

ADMINISTRATIVE COMMITTEE MEETING
February 18, 2016

The meeting of the Administrative Committee was called to order by Chairman, Jack Meyers at 5:02 PM on Thursday, February 18, 2016 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Jack Meyers
David Richter
Harley Reabe
Mike Starshak

Absent: Paul Schwandt

Also Present: Marge Bostelmann, County Clerk
Jay Dampier, UWEX
Joy Waterbury, Supervisor

Dawn Klockow, Corporation Counsel
Sheriff Podoll
Tony Daley, Berlin Journal

AGENDA

Motion/second(Starshak/Meyers) to move agenda item 7 “Resolution relating to New and Continuing Supervisors’ Training” up to number 5. Motion carried.

Motion/second(Reabe/Richter) to approve the agenda as amended. Motion carried.

RESOLUTION RELATING TO SUPERIORS TRAINING FOR NEW AND CONTINUING SUPERVISORS

The resolution was reviewed and discussed.

Motion/second(Richter/Reabe) to approve the resolution and send on to the March County Board. Motion carried.

INFORMATION ON COUNTIES WITH COUNTY ADMINISTRATORS
DISCUSSION AND ACTION ON COUNTY ADMINISTRATOR POSITION

Meyers reviewed the information in the packet. Meyers invited Jay Dampier to help facilitate the process and discussion. Starshak gave a summary of events, consultants’ recommendations and concerns that have brought the County to this point.

The committee discussed with Dampier the priorities of the Committee. Comparison of the job descriptions, contracts and ordinance were mentioned. A comparison of a county administrator and an administrative coordinator contrasting duties and authority should also be compiled. Price County is new in having a county administrator; Dampier will reach out to them on how they facilitated the process. Klockow suggested the Committee look at the ordinances from the other counties and determine what Green Lake County wants. She also suggested the Committee determine how detailed the job description should be or if the County is satisfied with what the statutes says regarding duties and responsibilities.

Dampier will work to develop comparisons as described and contact other counties and UWEX for additional information. The information will be presented for discussion at a special meeting which will be held on March 3rd at 6 PM.

COMMITTEE DISCUSSION

Future Meeting Date: Special meeting – March 3 at 6 pm; Regular meeting – May 2, 2016 at 5:00 pm

Future Agenda Items:

ADJOURNMENT

Motion/second(Starshak/Richter) to adjourn at 5:54 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk