrons from our library, for a Bad Art craft program. The kids had so much fun creating. By the time they were complete, there was creative, unique, but definitely NOT ugly art. And of course, lots of smiling kids.

We will be welcoming Wookies and Droids to our May the 4<sup>th</sup> Be with You Star Wars Program. Kids will be entertained with Star Wars related activities such as light saber training, Asteroid belt flight, Force levitation training, and much more. This program is always a big hit with the kids that we look forward to annually.

We collaborated with WIC Family Health La Clinica for a program titled 'Mommy and Me Group'. We are encouraging other moms to engage in parenting discussions, gather valuable resources, and spend time bonding with their infant or toddler.

In May, our children's librarian, Nicole, will be heading out to all of the public and parochial schools to introduce the Summer Reading Program theme and encourage all students to participate.

**Green Lake:** We are going to have a demonstration vegetable and herb garden in front of the library this summer. A waist-high raised bed is assembled and waiting for me to procure some organic potting soil. After six years of running a seed library, it seemed the logical next step. Look for the garden to make its appearance soon.

Not as many programs this month to tell you about, but I am happy to report we were able to reschedule both Tom Kastle's concert (now Saturday, May 12<sup>th</sup>) and Inga Witscher's Cooking Demo (now Sunday, May 6<sup>th</sup>). I told Inga if there's another snowstorm this late in the year I'm going to have to rethink this whole lifelong Wisconsinite thing.

The Friends have a big spring book sale planned for this Friday and Saturday to coincide with the city-wide garage sales. And the other major event we have planned is an author visit by Michael Edmonds on Tuesday, May 8<sup>th</sup>. Michael's new book is *Taking Flight*, about birds and birding in the Midwest. We are pleased to welcome the Green Lake Bird and Nature Club to the library for their May meeting in conjunction with Michael's program.

**Kingston:** Author Gary Beyer will be coming to give a talk at our Library on Thursday, May 31<sup>st</sup> at 6pm. Mr. Beyer describes himself as a "glass half-full" type of person. The title of his presentation is "Inspiring Hope in the Face of Life-Altering Circumstances. Gary was an English high school teacher for 35 years. Then in Jan. of 2008, Gary was diagnosed with Inclusion Body Myositis (IBM). It is an extremely rare, progressive, and debilitating type of inflammatory muscle disease. There is no known cure of treatment for it at this time. Since being diagnosed he has written "You Must Answer This" and "I Promise I'll Pay Attention", and feels that both books were each divinely inspired. The numerous unexpected developments associated with their creation continue to be highly motivating. Mr. Beyer's sincere desire is to continue to be able to help other people not lose their faith and for some to consciously find their own reasons for hope. The public is invited to attend, and Mr. Beyer said "This is a presentation that everyone can truly benefit from."

The Spring Fling that was held on April 21<sup>st</sup> was a rousing success. Fifteen vendors signed up and had a wide variety of items for sale. The library served loaded baked potatoes, with people choosing their own toppings and there wasn't one left by the end of the Fling. Thanks to all, who helped to make the event a great success!!

We are again doing a Rummage for Reading table in the library. If you are doing Spring cleaning and getting rid of gently used items, please consider donating them to the library. We will price them and put them on our Rummage for Reading table. You get clean closets and the library benefits too.

**Markesan:** The library is busy working on the Annual Spring Fling which includes a Garden Art Auction. We have over 30 beautiful handmade items available. Some items include bottle trees, wooden planters, porch stools, metal art, even gorgeous flower photographs. Everything is on display now and final silent bidding will be at 11:00 on May 12. We have a new microfilm viewer printer installed and working. Many thanks to the Markesan Historical Society for the funding. We are planning on having a cool Lego display by a local grade school student. The library will be doing some outside maintenance this summer. Also, we are working on summer and fall activities and events.

**Princeton:** The library is ready for spring. We have enjoyed recent adult and children's crafts from wreath making, to rainbows, to flower window decorations. In May we will be making cards, rock painting, and more. The Friends of the Library are getting ready for their Book and Bake Sale on May 12. This coincides with the city wide rummage sale and when it doesn't snow, it has been quite a successful fundraiser. Because of the Friends fundraisers in the past, the Friends were able to sponsor Clairellyn's attendance at the Public Library Association Conference in Philadelphia this year and are helping pay for two performers for the Summer Reading Program. The details of the Summer Reading Program are being finalized now and the library will soon be ready to ROCK, which is this year's theme. We will have performers once a week for 7 weeks, and also have weekly crafts, prizes, and storytime. The Fundraising Committee is out at the Flea Market now selling 50/50 raffle tickets. We also have our \$100 raffle tickets available. The drawing of that raffle, winner takes home \$5,000, will be in collaboration with the city's Fourth of July celebrations on June 30.

This report briefly describes the work that was completed within the Family Living Program in April of 2018. During the reporting period, the educator made 103 direct educational and professional contacts.

## Educational Programming, Networking and Outreach in the Local Community

### *Healthy Habits, Boys & Girls Club of the Tri-County Area – Berlin*

In April, I began an 8-week series called Healthy Habits at the Boys & Girls Club in Berlin. This program is offered to 12 participants, ages 7-12, on a weekly basis. I teach a nutrition lesson first, followed by a cooking portion. The children get to chop fruits and vegetables, and make/cook their own snack each week, with guidance. Healthy Habits is teaching children nutrition knowledge and life skills.



### *Money Smart Week – April 21-28, 2018*

#### *Money As You Grow, Berlin Public Library - Berlin*

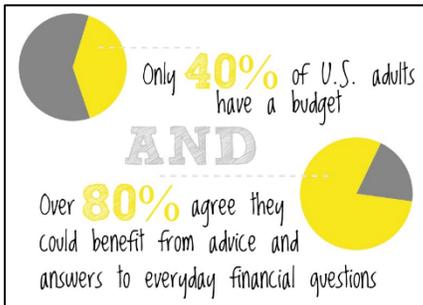
I taught Money As You Grow to 61 children at Berlin Public Library during their children's story time. I read the book, "Curious George Saves His Pennies". We talked about key ideas from the story, which included making decisions, sharing and borrowing, and self-control. We also discussed how there are different ways to use money and people can look at their choices and select one that is the best for them. We talked about the different ways to share – something that doesn't need to be returned or paid for is a gift, and something that is borrowed needs to be returned. Finally, we learned that sometimes we have to wait for things we want and choosing not to spend our money can sometimes be a good thing. After the discussion, each child had the opportunity to decorate a piggy bank to take home with them. All participants also received a copy of the children's book, a parent guide, and a parent letter explaining the program.



#### *Get Smart About Your Money, Green Lake County Government Center – Green Lake*

During Money Smart Week, I offered a lunch and learn through the Green Lake County employee wellness program. Participants learned how to plan for unexpected expenses, set a money goal, make a spending plan, and handle day to day spending. There were a total of 12 employees who took part in the workshop. Participants reported learning:

- It's much easier to meet goals when you have a plan and know the layout!
- Without priorities financial goals can't be reached.
- Having a plan will make me more successful.



#### *Financial Wellness Display, Green Lake County Government Center – Green Lake*

Throughout the duration of Money Smart Week, I had a display in the lobby of the Green Lake County Government Center for both the public and employees to access educational materials and information. I also had piggy banks available for the taking.



### *Diabetes Health Fair, City Inn – Berlin*

I had a booth on healthy fats vs. unhealthy fats at the Diabetes Health Fair put on by ThedaCare. Participants were able to take healthy, diabetic friendly recipes that I offered as handouts as well as view the fat content of various foods. I had over 75 people stop at my booth and talk with me about healthy eating.



### **Networking within UW Extension and Professional Development Opportunities**

I made 119 contacts within the UW Extension system during the month of April. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

### *WI Cancer Control Prevention Regional Meeting, Kimberly*

The Wisconsin Comprehensive Cancer Control Program and the Wisconsin Cancer Council work to engage public, private and community partners to develop, implement and promote a statewide approach to cancer control. Through my work in teaching the Cancer Clear & Simple program, I am the Green Lake County representative for the WI Cancer Control Council.

### *UW Extension All-Colleague Conference, Wisconsin Dells*

At the end of April, I attended the All-Colleague Conference for UW Extension. It was a nice opportunity to network with other colleagues.

### **Newspaper Articles**

“15 Ways to Get Your 5 to 9 A Day: Dinner Style” Berlin Journal Newspapers. April 9, 2018. By Katie Gellings, Family Living Educator

### **Out of County Days**

- 2 Out of county days for April (WI Cancer Control Prevention Regional Meeting, Kimberly – 1; All Colleague Conference, Wisconsin Dells\* - 1)
- 5 Out of county days planned for May (JCEP Conference, Wisconsin Dells – 2; Health and Well-being Institute Director Interviews (Search & Screen Committee), Madison – 2; Area 14 meeting, Montello – 1)

\* Travel expenses are covered by UW Extension

April 2018

Report by Kathy Ninneman



**4-H Camp Counselor Applications were due April 1**—Green Lake County has a total of 3 camp counselors. Mandatory Camp Counselor training will be held in Montello-Marquette County on Friday, June 15, from 9 am-3 pm.

**Green Lake County 4-H Leaders' Association Meeting, April 5**—7:00 pm, held in the Training Room. I compile the agenda and email it to the president for approval. I also attend the meeting and dispense information that would normally come from the 4-H educator: a report on Camp, Communication Arts Day, discussed with the general leaders regarding the 4-H Club literature libraries, and distributed the 4-H Club Donation (dues) invoices. I also handed out the Policy changes for review to be voted on at the May meeting.

**Green Lake County 4-H Dog Project Orientation, April 8**—5:00 pm, held in the Training Room. I attended this orientation meeting, which is normally attended by the 4-H educator, where all the members and parents come to gather the information for dog obedience and agility training. The trainings are held on Sundays and Wednesdays for the upcoming months at the fairgrounds. They also held their annual elections.

**Livestock Council Meeting-April 17**—7:30 pm, held in the Training Room. I attended this meeting, which is normally attended by the 4-H educator. I work with the president to compile the agenda. I answer any questions that pertain to UW-EX and the Fair to help the members understand the policies and procedures pertaining to this group. Their projected bylaw changes will be voted on at the Mandatory Meeting (July 26).



**4HOnline Volunteer background checks** continue to be a slow process at the state level. I continue to help our county volunteers through this process and also communicate with Mike Farrey at the state office.

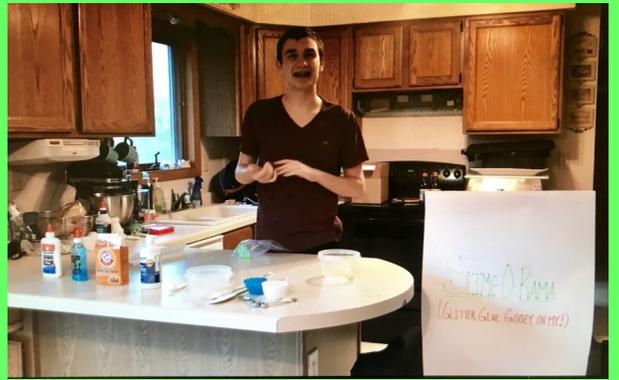
**4-H Archery Board Meeting—April 26** -7:00 pm at the Government Center, UW-EX Conference Room. I attended this meeting, along with six board members and two parents, which is normally attended by the 4-H educator. I worked with the president to compile the agenda. They set their Spring/Summer Archery Shoot Schedule (Holliday-Ripon and the fairgrounds), along with a field trip to Montello Bowbenders for a fun Kids Day on June 16.

**Pre-Fair Communication Arts Day (Foods Revue, Clothing Preview & Demonstrations)—Saturday, April 28** -9:00 am held in the lower level at the Government Center. I attended this which is normally attended by the 4-H educator. There were 12 participants for the Foods Revue; 2 participants for the Clothing Preview and 3 participants for the Demonstrations.

# CLOTHING PREVIEW



# DEMONSTRATIONS



# COMMUNICATION ARTS DAY

# FOODS REVUE

