

ADMINISTRATIVE COMMITTEE MEETING
March 23, 2015

The meeting of the Administrative Committee was called to order by Vice-Chairman, David Richter at 5:00 PM on Monday, March 23, 2015 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: David Richter
Harley Reabe
Paul Schwandt

Absent: Jack Meyers
Mike Starshak

Also Present: Marge Bostelmann, County Clerk
Tony Daley, Berlin Journal

Diane Meulemans, Corporation Counsel

AGENDA

Motion/second(Schwandt/Reabe) to approve agenda. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

FILLING VACANT POSITION

- Corporation Counsel – The advertisement used last year was presented. Several changes were proposed; include Chapter 51, Chapter 54/55, Child Support and Paternities with a deadline to receive applications of April 13th. The ad will be placed in the Berlin Journal, Madison papers, Monster.com, Wisconsin Law online, and the corporation counsel list serve.

Motion/second(Schwandt/Reabe) to approve the ad as modified. Motion carried.

Meulemans will give an exit interview prior to leaving. She will also be available to help with the new person hired.

RECOMMENDATION TO COUNTY BOARD FOR INTERIM CORPORATION COUNSEL

Bostelmann presented a letter from Dan Sondalle stating that he is willing to serve as interim corporation counsel with the same arrangements as last year.

Motion/second(Schwandt/Reabe) to approve recommending to the Board that Dan Sondalle be interim corporation counsel. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date:

Future Agenda Items:

- Joint meeting with the Personnel Committee on April 15th at 5:00 – Exit interview corporation counsel
- Special meeting April 15th at 5:30 – Screen corporation counsel applicants.
- Regular meeting, May 4, 2015

ADJOURNMENT

Motion/second(Reabe/Schwandt) to adjourn at 5:35PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk