

## ADMINISTRATIVE COMMITTEE MEETING

May 7, 2018

The meeting of the Administrative Committee was called to order by Chairman Harley Reabe at 6:00 PM on Monday, May 7, 2018 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe  
Katie Mehn  
Dennis Mulder

Absent: Larry Jenkins  
District #6 (vacant)

Also Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Amanda Toney, Treasurer; Sarah Guenther, Register of Deeds; Bill Hutchison, IT Director

### **ELECTION OF VICE CHAIR**

Katie Mehn nominated Dennis Mulder for Vice Chair. No other nominations. Chairman Reabe declared Dennis Mulder as Vice Chair.

### **MINUTES**

*Motion/second (Mulder/Mehn)* to approve the minutes of February 3, 2018; March 5, 2018; and March 19, 2018 as presented. All ayes. Motion carried.

**PUBLIC COMMENTS** – none

**CORRESPONDENCE** – none

### **BUDGET ADJUSTMENTS**

- County Administrator – request to move \$10,627.00 from the Non-Lapsing Retire/Salary/Fringe account to the County Administrator health insurance account due to new enrollment.

*Motion/second (Mehn/Mulder)* to approve the budget adjustment and forward to Finance. All ayes. Motion carried.

**RESOLUTIONS** - none

**ORDINANCES** - none

### **DEPARTMENT REPORTS**

- Corporation Counsel
- County Administrator – absent
- County Clerk
- IT
- Register of Deeds
- Treasurer

Discussion held and updates given on reports submitted.

**PURCHASE REQUESTS** - none

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting-August 6, 2018 at 5:15 PM

**Future Agenda Items:**

**ADJOURNMENT**

Chairman Reabe adjourned the meeting at 6:30 PM.

Submitted by,



Liz Otto  
County Clerk

DRAFT