



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 12/19/17

Amended* Post Date: 12/21/17

The following documents are included in the packet for the Finance Committee on December 27, 2017:

- 1) **Amended Agenda***
- 2) Draft minutes from 11/22/17
- 3) Credit Card Approval
- 4) Treasurer's Report
- 5) Resolution Relating to Cancellation of Outstanding Checks
- 6) Budgetary Adjustment



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: December 27, 2017 Time: 10:00 AM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

Harley Reabe, Chairman
Larry Jenkins, Vice-Chair
Robert Lyon
Dennis Mulder
Joanne Guden

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes: 11/22/17
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Appearances
9. Credit Card Request Approvals
10. Consideration of Bond Pre-Payment*
11. Treasurer's Monthly Report
12. Resolutions/Ordinances
 - Relating to Cancellation of Outstanding Checks
13. Budget Review
14. Budget Adjustments
15. Supervisor's Monthly Claims
16. Committee Discussion
 - Future Meeting Dates: Regular Meeting January 24, 2018 at 10:00 am
 - Future Agenda items for action & discussion:
17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

**FINANCE COMMITTEE
November 22, 2017**

The meeting of the Finance Committee was called to order by Vice Chair Larry Jenkins at 10:00 AM on Wednesday, November 22, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Robert Lyon Absent: Harley Reabe
Larry Jenkins
Joanne Guden
Dennis Mulder

Also Present: Liz Otto, County Clerk Amanda Toney, Treasurer
Becky Pence, Hwy Admin Asst Kayla Yonke, Account Specialist
Amy Brooks, Hwy Commissioner Mark Podoll, Sheriff
Lori Evans, SO Admin Asst

AGENDA

Motion/second (Guden/Mulder) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Mulder/Guden) to approve the minutes of October 24, 2017. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST - none

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney gave a brief report. Sales tax numbers are very good this year.

RESOLUTIONS/ORDINANCES

- Creating One Chief Deputy position and Eliminating One Court Records Clerk position in the Clerk of Circuit Court Office

Motion/second (Mulder/Guden) to approve the fiscal note for the resolution and send it to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Discussion held. Behavioral Health unit expenditures examined and the need for a possible carryover account to cover that in the future. Clerk Otto will discuss with County Administrator Cathy Schmit.

BUDGET ADJUSTMENTS

- Land Use Planning & Zoning – increase Certified Survey Funds revenue and Professional Services expenditure due to increased survey activity
Motion/second (Guden/Mulder) to approve budget adjustment and forward to County Board. All ayes. Motion carried.
- Maintenance (Safety & Securities) – transfer funds from Contingency to Safety & Securities to cover the cost of the security study by Potter Lawson.
Motion/second (Guden/Lyon) to approve budget adjustment and forward to County Board. All ayes. Motion carried.

SUPERVISOR’S MONTHLY CLAIMS

Supervisor’s claims: \$5,211.28

Lay people: \$4,497.66

Motion/second (Lyon/Mulder) to approve supervisor’s monthly claims and lay people. Discussion held on the lay people per diems. Clerk Otto stated that all lay people will be made aware of payment options in the future. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – December 27, 2017 at 10:00 AM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Vice Chair Jenkins adjourned the meeting at 10:20 AM.

Submitted by,

Liz Otto
County Clerk

Request for Credit Card Approval

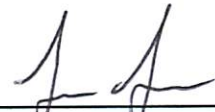
Department: DHHS

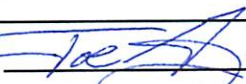
Committee: Health & Human Services Board

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Nichol Grathen	Behavioral Health Unit Manager	\$5,000.00

Justification for Credit Card(s):

The Unit Manager will mainly utilize the credit card for reaisterina for traininas and making hotel reservations as approved by the annual budget.

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  12/11/17

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R. Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

12-18-2017

Memo to Finance Committee:

The November sales tax figure was \$148,170.76. This is yet another record high for the county. The year to date figures show that we are over budget in our sales tax income by \$179,765.59. YEAH!

TAX COLLECTION UPDATE:

All of the 2017 tax bills were mailed for the 16 municipalities by Friday, December 15. This was a huge accomplishment for our office since we are currently operating at only two full time employees.

We have also begun collecting for the 2017 tax year. We have currently collected \$851,283.10 for the seven municipalities that we have contracts with.

TAX DEED UPDATE:

We mailed a courtesy letter to all property owners with delinquent 2014 taxes. The letter simply states that they still owe 2014 taxes and that if these taxes remain unpaid on December 31st we will publish their name in the local newspaper in January as a property in the tax deed process. Right now, we have 58 owners with 68 parcels for a total of \$106,209.03 in delinquent 2014 taxes (not including interest and penalty).

I will do my best to attend this month's meeting but I will most likely have to leave after the Treasurer's report since this is our first day back after the holidays and it is a short work week for property owners wishing to pay their taxes by the end of the year.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

NOVEMBER 2017

CASH BALANCE: 10-31-2017 **1,247,957.80**

RECEIPTS:

General:	918,693.02
Redemption Tax - Principle:	52,864.14
Redemption Tax - Interest	7,787.24
Redemption Tax - Penalty	3,879.74
Postponed & Delinquent Tax - Principle:	0.00
Postponed & Delinquent Tax - Interest:	0.00
Postponed & Delinquent Tax - Penalty	0.00
Sales Tax Deposit from State	148,170.76
Shared Revenue	103,625.41

TOTAL RECEIPTS: 1,235,020.31 **2,482,978.11**

DISBURSEMENTS:

General Maintenance:	757,928.49
Direct Deposit Payroll	486,243.92
DHHS Deposit to LGIP	38,537.13
Payroll deductions and taxes	431,959.21
Sales Tax Money Transfer to LGIP	122,567.20
Bank fee	8.00
Real Estate Transfer Fees	26,398.08
Transfer to Flex/HRA account	7,343.52
Voided Checks from Previous Month	-504.00

TOTAL DISBURSEMENTS: 1,870,481.55

TREASURER'S CASH BALANCE: **612,496.56**

BANK RECONCILIATION

Green Lake Horicon Bank-Checking:	690195	63,845.46
Green Lake Horicon Bank - Money Market:	690224	<u>612,371.49</u>
TOTAL		676,216.95

Less Outstanding Checks 63,720.39

Available Bank Balance 612,496.56

Cash in Office 11/30/17 0.00

11/30/17 CASH BALANCE	612,496.56
TREASURER'S CASH	<u>612,496.56</u>
DIFFERENCE	0.00

GREEN LAKE COUNTY TREASURER'S REPORT

NOVEMBER 2017

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	October 31, 2017	0.00
Total Receipts	NOVEMBER 2017	<u>1,235,020.31</u>
SUB TOTAL		1,235,020.31
Less Deposits for Month:		<u>1,235,020.31</u>
Cash in Office	11/30/2017	0.00

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	October 31, 2017	57,298.64
Total Disbursements	NOVEMBER 2017	1,870,481.55
SUB TOTAL		<u>1,927,780.19</u>
Less Checks Cashed by Bank		1,593,371.72
DHHS Deposit to LGIP		38,537.13
Payroll deductions and taxes		102,232.23
Sales Tax transfer to LGIP		122,567.20
Bank fee		8.00
Transfer to Flex/HRA account		7,343.52

Outstanding Checks **11/30/2017** **63,720.39**

2017 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

1/31/17 Money Markets	January Interest	\$3,150.16
1/31/17 Certificate of Deposits	January Interest	\$4,388.68
2/28/17 Money Markets	February Interest	\$3,401.78
2/28/17 Certificate of Deposits	February Interest	\$0.00
3/31/17 Money Markets	March Interest	\$5,485.05
3/31/17 Certificate of Deposits	March Interest	\$0.00
4/30/17 Money Markets	April Interest	\$3,662.97
4/30/17 Certificate of Deposits	April Interest	\$4,310.06
5/31/17 Money Markets	May Interest	\$3,084.72
5/31/17 Certificate of Deposits	May Interest	\$526.68
6/30/17 Money Markets	June Interest	\$2,265.12
6/30/17 Certificate of Deposits	June Interest	\$0.00
7/31/17 Money Markets	July Interest	\$2,674.28
7/31/17 Certificate of Deposits	July Interest	\$9,852.22
8/31/17 Money Markets	August Interest	\$7,708.10
8/31/17 Certificate of Deposits	August Interest	\$6,425.59
9/30/17 Money Markets	September Interest	\$5,207.08
9/30/17 Certificate of Deposits	September Interest	\$25,929.42
10/31/17 Money Markets	October Interest	\$4,591.93
10/31/17 Certificate of Deposits	October Interest	\$9,483.08
11/30/17 Money Markets	November Interest	\$4,593.22
11/30/17 Certificate of Deposits	November Interest	\$3,167.80
Money Markets	December Interest	
Certificate of Deposits	December Interest	
	TOTAL	<u>\$109,907.94</u>

HORICON BANK ACCOUNTS

Balance as of 11/30/17

Flex/HRA Checking Account #2395	\$5,185.50
Flex/HRA Money Market Account #2366	\$409,895.57
Gelhar Escrow Account #8674	\$34,696.96

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS NOVEMBER 2017

LOCAL GOVERNMENT INVESTMENT POOL

#824000

Date	Account #01
10/31/17 Balance L.G.I.P.	1,514,495.35
11/06/17 HFC COMM AIDS	23,372.31
11/24/17 DCF SPARC PMT	5,995.82
11/30/17 DCF SPARC PMT	9,169.00
11/30/17 Interest	1,373.55
11/30/17 Balance L.G.I.P.	\$1,554,406.03

Date Started INSTITUTIONS

Date Started	INSTITUTIONS	Term	Account #	PRINCIPLE	YIELD RATE	DUE DATE
12/01/15	Farmers & Merchants Bank CD**	24 month	#704462	2,026,006.03	1.30%	12/01/17
09/09/14	Farmers & Merchants Bank CD**	39 month	#703152	2,060,546.11	1.00%	12/09/17
04/14/17	First National Bank - CD**	12 month	#8631292	1,017,391.73	1.10%	04/14/18
05/01/17	Horicon Bank**	12 month	#10000077035	503,167.80	1.25%	05/01/18
09/20/17	Farmers & Merchants Bank CD**	12 month	#708494	1,000,000.00	1.35%	09/20/18
10/30/13	Citizens Community Federal	Money Market	20033645	163,026.11	0.25%	
04/20/11	Farmers & Merchants Bank**	Money Market	310818	3,772,558.61	1.00%	
03/18/15	First Business Bank	Money Market	7017-03210	2,737.65	0.45%	
11/01/15	Horicon Retirement	Money Market	1424497	223.40	0.50%	
08/05/13	Ripon Horicon Bank	Money Market	831744	5,205.03	0.15%	
TOTAL				\$10,550,862.47		

SALES TAX

BALANCE 12/31/16	2017 PRINCIPLE	2017 INTEREST	TOTAL SALES TAX	Retailer Collection Period
			2,644,895.49	October, 2016
01/01/17	118,892.52	543.84	119,436.36	November, 2016
02/02/17	85,317.33	593.90	85,911.23	December, 2016
03/03/17	111,261.11		111,261.11	Remaining Sales Tax Funds
03/31/17	8,693.98	574.71	9,268.69	January, 2017
04/30/17	85,736.81	405.30	86,142.11	February, 2017
05/31/17	81,759.61	506.79	82,266.40	March, 2017
06/30/17	97,374.20	598.08	97,972.28	April, 2017
07/31/17	127,505.00	799.66	128,304.66	May, 2017
08/31/17	124,770.68	1,006.82	125,777.50	June, 2017
09/30/17		882.29	882.29	July, 2017
10/31/17	293,280.22	1,177.44	294,457.66	August, 2017
11/30/17	122,567.20	1,302.69	123,869.89	
TOTAL COLLECTED IN 2017	1,257,158.66	8,391.52	\$3,910,445.67	
TOTAL 2017 LOAN PAYMENTS			2,448,599.69	
BALANCE OF SALES TAX FUNDS			\$1,461,845.98	

SALES TAX INVESTMENTS

Institution	C.D. #	Term	Principle Invested	Int. Rate	Due Date
11/30/2017 LGIP Sales Tax Account #09			1,461,845.98		
Total Funds Held in Trust			\$1,461,845.98		

PAYMENT DATE	LOAN PAYMENT AMOUNT	2017 LOAN PAYMENT HISTORY		TOTAL	
03/01/17	294,318.75	Paid on 2/28/2017	294,318.75	Justice Center Loan Payment-DTC	
04/01/17	497,431.25	Paid on 3/31/2017	497,431.25	Justice Center Loan Payment-DTC	
04/01/17	1,500,000.00	Paid on 3/31/2017	1,500,000.00	Sales Tax CD for Bond Refinance	
09/01/17	156,849.69	Paid on 08/31/2017	156,849.69	Justice Center Loan Payment-DTC	
			\$2,448,599.69	Total Paid on Loan in 2017	

** Collateralized Investment

NOVEMBER 2017

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
<i>L.G.I.P.</i>	3,021,487.56		0.58%
<i>Farmers & Merchants Bank CD**</i>	2,026,006.03	#704462	1.30%
<i>Farmers & Merchants Bank CD**</i>	2,060,546.11	#703152	1.00%
<i>First National Bank - CD**</i>	1,017,391.73	#8631292	1.10%
<i>Horicon Bank**</i>	503,167.80	#100000077035	1.25%
<i>Farmers & Merchants Bank CD**</i>	1,000,000.00	#708494	1.35%
<i>Citizens Community Federal</i>	163,026.11	20033645	0.25%
<i>Farmers & Merchants Bank</i>	3,772,558.61	310818	1.00%
<i>First Business Bank</i>	2,737.65	7017-03210	0.45%
GL Cty Retirement-Horicon	223.40	1424497	0.50%
Ripon Horicon Bank	5,205.03	831744	0.15%
Horicon Bank	<u>612,371.49</u>	690224	<u>0.05%</u>
	14,184,721.52		Average APY 0.75%
<u>TOTAL INVESTED</u>	<u>13,566,921.60</u>		Average Investment APY <u>0.92%</u>

<u>MONTHLY</u>	<u>AVERAGE</u>
January 2017	0.73%
February 2017	0.73%
March 2017	0.75%
April 2017	0.74%
May 2017	0.74%
June 2017	0.74%
July 2017	0.74%
August 2017	0.76%
September 2017	0.76%
October 2017	0.75%
November 2017	0.75%
December 2017	

Date	Institution	Account #	Amount
1/31/2017	MM Horicon	1000002366	58.45
1/31/2017	MM LGIP	Account #1	115.86
1/31/2017	MM Citizens Community	20033645	64.14
1/31/2017	MM Farmers & Merchants	310818	2,795.69
1/31/2017	MM First Business Bank	7017-03210	0.12
1/31/2017	MM Horicon Retirement	1424497	0.54
1/31/2017	MM Ripon Horicon Bank	831744	0.67
1/31/2017	MM Horicon	690195	21.83
1/31/2017	MM Horicon	690224	92.86
TOTAL MONEY MARKET INTEREST			\$3,150.16
1/31/2017	CD Markesan State Bank	1103782	1,600.77
1/31/2017	CD First National Bank	8631292	2,787.91
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$4,388.68

Date	Institution	Account #	Amount
7/31/2017	MM Horicon (Flex MM)	1000002366	58.90
7/31/2017	MM LGIP	Account #1	575.07
7/31/2017	MM Citizens Community	20033645	34.58
7/31/2017	MM Farmers & Merchants	310818	1,881.32
7/31/2017	MM First Business Bank	7017-03210	0.12
7/31/2017	MM Horicon Retirement	1424497	0.00
7/31/2017	MM Ripon Horicon Bank	831744	0.67
7/31/2017	MM Horicon	690195	16.20
7/31/2017	MM Horicon	690224	107.42
TOTAL MONEY MARKET INTEREST			\$2,674.28
7/31/2017	CD Farmers & Merchants	708244	5,454.79
7/31/2017	CD Horicon Bank	76765	1,246.57
7/31/2017	CD First National Bank	8631292	3,150.86
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$9,852.22

2/28/2017	MM Horicon (Flex MM)	1000002366	64.56
2/28/2017	MM LGIP	Account #1	148.97
2/28/2017	MM Citizens Community	20033645	56.14
2/28/2017	MM Farmers & Merchants	310818	3,024.51
2/28/2017	MM First Business Bank	7017-03210	0.11
2/28/2017	MM Horicon Retirement	1424497	0.21
2/28/2017	MM Ripon Horicon Bank	831744	0.59
2/28/2017	MM Horicon	690195	8.91
2/28/2017	MM Horicon	690224	97.78
TOTAL MONEY MARKET INTEREST			\$3,401.78

8/31/2017	MM Horicon (Flex MM)	1000002366	56.11
8/31/2017	MM LGIP	Account #1	888.64
8/31/2017	MM Citizens Community	20033645	34.59
8/31/2017	MM Farmers & Merchants	310818	6,596.70
8/31/2017	MM First Business Bank	7017-03210	0.12
8/31/2017	MM Horicon Retirement	1424497	0.00
8/31/2017	MM Ripon Horicon Bank	831744	0.66
8/31/2017	MM Horicon	690195	11.30
8/31/2017	MM Horicon	690224	119.98
TOTAL MONEY MARKET INTEREST			\$7,708.10
8/31/2017	CD First National Bank	8845716	2,194.86
8/31/2017	CD Horicon Bank	76869	2,095.89
8/31/2017	CD Bank Mutual	7072040889	2,134.84
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$6,425.59

3/31/2017	MM Horicon (Flex MM)	1000002366	69.93
3/31/2017	MM LGIP	Account #1	1,489.28
3/31/2017	MM Citizens Community	20033645	61.29
3/31/2017	MM Farmers & Merchants	310818	3,680.98
3/31/2017	MM First Business Bank	7017-03210	0.11
3/31/2017	MM Horicon Retirement	1424497	0.19
3/31/2017	MM Ripon Horicon Bank	831744	0.67
3/31/2017	MM Horicon	690195	13.36
3/31/2017	MM Horicon	690224	169.24
TOTAL MONEY MARKET INTEREST			\$5,485.05

9/30/2017	MM Horicon (Flex MM)	1000002366	53.34
9/30/2017	MM LGIP	Account #1	1,141.82
9/30/2017	MM Citizens Community	20033645	32.36
9/30/2017	MM Farmers & Merchants	310818	3,936.38
9/30/2017	MM First Business Bank	7017-03210	0.11
9/30/2017	MM Horicon Retirement	1424497	0.00
9/30/2017	MM Ripon Horicon Bank	831744	0.64
9/30/2017	MM Horicon	690195	12.61
9/30/2017	MM Horicon	690224	29.82
TOTAL MONEY MARKET INTEREST			\$5,207.08
9/30/2017	CD Farmers & Merchants	703152	20,384.21
9/30/2017	CD Farmers & Merchants	708494	5,545.21
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$25,929.42

4/30/2017	MM Horicon (Flex MM)	1000002366	64.88
4/30/2017	MM LGIP	Account #1	265.30
4/30/2017	MM Citizens Community	20033645	31.21
4/30/2017	MM Farmers & Merchants	310818	3,246.03
4/30/2017	MM First Business Bank	7017-03210	0.11
4/30/2017	MM Horicon Retirement	1424497	0.47
4/30/2017	MM Ripon Horicon Bank	831744	0.75
4/30/2017	MM Horicon	690195	9.77
4/30/2017	MM Horicon	690224	44.45
TOTAL MONEY MARKET INTEREST			\$3,662.97

10/31/2017	MM Horicon (Flex MM)	1000002366	54.35
10/31/2017	MM LGIP	Account #1	1,256.56
10/31/2017	MM Citizens Community	20033645	35.72
10/31/2017	MM Farmers & Merchants	310818	3,198.74
10/31/2017	MM First Business Bank	7017-03210	0.12
10/31/2017	MM Horicon Retirement	1424497	0.00
10/31/2017	MM Ripon Horicon Bank	831744	0.66
10/31/2017	MM Horicon	690195	12.21
10/31/2017	MM Horicon	690224	33.57
TOTAL MONEY MARKET INTEREST			\$4,591.93
10/31/2017	CD First National Bank	8631292	3,195.41
10/31/2017	CD First National Bank	8769374	6,287.67
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$9,483.08

4/30/2017	CD First National Bank	8631292	2,734.87
4/30/2017	CD Markesan State Bank	1103782	1,575.19
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$4,310.06
5/31/2017	MM Horicon (Flex MM)	1000002366	64.01
5/31/2017	MM LGIP	Account #1	377.90
5/31/2017	MM Citizens Community	20033645	36.79
5/31/2017	MM Farmers & Merchants	310818	2,576.16
5/31/2017	MM First Business Bank	7017-03210	0.12
5/31/2017	MM Horicon Retirement	1424497	0.00
5/31/2017	MM Ripon Horicon Bank	831744	0.66
5/31/2017	MM Horicon	690195	10.84
5/31/2017	MM Horicon	690224	18.24
TOTAL MONEY MARKET INTEREST			\$3,084.72
5/31/2017	CD Markesan State Bank	1103782	526.68
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$526.68

11/30/2017	MM Horicon (Flex MM)	1000002366	51.08
11/30/2017	MM LGIP	Account #1	1,373.55
11/30/2017	MM Citizens Community	20033645	33.49
11/30/2017	MM Farmers & Merchants	310818	3,098.19
11/30/2017	MM First Business Bank	7017-03210	0.11
11/30/2017	MM Horicon Retirement	1424497	0.01
11/30/2017	MM Ripon Horicon Bank	831744	0.64
11/30/2017	MM Horicon	690195	8.47
11/30/2017	MM Horicon	690224	27.68
TOTAL MONEY MARKET INTEREST			\$4,593.22
11/30/2017	CD Horicon Bank	77035	3,167.80
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$3,167.80

6/30/2017	MM Horicon (Flex MM)	1000002366	59.67
6/30/2017	MM LGIP	Account #1	435.08
6/30/2017	MM Citizens Community	20033645	33.46
6/30/2017	MM Farmers & Merchants	310818	1,702.87
6/30/2017	MM First Business Bank	7017-03210	0.11
6/30/2017	MM Horicon Retirement	1424497	0.00
6/30/2017	MM Ripon Horicon Bank	831744	0.64
6/30/2017	MM Horicon	690195	9.30
6/30/2017	MM Horicon	690224	23.99
TOTAL MONEY MARKET INTEREST			\$2,265.12

6/30/2017	MM Horicon (Flex MM)	1000002366	59.67
6/30/2017	MM LGIP	Account #1	435.08
6/30/2017	MM Citizens Community	20033645	33.46
6/30/2017	MM Farmers & Merchants	310818	1,702.87
6/30/2017	MM First Business Bank	7017-03210	0.11
6/30/2017	MM Horicon Retirement	1424497	0.00
6/30/2017	MM Ripon Horicon Bank	831744	0.64
6/30/2017	MM Horicon	690195	9.30
6/30/2017	MM Horicon	690224	23.99
TOTAL MONEY MARKET INTEREST			\$2,265.12

1 **Resolution Number -2018**

2
3 **Relating to Cancellation of Outstanding Checks**

4
5 The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly
6 assembled at its regular meeting begun on the 20th day of February, 2018, does resolve as
7 follows:
8

9 **WHEREAS**, Seven checks issued by the Treasurer of Green Lake County, drawn against
10 the County’s account at Horicon Bank have not been presented for payment by the payees
11 of said checks in excess of one (1) year since said checks were issued;
12

13 **NOW, THEREFORE BE IT RESOLVED**, that said outstanding checks as listed below be
14 cancelled, and the amounts represented thereby be restored to the County’s general
15 account:

<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Payee</u>
18 182253	08/12/16	\$3.12	Mark and Lori Ellis
19 182584	08/24/16	\$120.00	WSACVSC
20 182717	09/16/16	\$200.00	Division of Quality Assurance
21 182897	09/16/16	\$15.00	Redbook
22 183765	11/16/16	\$100.00	WI Association of Drainage District
23 183936	11/18/16	\$20.00	SEACVSO
24 184174	12/16/16	\$27.54	Nichol Grathen

25
26 **BE IT FURTHER RESOLVED**, that a copy of this resolution be furnished to the Horicon
27 Bank.

28 **NOTE:** The above checks contain the notation “Void after six months

Roll Call on Resolution No. -2018

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain 0

Passed and Adopted/Rejected this 20th
day of February, 2018.

Harley Reabe, Chair

Larry Jenkins, Vice- Chair

County Board Chairman

Robert Lyon

ATTEST: County Clerk
Approve as to Form:

Dennis Mulder

Corporation Counsel

Joanne Guden

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 30, 2017
 Department: Corporation Counsel
 Amount: \$71.46
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Transfer between line items for conference attendance mileage and parking reimbursement.
Attended a free continuing legal education seminar in downtown Milwaukee.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
17-100-03-51320-325-00	Conferences/Seminars	\$ 700.00	\$ (71.46)	\$ 628.54
17-100-03-51320-330-000	Travel	\$ 500.00	\$ 71.46	\$ 571.46
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Dawn M. Kleckow 11/30/17

Date Approved by Committee of Jurisdiction: 12/4/17

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

To comply with State Statute 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form along with a copy of the meeting minutes shall be forward to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.