

PROPERTY AND INSURANCE COMMITTEE
July 1, 2014

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, July 1, 2014 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present:	Gene Thom	Absent:	Harley Reabe
	Nick Toney		
	Dick Trochinski		
	Vicki Bernhagen		

Also Present:

Marge Bostelmann, County Clerk	Dan Sondalle, Corporation Counsel
Scott Weir, Maintenance	Sheriff Podoll

AGENDA

Motion/second (Trochinski/Toney) to approve the agenda. Motion carried.

MINUTES

Motion/second (Bernhagen/Trochinski) to approve the minutes of June 3, 2014 as presented. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

USE OF COUNTY PROPERTY

Disc Golf Tournaments at Zobel Park – The disc golf tournament went well and the park was left in in very good condition. The deposit was refunded.

IT EQUIPMENT FOR DISPOSAL

A list of IT items for disposal was sent to the committee. Toney explained the list of items.
Motion/second(Toney/Bernhagen) to approve the disposal of the IT items as listed. Motion carried.

PURCHASE REQUESTS

FRI

$\frac{3}{4}$ to one ton pickup truck: The HHS Board is recommending that FRI purchase a $\frac{3}{4}$ to one ton pickup truck between \$5,000 and \$8,000. The funds to purchase the truck will come from the FRI checkbook.
Motion/second(Trochinski/Toney) to approve FRI shopping for a truck and reporting back to the committee what is purchased. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing – \$20435.82

Maintenance – \$9,390.84

Parks – \$1,712.53

Radio Towers – \$37.97

Motion/second (Bernhagen/Trochinski) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

LOSS CONTROL REPORT

Bostelmann reported on the loss control meetings and programs. Law Enforcement provided active shooter/workplace violence education to all departments in the Government Center. Workers Compensation reports are reviewed and discussed at the meetings. Spill kits are provided in all county vehicles.

2015 BUDGET

2015 budgets were presented for Maintenance, Parks, Insurance, Purchasing/Utilities and 911 Project. All budgets were presented with no levy increases to operations. Bostelmann recommended that “Codification” be moved from the Maintenance budget to the Purchasing/Utilities budget.

Motion/second(Bernhagen/Trochinski) to accept the budgets as presented moving “codification” from the Maintenance budget to the Purchasing/Utilities budget and forward the budgets to the Finance Committee. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

PARKS & RECREATION

The Parks report was reviewed.

Vandalism was discussed. Weir reported that handicapped signs were removed from parking spots and placed in the sand on the beach, a picnic table was placed upside down on playground equipment, a dumpster was moved in front of the bathroom door and other acts of vandalism was explained. The Sheriff’s department is looking into the vandalism and the public is asked to call the Sheriff’s office if they see anyone vandalizing the park. Weir requested permission to put signs up at Dodge Memorial Park and Spring Lake in Kingston stating that parks will be closed if vandalism continues.

*Motion/second(Toney/Trochinski)*to approve signs at Spring Lake in Kingston and Margaret Dodge Memorial Park. Motion carried.

Weir explained that Green Lake Greenways and the City of Green Lake are requesting the County enter into an agreement for the Maintenance Department to mow the bike path along Highway 23 from the Green Lake Conference Center to Christianos Pizza. Weir explained it takes about 2 hours per month.

Motion/second(Toney/Trochinski) to accept the agreement for mowing the multi-use path once a month. Motion carried. Thom stated that Bostelmann can sign the agreement.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Toney questioned if the rain gardens at the Government Center are going to be removed. Weir explained that one rain garden does not work. The saturation level is very high and the area around the rain garden stays very muddy. Weir explained that it has to do with the soils, pitch, and drainage in the area. The other rain garden works very well.

Bernhagen did not receive her packet in time for the meeting. Discussion held. For future meetings the Clerk's office will email all Committee members their packets and provide a paper copy of the packet at the meeting.

Future Meeting Date: Regular Meeting August 5, 2014 at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Toney/Bernhagen) to adjourn at 5:50 pm. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk