



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

June 6, 2018

**The following documents are included in the packet for the
Ag/Extension Education & Fair Committee Meeting on
Tuesday, June 12, 2018:**

- 1) Cover Sheet
- 2) Amended Agenda
- 3) Draft minutes from the May 8, 2018 meeting
- 4) County Library Reports
- 5) 2019 Library Funding Request
- 6) Educator Report for: Katie Gellings (Health & Well-Being Extension Educator).
- 7) 4-H and Ag Report: Kathy Ninneman (support staff)



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

FAX: 920-294-4176

Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, June 12, 2018 Time: 9:00 a.m.
Green Lake County Government Center, Training Room
571 County Rd A, Green Lake WI

***AMENDED AGENDA**

Committee Members

Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Kathy Morris
Peter Wallace

Kathy Ninneman, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 05/8/18
5. Public Comments – 3 Minute Limit
6. *Green Lake County Drainage Board Nomination – Todd Morris
7. County Library Services Report (submitted monthly report) – Clairelynn Sommersmith, Director Princeton Public Library
8. County Library Plan of Service and Funding Agreement
9. Election of Winnefox Library System member
10. Correspondence
11. **FAIR**
12. 2018 Contracts – Discussion/Approval
13. 2018 Electrical Update – Discussion/Approval
14. 2018 Fair Updates on Projects and Events
15. **UW-EXTENSION**
16. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
17. Needs Assessment – Discussion
18. County Contract 136 Discussion
19. Ag Educator Search Update – Discussion
20. Ag, Education & Fair Coordinator LTE position Update – Discussion
21. Staffing Update
22. Area Extension Director Report
23. Approval of Educator Out of County Days – Discussion/Approval
24. Committee Discussion
 - Future Meeting Dates: July 10, 2018
 - Future Agenda items for action & discussion
25. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the UW-Extension Office, 294-4032, not later than 3 days before date Of the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Committee Secretary Kathy Ninneman, at 9:00 a.m., on Tuesday, May 8, 2018 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Kathy Morris
Peter Wallace

Staff Present: Jay Dampier
Katie Gellings
Kathy Ninneman
Kim Zills

Also Present: Linda DeNell, Caestecker Library Director, Green Lake.

ELECTION OF CHAIR

Committee Secretary Kathy Ninneman requested nominations for Chair. Mehn nominated Patti Garro. No other nominations for Chair. Secretary Ninneman declared Garro as Chair. Garro was seated as Chair.

ELECTION OF VICE CHAIR

Garro requested nominations for Vice Chair. Hess nominated Katie Mehn, seconded by Wallace. No other nominations for Vice Chair. Chairman Garro declared Mehn as Vice Chair.

MINUTES

Motion/second (Mehn/Hess) to approve the April 11, 2018 minutes with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS

Nothing.

COUNTY LIBRARY SERVICES REPORT – LINDA DENELL, CAESTECKER GREEN LAKE PUBLIC LIBRARY

Submitted monthly reports on file. DeNell highlighted areas in each of the library reports. She also explained to the Committee about the Winnefox Library System, in which one of our county board supervisors from our Committee needs to serve.

CORRESPONDENCE – None.

2018 CONTRACTS

No contracts.

TENT RENTAL AGREEMENTS

The process is extended to this week.

2018 FAIR UPDATES ON PROJECTS AND EVENTS

Zills reported she received a grant from Alliant Energy for \$1,100 and also from the Francis & Ruth Obberich Foundation, Markesan - \$1,000 donation for Friends of the Fair.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly report on file for Gellings, along with Ninneman, who has been filling in for the 4-H program. Both also gave verbal reports.

REQUEST FOR LINE ITEM TRANSFER

Dampier explained to the Committee regarding this process.

Motion/second (Mehn/Hess) to approve the line item transfer and forward to the County Administrator and Finance Committee for approval. All ayes. Approved.

4-H COORDINATOR POSITION AMENDMENT

Dampier explained to the Committee the restructuring process that UW-Extension is facing with numerous positions needing to be filled. Currently, there is an open position in Green Lake and a 100% interim in Waushara County. As of now, the funding available would be for a 50% position split between Waushara. Current contract the counties portion would be approximately \$35,000.

Motion/second (Hess/Wallace) to split the 4-H Coordinator position with Waushara County 50%. All ayes. Approved.

COUNTY CONTRACT 136 DISCUSSION

This is tabled due to the motion for item #16.

AG EDUCATOR SEARCH UPDATE

Dampier updated the Committee on the search for the Ag Educator position. Presently there are nine candidates. Paper screening was held on May 4. Preliminary video interviews will be May 15 and final In-County interviews to be on May 25.

AG, EDUCATION & FAIR COORDINATOR LTE POSITION

Dampier explained the LTE position to the Committee. Ninneman reported interviews are tentatively set for the week of May 21st.

STAFFING UPDATE

Dampier reported that Green Lake County is: Ag 100%; 4-H 50%; Family Living 80%; CRD: 50%.

AREA EXTENSION DIRECTOR REPORT

Dampier gave the Committee a copy of his report and gave an explanation of his position along with work in each county.

2019 MOU UPDATE

Dampier had nothing to report.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Mehn/Hess). All ayes. Approved.

COMMITTEE DISCUSSION –

Nothing.

FUTURE AGENDA ITEMS

- If anyone has an agenda item, please contact Ninneman.
- Next regular meeting date: June 12, 2018 in the Training Room at 9:00 a.m.

ADJOURNMENT

Motion/second (Hess/Wallace) to adjourn at 9:47 a.m. Motion carried.

*Respectfully submitted,
Kathy Ninneman, Committee Secretary*

Library Reports: Green Lake County Libraries

Berlin: May was a fun month at the Berlin Library. We hosted our 1st Annual Plant Swap that was met with enthusiasm. While it was difficult to keep track of participants, there was a steady exchange of plants throughout the three days. Overall, the event was successful and will most likely be repeated next year. Other adult programs included a mystery book club, Matinee of the Month, Ukulele Jam Session, and our Adult Craft Night.

Children's programs for the month of May started out very busy with a Star Wars, May the 4th Be with You program where there were many fun, exciting hands on activities for kids and adults. We even had a few kids come in costume! Our children's librarian, Nicole, hosted a variety of school kids during the month, including all of the kindergarten classes from the public and parochial schools, all of the 7th grade from Berlin Middle School, and several other classes from the parochial schools. Nicole also visited all three schools and performed a skit with another of our staff giving a preview of the upcoming Summer Reading Program. The kids are excited to participate, and are already asking when they can sign up.

With the warm weather came a few more requests for homebound deliveries. This gives our staff a chance to not only deliver books, but also visit with some of the patrons who cannot get out easily. We treasure our contact with lifelong library patrons.

We are now gearing up for the Summer Reading Program, themed "Libraries Rock", for adult, teens and children. It will be a fun-filled season for the next two months with performers and lots of activities for all ages. Summer also brings visitors traveling through that is always exciting for us.

Kingston: We are ramping up for the Summer Reading Program which will run for 4 weeks starting June 14th. We are lucky to have Sarah Chastain, a 6th grade teacher in the Markesan School District, volunteer and run our events. The theme this year is Libraries Rock, so we will have all manner of "rock" programs. Rock N Roll, rocking horses, painted rocks and much more. Don't let your children fall into the summer slump, sign them up today! All ages are welcome!

Our Loosely Bound Book Club is trying something new this year. Most summers they take 1 month off and another month they just discuss what they are reading currently. This year the club has decided to read all summer long with Beekeepers Apprentice by Laurie King, The Marsh Kings Daughter by Karen Dionne, and Ordinary Grace by William Kent Krueger rounding out the summer line up. The club meets the last Thursday of each month at 6pm in the Reading Room at the library.

Our Rummage for Reading table has taken off with a bang. The first month we sold \$121.00 worth of items, which may not seem like a lot until you realize that most things are \$2.00 or less. New items come in almost daily and it's always fun to see what the next day or week brings. Stop in today and take a look.

Princeton: We are ready for summer here at the Princeton Public Library. Our fundraising committee is selling 50/50 raffle tickets at each Flea Market this summer. Last week the winner took home over \$300. We are also selling our \$100 raffle. First prize is \$5,000. The winners will be pulled at Princeton's Fourth of July Celebration on June 30, but the winner does not need to be present to win.

While our fundraising committee is busy with raffle galore, our building committee is working with an architect, Tom Meiklejohn from Fond Du Lac, finalizing details for the expansion. Once we have received word about a USDA grant, the building committee and City of Princeton will send the project out for bid.

The Friends of the Library hosted their Book and Bake Sale on Saturday May 12 and from that event and sales from the following week, the group made close to \$1,000. The Friends are now hard at work planning the Flea Market Food Booth on July 21.

And this above doesn't even cover the normal library proceedings. As far as regular library goings-ons, we have the Summer Reading Program, which kicks off June 11, to keep us busy. We will have performers once a week, crafts every Friday, plus family screen-free nights in July. We will also be running our weekly Storytime as always. Our three book clubs for adults are still going strong and will throughout the summer. If you are looking for what to read this summer, pick up a Hot Summer Titles list that I gave out at our Summer Book Talk. On the list you will learn about thrillers, romances, historicals, and more that will keep you reading on the beach, car, porch, or whatever you are this summer.

Markesan: Markesan Public Library had a nice turn out for the Annual Garden Art Silent Auction. We had so many nice items: planters, bottle trees, wooden signs, stepping stones, just to mention a few. We are working on the final touches of our Summer Library Program which will be the month of July. We continue with our book club during the summer. In June we will discuss the book "Sing, unburied, sing." Now that we are into the summer time, we have a very different typical library day. With no school, we have some children most of the day. We also have the summer temporary workers and their families back. In addition, we have some of the summer lake people. Instead of the after school and after work rush, we have a steady flow all day. The library will also be working on some building maintenance projects.

Caestecker: Summertime and the library gets busy! Just how we like it.

This month we have two author events, a folk concert, a live wild bird program, ice cream, bats, dinosaur and ice age mammal fossils, a snake-y baseball mascot, and a new Green Lake film festival as special events. You can also read to the sweetest therapy dog around, build with LEGO and littleBits, listen to stories, talk about books you've read, and explore your family tree. So, multiple events every week – sometimes several events a day – for people of all ages and a wide range of interests. And we have books, movies, music, and all the unusual items we like folks to check out, too. Please find all the details on what interests you on the library website (www.greenlakelibrary.org) or on our Facebook page.

To: Green Lake County Agriculture, Extension Education & Fair Committee
From: Mark W. Arend, Assistant Director, Winnefox Library System
Date: 6 June 2018
Re: 2019 library funding request

Winnefox Library System, on behalf of the public libraries in Green Lake County, contracts with the county to reimburse those libraries for services to county residents who do not live in the Cities of Berlin, Green Lake, Markesan, Princeton, the Village of Kingston, or the Town of Brooklyn: areas that have not established a municipal library.

With a goal of providing high-quality library service to all county residents, the contract and funding formula is founded on these principles:

1. Libraries should be adequately reimbursed for providing services to county residents living outside the library-establishing municipalities
2. Library support should be fairly distributed among county residents

Under the terms of the 2017 - 2021 agreement between Green Lake County and Winnefox Library System the directors of the public libraries in Green Lake County are directed to submit a reimbursement request formulated according to the following methodology:

- a) Using the latest Annual Reports filed with the Wisconsin Department of Public Instruction (DPI), the public libraries in Green Lake County shall determine what percentage of the previous year's total circulation is to residents of Green Lake County residing outside of the municipalities which maintain libraries (county rural residents).

Of the 242,897 items checked out by the libraries in 2017, 58,590 or 24% were checked out by rural residents.

- b) The percentage of circulation to county rural residents shall be multiplied by the total operational expenditures of the libraries for the prior year. This figure shall constitute the libraries' request for reimbursement for services to Green Lake County rural residents.

The combined 2017 operational expenditures for the five county libraries was \$938,472. This is multiplied by 24% to give us \$226,359 as the amount of library resources spent serving rural residents.

This funding request uses from the *preceding* year to request funding for the *next* year. Funding received in 2019 will reimburse libraries for service provided in 2017.

c) Funding for Winnefox Cooperative Technical Services (WCTS) is then added to this figure to determine the total request.

WCTS is funded by Green Lake, Marquette, & Waushara Counties. Each county's funding is determined by a per-capita amount. For 2019 we are requesting \$60,574, or \$3.16 per person living in the county.

On behalf of the libraries in Green Lake County and using the formula specified in the Green Lake County Library Service Plan Winnefox Library System is submitting a 2019 library reimbursement and WCTS funding request of **\$286,702**.

This request does *not* include billing from libraries outside of Green Lake County. Libraries have until the end of June to submit those bills.

Calculating the 2019 County Funding Request

Library	Total 2017 Circulation Including Overdrive ebooks	2017 Circulation to Rural Residents including Overdrive ebooks	Rural Circulation as Percentage of Total	2017 Expenditures for Operations	Library Resources spent serving Rural Residents
Berlin	103,011	12,781		361,676	
Green Lake	59,123	9,318		237,631	
Kingston	20,137	13,222		73,029	
Markesan	22,803	9,971		137,471	
Princeton	37,823	13,298		128,665	
Total	242,897	58,590	24.12%	938,472	226,359

DISTRIBUTION OF THE 2019 COUNTY FUNDING

\$226,358 Reimbursement to individual libraries for service provided to county residents living outside municipalities with libraries:

Library	2019 Request	2018 Funding	Difference 18 - 19	
Berlin	43,002	38,777	4,225	10.90%
Green Lake	35,599	34,145	1,454	4.26%
Kingston	46,137	43,117	3,020	7.00%
Markesan	58,266	56,296	1,970	3.50%
Princeton	43,354	45,753	(2,399)	-5.24%
Total	226,358	218,088	8,270	3.79%

\$60,344 Winnefox Cooperative Technical Services (WCTS)

\$286,702 Total County funding for Green Lake County Libraries, 2019

Use of County Libraries by County Rural Residents in 2017

Library	Circulation of Physical Items to Rural Residents	Circulation of Overdrive eBooks and Audiobooks to Rural Residents	2017 Total Circulation to Rural Residents
Berlin	11,227	1,554	12,781
Green Lake	7,575	1,743	9,318
Kingston	13,058	164	13,222
Markesan	9,200	771	9,971
Princeton	12,111	1,187	13,298
Total	53,171	5,419	58,590

2017 Municipal & County Support

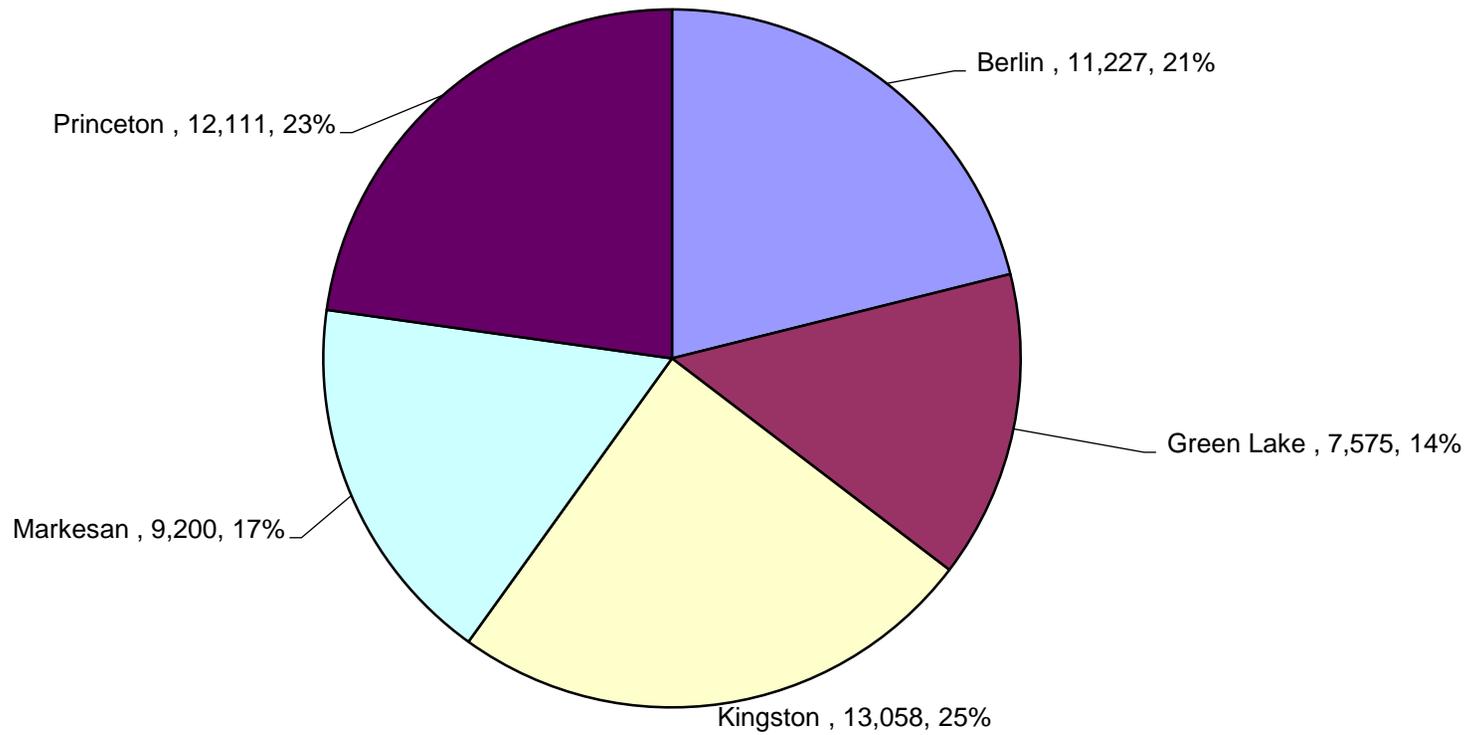
Library	2017 Municipal Appropriation	2017 County Appropriation
Berlin	278,745	40,822
Green Lake	192,808	33,599
Kingston	8,520	43,989
Markesan	65,200	62,450
Princeton	69,461	43,144
	614,734	224,004

Historical Funding for County Libraries

Year	Reimbursement to Libraries for Service to County Residents	WCTS	Library Funding <i>not</i> <i>Including</i> payments to Libraries in Other Counties	Change from previous year	
2010	210,808	59,219	270,027	7,000	2.70%
2011	230,149	58,987	289,136	19,109	7.10%
2012	228,071	52,390	280,461	-8,675	-3.00%
2013	226,262	52,390	278,652	-1,809	-0.60%
2014	230,936	53,115	284,051	5,399	1.90%
2015	235,360	53,842	289,202	5,151	1.80%
2016	228,911	55,431	284,342	-4,860	-1.68%
2017	224,004	56,947	280,951	-3,391	-1.19%
2018	218,088	58,578	276,666	-4,285	-1.53%
2019 request	226,358	60,344	286,702	10,036	3.63%

Year	Reimbursements to Libraries in Adjacent Counties	Change from previous year	
2010	29,860	7,000	2.70%
2011	33,316	19,109	7.10%
2012	34,218	-8,675	-3.00%
2013	35,290	-1,809	-0.60%
2014	34,046	5,399	1.90%
2015	32,964	5,151	1.80%
2016	30,839	-2,125	-6.45%
2017	30,466	-373	-1.21%
2018	32,349	1,883	6.18%
2019 estimate	32,271	-78	-0.24%

Library Use by County Rural Residents--2017



This report briefly describes the work that was completed within the Family Living Program in May of 2018. During the reporting period, the educator made 79 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Kids Fitness Program, PrairieView Head Start, Markesan

I taught three sessions of a fitness program to the Head Start students in Markesan. We talked about how our bodies need exercise to grow and be strong, and about different ways we can get exercise each day. We did some stretching and warm-up exercises before playing an animal game. We also did some silly dances and had a lot of fun! All 41 participants got to pick either a Frisbee or a jump rope to take home.

Food Safety Lesson, Edgewater Apartments, Berlin

In mid-May I taught a 30 minute lesson on food safety at Edgewater Apartments in Berlin. I focused on fresh produce specifically as they have a garden that they utilize to grow vegetables at the apartment complex. The Program and Services Coordinator at Edgewater Apartments said the food safety topic is very important for the residents as she sees multiple unsafe food practices occurring daily.

Networking within UW Extension and Professional Development Opportunities

I made 167 contacts within the UW Extension system during the month of May. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

Joint Council of Extension Professionals (JCEP) Conference, Wisconsin Dells, WI

In early May, I attended the JCEP Conference in Wisconsin Dells. I was on the JCEP Conference Planning Committee and the Wisconsin Extension Association for Family and Consumer Science (WEAFCS) Banquet Planning Committee. I also presented twice at the conference, once for Dollars During Development and the other for Girl Power. Mary Ann Schilling (Waushara County Family Living Educator) and I were presented with the WEAFCS Diversity Award for our development of the Girl Power program.



Health & Well-Being Institute Director Search and Screen Committee, Madison, WI

Over the past several months, I have been serving on the Health & Well-Being Institute Director Search and Screen Committee. I was selected as one of three individuals from a list of 22 to serve on the Search & Screen Committee for this position. It was a very lengthy and time-consuming process but I am particularly excited for this position to be filled, as we have not had any health and wellness leadership at the state level since I started in Green Lake County. It was recently announced that we selected Amber Canto to serve in this position.

