



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

July 8, 2015

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on July 8, 2015 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom - Chair
Sue Wendt – Vice Chair
Debra Schubert
Michael Starshak

Others Present:

Dan Sondalle, Corp. Counsel
Sheriff Mark Podoll
Tony Daley, Berlin Journal
Judge Slate
Amy Thoma, Clerk of Circuit Court

Joy Waterbury Board Supervisor
Lori Evans, Admin. Ass't to Sheriff
DA Andrew Christenson
Amanda Thoma, Coroner
Chief Deputy Mark Putzke

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the June 10, 2015 meeting were read. *Motion/Second (Wendt/Schubert)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES INCLUDING PUBLIC COLLECTIONS

A letter was received from Atty. Earl J. Lauders requesting an appeal from the Notice of Debt Certification regarding a collection account for Tammy Bredvick. *Motion/Second (Wendt/Starshak)* to approve to adjust the collection amount to only reflect the normal \$42.50 blood test fee. All Ayes. Motion carried.

CORRESPONDENCE

None

RESOLUTIONS/ORDINANCES

The Animal Ordinance is in draft form and will be sent out with next month's packet.

Resolution 9-2015 was included in the packet. It encouraged the Legislature to adequately staff and fund Assistant DA's. The Committee was not in favor of sending a general request to the Legislature. If the time came that it affected Green Lake County then it would be considered. It was agreed not to send it on to County Board. The Committee thanked the DA for bringing it to their attention.

PURCHASE REQUESTS

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

TRAINING

Motion/Second (Schubert/Wendt) to approve the training requests that were included in the packet from the Sheriff's Office and Coroner's Office. All Ayes. Motion Carried.

JOB DESCRIPTIONS FOR THE REGISTER IN PROBATE

Two versions of job descriptions for the Register in Probate and Judicial Assistant/Deputy Register in Probate were in the packet and an updated version was presented by the Judge. County Administrator Marge Bostelmann has approved the changes.

Motion/Second (Starshak/Wendt) to postpone any action on the job descriptions until the next meeting. All Ayes. Motion carried.

COURTROOM UPGRADES

Judge Slate has two bids and expects one more for addressing the audio issues in Courtroom One. The bids are really far apart. The Judge is requesting the Committee to allow him to enlist someone with expertise to assist him and the Committee in choosing the proper vendor and services to correct the issues. The Committee felt that was a good idea and suggested that the Judge contact other Counties to see who they use as well as the person that does the audio at the Thrasher Opera House.

The Judge also reported that there are problems with phone conferencing in Courtroom Two not coming through the speakers. Repairs could be in excess of \$3,000. The Clerk’s Office is getting bids for repairs on that.

DEPARTMENT RELATED COMMENTS

Child Support: No appearance

Clerk of Courts: Amy Thoma reported that she is working on changing credit card vendors to a company that will be of no cost to the County, but will instead charge the user. She also reported that the part-time employee she hired resigned the second day. She is readvertising and will be interviewing next week.

Circuit Court/Register in Probate: Nothing to report

District Attorney: They have been getting a lot of referrals for charges from the Sheriff’s Office.

Coroner: Amanda apologized for not being able to attend last month’s meeting, but she was busy with calls. She thanked the Committee for passing her resolution.

Emergency Management: No appearance

Sheriff's Office: The Sheriff stated that at the August County Board meeting he will be reporting on the National Sheriff's Association convention that he attended recently.

Chief Deputy Putzke reported on a recent Sex Offender Registry check we did recently in conjunction with the US Marshalls. 135 offenders were checked in a 3 county area that resulted in a couple of referrals and some further investigations. It was very busy July 4th holiday. There were several medical calls, fireworks and golf cart and ATV complaints, and a motorcycle -vs- deer. He also reported that our DRE program has been very successful with a marked increase in drug arrests.

BUDGET ADJUSTMENTS

None

MONTHLY SHERIFF REPORTS

Motion/Second (Wendt/Schubert) to approve the monthly Sheriff's Office Reports. All Ayes. Motion carried.

MONTHLY SHERIFF EXPENSE AND REVENUE REPORTS

Motion/Second (Starshak/Wendt) to approve the monthly Sheriff's Office Expense and Revenue Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated June 10, 2015 for the following offices in the following amounts:

Child Support:	\$	565.16
Clerk of Circuit Court:	\$	5,117.44
Coroner:	\$	308.97
District Attorney:	\$	626.00
Emergency Management	\$	212.17
Judge-Circuit Court:	\$	6,369.14
Sheriff's Office:	\$	62,598.83

Motion/Second (Schubert/Starshak) to approve all of the above claims. All Ayes, Motion carried.

Motion/Second (Starshak/Schubert) to approve the Clerk of Circuit Courts claim for Florence Sue Wendt in the sum of \$100.00. All Ayes, Motion carried

COMMITTEE DISCUSSION

None

FUTURE MEETING DATE AND AGENDA ITEMS

The next meeting is set for July 21 2015 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Agenda items for discussion are the 2016 Budget, vouchers and interviews. The next regular meeting of the committee will be on August 12, 2015 in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Wendt/Schubert) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:18 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff