

FINANCE COMMITTEE

May 29, 2014

The meeting of the Finance Committee was called to order by Chair, Harley Reabe at 4:30 PM on Thursday, May 29, 2014, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Absent: Jack Meyers
Ben Moderow
Debra Schubert
Joanne Guden

Also Present: Angie Petruske, County Clerk Office LeRoy Dissing, HHS Director
Betsy Amend, Treasurer Amy Brooks, Highway Commissioner
Lori Evans, Law Enforcement Tony Daley, Berlin Journal

AGENDA

Motion/second (Schubert /Guden) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden /Moderow) to approve the minutes of April 24, 2014. Motion carried.

PUBLIC COMMENTS - None

CORRESPONDENCE - None

OPEN TAX DEED BIDS – None

CONTAMINATED PROPERTY IN MANCHESTER

County never took the deed on the contaminated property. Committee will have the new Corporation Counsel do research on the property before deciding what to do next.

Amend talked to Kathleen Morris about the properties and she stated they offered the property to the neighbors and put it in the paper and no one wanted. The property in the city of Markesan they offered to the city of Markesan and they refused.

RESOLUTION/ORDINANCES – None

TREASURER'S MONTHLY REPORT

New sales tax figures to be deposited June 1st \$96,363.09. Preparing certified letters for delinquent taxes & reminder notices to pay 2nd installment of their 2013 taxes and valuation summary reports for open book/board of review meetings. Comparison of tax collections from this year to last year this is a correction from last month. Baraboo Bank in Green Lake was bought by Horicon Bank busy with transition but going smoothly.

DEPARTMENT HEADS REPORT – LEROY DISSING, HEALTH & HUMAN SERVICES

Leroy Dissing passed out a printout on their budget showing what was budgeted and the actual expenditures and revenue to date and a comparison percentage from last year. The expenditures and revenues for this year look to be right on track.

BUDGET DIRECTIVES

Still under a levy freezes – zero increase

BUDGET ADJUSTMENTS

Amend would like to create an expense account for managed forest land 14-100-08-51520-531-000. The committee decided to create this expense for 2015 budget and leave it how we have always handled it for this year.

Motion/second (Guden /Schubert) to approve budget adjustment effective January 1, 2015. Motion carried.

Sheriff's office received a donation of \$3,120.00 for Ballistic Helmets. They would like a budget adjustment to increase the following accounts to show the donation:

DAAT/CERT/CTU Supplies Expenditures 14-100-09-52100-403-000 \$3,120.00

CTU/SWAT Revenues 14-100-09-46231-000-000 \$3,120.00

Motion/second(Schubert /Moderow) to approve budget adjustment for Sheriff's Department. Motion carried.

Dissing presented a budget adjustment for 2 Grants they received.

Nutrition grant to program breakfast at the Berlin Senior Center. They would like to following accounts be created:

Nutrition Program Revitalization Expense 14-209-32-54615-000-000 \$20,000.00

Nutrition Program Revitalization Revenue 14-209-32-43415-000-000 \$20,000.00

Motion/second (Guden /Schubert) to approve budget adjustment. Motion carried.

The other grant is Community Service Team Grant to create a position and it is an ongoing grant and when this grant stops the position will end. They would like to following accounts created:

Community Services Team (CST) Expense 14-207-33-54514-000-000 \$0.00

Salaries Expense 14-207-33-54514-110-000 \$31,871.00

Social Security Expense 14-207-33-54514-151-000 \$2,438.00

Retirement Expense 14-207-33-54514-153-000 \$2,230.00

Health Insurance Expense 14-207-33-54514-154-000 \$19,234.00

Life Ins Expense 14-207-33-54514-155-000 \$0.00

Training Expense 14-207-33-54514-307-000 \$1,000.00

Supplies/Equipment Expense 14-207-33-54514-310-000 \$2,642.00

Travel Expense 14-207-33-54514-330-000 \$2,000.00

Other Needs Expense 14-207-33-54514-348-000 \$708.00

Community Services Team (CST) Revenue 14-207-33-43515-000-000 \$62,123.00

Motion/second (Schubert /Guden) to approve budget adjustment. Motion carried.

BUDGET REVIEW

Revenue Report – no questions

Expenditure Report – Asked a question on DA budget and Petruske answered and asked Brooks about some expenditure accounts that were over budget.

The committee would like to know what is “Other Leave With Pay” account in Hwy budget.

SUPERVISOR’S MONTHLY CLAIMS

Supervisors’ claims were presented in the amount of \$5,953.76 and lay person’s claims in the amount of \$735.08.

Motion/second (Guden/Moderow) to approve the supervisor’s claims and lay person’s claims. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$32,853.55 and IT in the amount of \$7,188.52.

Motion/second (Schubert/Guden) to approve the Finance and IT vouchers. Motion carried.

CLERK’S REPORT

The Clerk’s Report was discussed under specific agenda items.

COMMITTEE DISCUSSION

- **Future meeting dates:** June 26, 2014 at 4:30 pm.
- **Future Agenda:**

ADJOURNMENT

Motion/second (Guden /Moderow) to adjourn at 5:04 PM. Motion carried.

Submitted by,

Angie Petruske
Deputy County Clerk