Area 14 Meeting, Marquette County, WI

On May 23, I took part in an all-area meeting in Marquette County. In the morning, we were able to identify and discuss issues with several UW Extension Specialists and other employees (evaluation; data collection, analysis, and dissemination; and communications). We also learned about the language access program and discussed civil rights. In the afternoon, Jay Dampier did a program on changing times.

Out of County Days

- 5 Out of county days for May (JCEP Conference, Wisconsin Dells – 2; Health and Well-being Institute Director Interviews* (Search & Screen Committee), Madison – 2; Area 14 meeting*, Montello – 1)
- 2 Out of county days planned for June (Working Together for WI Summit – presenting twice, Oshkosh – 2)

* Travel expenses are covered by UW Extension

May 2018

Report by Kathy Ninneman



4-H Camp deadline May 1—Green Lake County has a total of 12 campers this year. The deadline was extended until May 25. Last year a total of 33 campers went from Green Lake County. Camp dates are Monday, June 25-27. The 4-H Leaders' Association are providing bus transportation, along with Dan Berndt, donating his hours of driving.

Green Lake County 4-H Leaders' Association Budget/Meeting, May 3—6:00 pm I met with the president, treasurer and bookkeeper to set up the “draft” budget for 2018-2019. Their FY is July 1- June 30. Then at 7 pm the regular meeting was held in the Training Room. I compile the agenda and email it to the president for approval. I coordinate the various clubs that are on for club reports for the month ahead of time. I also attend the meeting and dispense information that would normally come from the 4-H educator: a report on 4-H Camp, Pre-Fair Communication Arts Day recap, Wisconsin 4-H & Youth Conference in Madison update and the June Dairy Window Contest, which is sponsored by the GL County Farm Bureau and the Green Lake County Dairy Promotion Committee.



Green Lake County 4-H Cloverbud Workshop, May 5—9:00 am-10:30 am, held in the Training Room. I coordinated and attended with the Ambassadors and volunteers from Seneca and Sunrisers 4-H clubs with the different projects they would be teaching for the Cloverbuds, which is normally taken care of by the 4-H educator. There was decorating a flower pot and planting the flower, plus making a Mother's Day card; planting vegetable seeds; painting a picture and creating a tissue paper picture—all of which can be entered to bring to the GL County Fair! It was well attended with 10 Cloverbuds and several wonderful volunteers.

Horse Council Meeting—May 7—7:00 pm, held in the Training Room. I attended this meeting, which is normally attended by the 4-H educator. The president compiles the agenda. I answer any questions that pertain to UW-EX and the Fair to help the members understand the policies and procedures pertaining to this group.



4HOnline Volunteer background checks continue to be a slow process at the state level. I continue to help our county volunteers through this process and also communicate with Mike Farrey at the state office.



4-H Focus Newsletter: The newsletter is compiled with various educational opportunities: club, county, state and national. The club secretaries submit their minutes via email, along with any photos that are of interest. I mail out an estimated 150+ copies. It is also put on our 4HOnline software (*which is distributed to all 4-H enrolled GL County members and volunteers*), our Green Lake County UW-Extension website and also on Green Lake County 4-H Facebook page.

VIP (Volunteer In Preparation) Training—May 14 –Heidi Hensel-Buntrock, Waushara County 4-H Program Advisor, held a one-on-one training, at the Waushara County office, for one of our Green Lake County adult volunteers. I am very appreciative of her to help out during the absence of a 4-H educator in Green Lake County.



Mary Sherman

America’s Farmers GROW Communities—Monsanto Financial –Every August, Grow Communities offers eligible farmers the opportunity to enroll for a chance to win a \$2,500 donation to direct



toward their favorite eligible nonprofit organization. Bev Fox, Markesan, was recently chosen as the 2018 Green Lake County recipient of an America’s Farmers Grow Communities donation, sponsored by the Monsanto Fund. Bev chose the Green Lake County Fair Promotions Committee as her nonprofit organization to be the recipient of the \$2,500 donation.

The Green Lake County Fair Promotions Committee funds are kept in the UW-Extension Office. I am the office staff person that keeps those records. I also take care of posting their agendas in three areas of the county, as well as serving as a volunteer committee member.

Agriculture Update –I was the proxy for two individual pesticide applicator tests conducted in the office on May 11 and 16.

Several individuals have come in to the office requesting soil sample bags. Some individuals have called with vegetable or tree/insect questions. Depending on the individual case, I have referred them to area county ag educators or the DNR.