



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

July 10, 2017

The following documents are included in the packet for the Ag/Extension Education & Fair Committee Meeting on Tuesday, July 11, 2017:

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the June 13, 2017 meeting
- 4) County Library Reports
- 5) Educator Reports for: Jay Dampier (Community Resource & Economic Development), John de Montmollin (4-H Youth Development), and Amanda Miller (FoodWise).



**AGRICULTURE, EXTENSION EDUCATION & FAIR
MEETING NOTICE**

**Date: Tuesday, July 11, 2017 – 9:00 a.m.
Green Lake County Government Center, Training Room
571 County Road A, Green Lake, Wisconsin**

AGENDA

Committee Members:

Joanne Guden,
Chairperson
Bob Schweder, Vice-
Chairperson
Patti Garro
Katie Mehn
David Richter

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1. Call to Order/Pledge of Allegiance
2. Certification of Open Meeting Notice
3. Approval of Agenda
4. Approval of the June 13, 2017 Minutes
5. Welcome UW-EX Summer Intern, Ali Brownlow
6. Public Comments – 3 Minute Limit
7. Public Appearances
8. Green Lake County Drainage Board Nomination – Todd Morris
9. County Library Services Report – Linda DeNell, Caestecker Library, Green Lake
 - a. Submitted Monthly Report
 - b. County Library Plan of Service and Funding Agreement
10. Correspondence
11. **FAIR**
 - a. 2017 Fair Contracts – Discussion/Approval
 - b. Truck/Tractor Pull Updates – Discussion/Approval
 - c. Electrical Update/Options for Track – Discussion/Approval
 - d. Pre-Fair Maintenance – Discussion/Approval
 - e. Fair Budget/State Aid – Discussion/Approval
 - f. Fair Set-Up Night/Volunteer Schedule - Discussion
 - g. Informational Handouts – Discussion/Approval
12. **UW-EXTENSION**
 - a. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
 - b. Area Extension Director/Department Head Coordination – Discussion
 - c. Update on the 2018 Budget Process – Discussion
 - d. nEXT Generation of UW-Extension – Committee Discussion
 - e. FoodWise Reconfiguration – Discussion
 - f. Approval of Educator Out of County Days – Discussion/Approval
 - g. Committee Discussion
13. Future Agenda Items
14. Next Regular Meeting Date – Tuesday, August 8, 2017
15. Adjournment

Kindly arrange to be present; if unable to attend, please notify our office.
Sincerely,

Jay Dampier
UW-Extension
Department Head

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in employment and programming, including Title IX and ADA requirements.*

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the UW-Extension Office at 294-4032 no later than Noon on the day preceding the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman, Joanne Guden, at 9:00 a.m., on Tuesday, June 13, 2017 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman
Patti Garro
Katie Mehn
David Richter
Bob Schweder

Staff Present: Jay Dampier
John de Montmollin
Kathy Ninneman
Kim Zills

Staff Absent: Amanda Miller
Katie Gellings

Others Present: Harley Reabe, County Board Chairman; Clairellyn Sommersmith, Princeton Public Library; Mark Arend, Assistant Director, Winnefox Library System and Tony Daly, Berlin Journal Newspapers reporter.

AGENDA

Motion/second (Garro/Richter) to approve the agenda as presented. Motion carried.

MINUTES

Motion/second (Richter/Garro) to approve the May 9, 2017 meeting minutes. Motion carried.

PUBLIC COMMENTS – RESOLUTION TO HIRE AGRICULTURE AGENT

Harley Reabe, County Board Chairman, explained to the Committee that he received a letter from the President of Farm Bureau, Dave Wilke, to consider filling the Ag Agent position as soon as possible. This is something the agriculture community feels is a great need in our county. Reabe requested the adoption to draft a Resolution and have it sent to the University of Wisconsin Board of Regents, University of Wisconsin-Extension Chancellor, University of Wisconsin-Extension, Cooperative Extension Dean and Assistant Deans, Executive Director of the Wisconsin Counties Association, State Senator of District 14, State Representatives of Districts 41 and 42, Speaker of the State Assembly, President of the State Senate, and the Governor of Wisconsin.

Motion/second (Schweder/Garro) to adopt the Resolution and include the following names when sending it on: Executive Director of the WI Counties Association, Speaker of the State Assembly and President of the State Senate. Motion carried.

PUBLIC APPEARANCES – None.

COUNTY LIBRARY SERVICES REPORT – CLAIRELLYN SOMMERSMITH & MARK AREND

Submitted monthly reports on file. They reported on their circulation numbers and the decrease as well. The 2018 Budget was a concern as they have a formula to present next month. They are hoping to continue with the current programs at the county libraries, according to funding for the following year. The formula is based on circulation and actual cost. The County Library 2018 Budget request will be tabled to the July meeting.

CORRESPONDENCE – Alliant Energy Foundation letter and \$1,000 grant for the Fair; Cumulus – WPKR radio advertising thank you.

2017 FAIR CONTRACTS

No contracts. Creepy Crawly will have a revision to come.

TRUCK/TRACTOR PULL UPDATES

Zills reported that Swanke has until July to present a contract.

UTILITIES USAGE FOR FAIR

Zills reported the Fair will continue to pay a surcharge every quarter.

ELECTRICAL UPDATE FOR TRACK

Zills received an email from Nicki Wagner, who is in charge of the beer sales for the track events. There was discussion regarding a generator and finding the correct one that will be conducive for Wagner to use without a lot of overseeing. Zills will report back in July with options.

INFORMATIONAL HANDOUTS/ADVERTISING DISTRIBUTION

All of the fair promotional material.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly reports on file for Dampier and deMontmollin. Dampier and de Montmollin gave brief verbal reports of their current programming.

REQUEST FOR CREDIT CARD

Dampier reported that through changes and policy, Schmit is opening up to all departments to request a credit card. Our office has requested one under the name of Kathy Ninneman, with a limit of \$1,500, to be used for ordering educational materials and booking approved travel. We can still use the county clerk's credit card as well.

Motion/second (Garro/Richter) to approve the credit card request. Motion carried.

COVERAGE OF AGRICULTURE AGENT DUTIES

Dampier reported on the agriculture calls that our office has received. He is also attending the CWAS meetings in May and in July.

RESOLUTION TO HIRE AGRICULTURE AGENT

Moved to Public Comments.

SUMMER INTERN UPDATE

Ali Brownlow, from Berlin, has accepted the Summer Intern position. She will be starting on Wednesday, June 14 for a half day and a 4-H Camp Orientation on Friday. Her first full week is June 19. She will be helping in a variety of areas with UMOS, Boys & Girls Club, 4-H, Amish, Fair etc.

nEXT GENERATION OF UW-EXTENSION

deMontmollin reported that they received a good response from everyone around the state regarding the 42-page document. Their part of the process is to be completed by June 30, 2017. The Area Extension Director selections will be hired very soon and in place on July 1, 2017. The Dean is committed to having the model in place by January 1, 2018.

Garro left the meeting at 9:58 a.m. and returned at 10:00 a.m.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Richter/Garro). Approved.

COMMITTEE DISCUSSION - None.

FUTURE AGENDA ITEMS

- nEXT Generation

- If anyone has an agenda item, please contact Dampier.
- Next regular meeting date: Tuesday, July 11, 2017 in the Training Room at 9:00 a.m.

ADJOURNMENT

Motion/second (Mehn/Garro) to adjourn at 10:11 a.m. Motion carried.

Respectfully submitted, Kathy Ninneman, Program Specialist

DRAFT

Green Lake County Libraries Activity Report for July 2017

Berlin - Summer Library Club started on June 12 for us here at the Berlin Library, and we have been having fun! We had a cupcake creations class which brought in over 50 kids who each got to decorate 3 cupcakes donated by local bakery, Baked. The baker told us that we went through 25 pounds of frosting! The library also hosted a tie-dye day, and although the weather was chilly, 30 children were able to decorate their own shirt or pillowcase.

July brings another full month with an ice cream class, reptile show, animal beds show, and lots of crafts and activities. We look forward to another full and rewarding month!

We are currently in the preliminary stages for a decorative and furniture update to our Children's department to hopefully be started in the late fall/winter. The Friends of the Library group has been hard at work helping us raise money for the update, and it has been nice to see a community interest in the project.

Green Lake – As is the case with all the other county libraries, we are in the midst of our summer reading program. July brings three more weeks of special programs for kids, chances to earn rewards just by reading, and opportunities to express creativity with Maker Days and LEGO club.

Grownups aren't left out in the cold – we have another author visit, a concert, and two different DNR biologists with programs (on migratory birds and native bats) all happening this month. If your tastes run more to design, we have a Frank Lloyd Wright themed presentation scheduled for August 1st. You can find all the details at www.greenlakelibrary.org by clicking on the calendar of events.

Kingston – Our summer reading program was off to a great start with special guest Marlene Kohn reading to the children. Marlene is a long time quilter and she read the story Show-Way, a tale of quilts made by slaves to map their way to freedom. Marlene then discussed quilting techniques with the group and afterwards the children made their own quilts out of 1 inch squares of flannel and a sheet of colored cardstock. Fun was had by all and we are looking forward to our next program which will deal with recycling. Our Rummage for Reading table is doing remarkably well. Items come and go almost daily. So if you are still doing spring cleaning and have items you'd like to get rid of, please consider dropping them off at the library. Proceeds from the sales will go to buy new library materials. Also during the month of June we are having our book sale in the back room. Anything on the shelves that you can fit in to a bag is yours for \$3.00. It's a great way to pick up a beach read, or travel book, and not have the worry of losing or damaging it. We also have a new display in our case, "Fractals in Photography" by Kathy Sletten. Stop in to take a look, the pictures are unique by themselves but also no 2 are ever alike.

Markesan – Markesan Public Library is busy with summer library program. We have had singer Randy Peterson, who everyone loved. We will be having many building and educational games and programs planned. We will also have some story hours, and Purdy the R.E.A.D dog. Some days we feel like we are running all day. Until mid August we have the privilege of having a collection of art pieces by local artist Terry Habeger. If you have not seen his work, you really need to come to the library to see it, it is fabulous.

Princeton - Summer Reading is full swing. We have already started raising money for local charities through our "Build a Better World" Reading Prizes. Next week Fang from the Timber Rattlers will be joining us and getting kids to do even more reading; they can earn a free ticket to a game that way. We have had 9 Summer programs thus far, averaging 40 guests. It has been wonderful collaborating with the Public School's Summer School. The Summer Reading Program runs through July 29.

The Expansion Project is chugging along. We raised \$5,000 with our Golf Outing. On August 12, we will have a Paint Nite. At the end of September will be a Meat Raffle hosted by Beer Bellys. And then our big event of the year is a Lincoln Dinner, on November 4. With a dinner catered by Crossroads Market, an Abraham Lincoln actor presenting a lecture, it will be quite an evening out. We are hoping to have the audience made up of people across the county.

We also have smaller fundraisers. Stop by the library and buy a 50/50 raffle ticket, which is pulled weekly earning the winner, on average, \$350. Or come and look at our lovely Baubles jewelry inventory which we are selling now that the store is closed.

Finally, for adult programming, we are still enjoying the lovely discussions by our Mystery Book Group. We will also be testing out our crafting skills making bracelets on July 12 at 4pm. Additionally, on August 19th, we will have a special Rosmaling event. Lois Mueller, an artist from the Fox Valley, will be leading a morning discussion, followed by an afternoon demonstration. If you want to learn how to rosmal, sign up now.

This report briefly describes work completed during June 2017 within the Community Natural Resources and Economic Development (CNRED) Program. During the reporting period, I made 29 direct educational / professional contacts.

Organizational Development and Capacity Building

Design Wisconsin Team planning in Princeton Work continues on the Princeton Design Team project. I worked with the group on logistics and planning. This month we video conferenced with the state specialist to ensure the project is on schedule. We clarified expectations and responsibilities of the project members.

Green Lake County Economic Development Corporation I continued work on the Green Lake County Economic Development Corporation bylaws. During this reporting period, the Board Members approved the bylaw changes.

Real Colors preparation The Real Colors program for the Berlin Recreation program was cancelled due to low enrollment. During the reporting period, I along with the 4-H Youth Development Educator are planning to deliver the program to County Employees. The program will help participants better understand themselves and others, with the goal of increasing workplace cooperation and reducing conflict.

Natural Resource Stewardship

Fielding consumer horticulture calls and emails During the reporting period I fielded questions from the public on consumer horticulture topics.

Professional Development

Area Extension Director Training I participated in Area Extension Director training on June 28-30, 2017. The training served as my orientation to the new role. For the remainder of 2017 I will act as Department Head for Green Lake County as well as Area Extension Director for Area 14. I will also be wrapping up a few commitments such as Colors training for the county, the Princeton Design Team project, and a class at Our Day.

Newspaper articles

- "Your trees after the storm ... and before the next." Berlin Journal Newspapers. June 29, 2017 by Jay Dampier

Administration

New colleague During the reporting period, we welcomed Ali Brownlow as our summer intern.

Fair Promotions Committee During the reporting period, I along with Kathy Ninneman worked with the Fair Promotions Committee in preparation for the Fairest of the Fair program.

Out of County Days

- 1.0 CNRED Program Meeting, Wausau, WI (UW pays mileage)
- 0.25 Young Professionals Meeting, Ripon, WI
- 3.0 Area Extension Director Training Madison, WI (UW pays mileage)



Contacts

Phone	E-mail	Face to Face
19	55	182

Program Highlights

Green Lake County 4-H Leaders' Association

Organized at the county level, the 4-H Leaders' Association works closely with the 4-H Youth Development Educator. The organization brings together volunteers and serves as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for educational opportunities for 4-H members and 4-H volunteers. I attended the Green Lake County 4-H Leaders' Association on Thursday, June 1, 2017 where adopted two new policies related to club promotion reimbursement and 4-H Educational Trip payment schedules.

Four County 4-H Camp

Working closely with UW-Extension staff from Adams, Marquette and Waushara counties, and took the lead in the coordination of Four County 4-H Base Camp. Activities included arts and crafts, nature hikes, archery, recreation, canoeing, swimming and camp fires. 4-H Camp offers several different experiences based on grade level. Here is the breakdown:

- 3rd - 6th grade youth participate in Base Camp (cabin camping)
- 7th - 8th grade youth participate in Outpost Camp (tent camping)
- 9th – 13th grade youth participate as counselors for Base Camp

Over 40 Green Lake County youth (including seven counselors) traveled to Upham Woods in the Wisconsin Dells and participated in camp this year.



Base Camp



Outpost Camp

Camp Counselor Training

Each year, teen-age 4-H members apply for the opportunity to serve as a 4-H Camp Counselor. After their selection, they are required to attend a day-long training program that is specially designed to help prepare them for this very important role. On Friday, June 16, 2017 I assisted in the training for the Four County 4-H Camp Counselors.

Green Lake County Livestock Council

I attended the Green Lake County Livestock Council meeting which was held on Tuesday, June 20, 2017 in the Green Lake County Government Center Training Room. The Board of Directors did a final review of the 2016-17 handbook including auction participation requirements and passed the 2017-18 budget. Following the meeting the Board of Directors met with a family who missed the deadline for turning in their Animal ID forms. After hearing the families perspective, the board decided to not allow the family to participate in the auction.



Integration Work Group

The Integration Work Group was created in response to feedback from work group chairs as part of modifications to streamline the *nEXT Generation* project process. The executive sponsors selected eight Cooperative Extension colleagues to serve on the integration work group from a pool of project steering committee members and work group chairs. The Integration Work Group synthesized individual work group reports and specific recommendations for implementation. The final meeting of the Integration Work Group was held on Thursday, June 29, 2017 and symbolizes the completion of the design phase of the *nEXT Generation* project.

Did you know... 4-H Club/Group Excess Funds

For the purposes of this policy, "excess 4-H funds" are assets in excess of a chartered 4-H Club/Unit/Group's projected expenditures for one year, or \$1,000, whichever is greater. Chartered 4-H Clubs/Units/Groups shall hold no excess 4-H funds, unless that money is being saved for a specific programmatic objective that must be accomplished within 5 years and has been approved by the 4-H Youth Development Educator.

Days Outside Green Lake County

None



Fond du Lac and Green Lake Counties

Some believe that food preparation/cooking is a life skill that is on the decline. There are many benefits to teaching food preparation/cooking in the community. It can be a great way to reinforce nutrition messages and reinforce eating healthy on a tight food budget, which is the cornerstone of the FoodWise program. Recently, all FoodWise staff have been re-trained on the skills and resources necessary to provide education on food preparation/cooking. The training included on-line modules, a phone conference, and an in-person training. During the in-person training, staff worked in a licensed kitchen with food. Specific topic areas of the training included: handwashing, recipes, working with foods from the multiple food groups (grains, fruits/vegetables, dairy and protein), teaching knives and equipment safety, measuring dry/liquid ingredients, using food thermometers, and cooking with kids.

Amanda Miller recently renewed her two-year term as Secretary on CASI (Committee for Academic Staff Issues.) CASI's primary functions are to: advise the Dean on issues, policies and procedures that concern academic staff in Cooperative Extension; improve communication within Cooperative Extension regarding academic staff issues by having diverse geographic and programmatic representation; provide leadership for academic staff governance; and build and improves the relationship between Extension colleagues. Specific projects worked on by CASI include, but are not limited to, working with human resources on the annual performance review process and title review process (promotion).

Amanda Miller, MPH
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FoodWise is funded by the USDA Supplemental Nutrition Assistance Program - SNAP. SNAP/FoodShare helps families buy the food they need for good health. Visit access.wi.gov to learn how to apply for food assistance or call 1-888-446-1239 (Fond du Lac) or 1-888-256-4563 (Green Lake) or go to <http://access.wisconsin.gov>