

PERSONNEL COMMITTEE MEETING
December 18, 2014

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 5:30 PM on Thursday, December 18, 2014 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo
Sue Wendt
Maureen Schweder
Harley Reabe
Paul Schwandt

Also Present: Marge Bostelmann, County Clerk
Amy Brooks, Highway Commissioner
Phil Robinson, Deputy Director HHS
Scott Weir, Maintenance
Diane Meulemans, Corporation Counsel
Sheriff Podoll
LeRoy Dissing, HHS Director
Tony Daley, Berlin Journal

AGENDA

Motion/second (Reabe/Wendt) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Wendt/Schweder) to approve the minutes of November 20th and December 11th as presented. Motion carried.

CORRESPONDENCE – None

JOB DESCRIPTIONS – None

FILL VACANT POSITIONS

Dual Diagnosis Clinical Therapist: Dissing explained a person in the Clinical Services Unit has moved to another position within the County. Dissing explained the duties, salary and the position description of the vacated position. Dissing explained the ability for billable services with this position. The HHS board is requesting that the position be filled.

Motion/second(Wendt/Schwandt) to approve filling the Dual Diagnosis Clinical Therapist. Motion carried.

INCREASE MEAL SITE MANAGER WEEKLY HOURS - HHS

Dissing explained that HHS has two meal site managers. They are currently working 3 hours per day 4 days a week and the job basically requires 4 hours per day. They can offset the increase hours by donations.

Motion/second(Reabe/Schwandt) to approve the increase in hours for the meal site managers. Motion carried.

VOLUNTARY UNPAID LEAVE – None

VEHICLE USAGE POLICY

- Use of County Vehicle: Schwandt stated that the Highway Committee wants the Personnel Committee to revisit their decision from last month because the superintendent is on call more than just every other week. Reabe stated that all county employees should be treated consistently. Meulemans stated that it

may be more in line to have the requirement to take a truck home be the response time rather than the County line. Discussion was held. Employees who take trucks home work in:

- Maintenance
- Highway
- Sheriff's Department

Discussion was held; Meulemans proposed changing the policy to state "response time" rather than county line.

Motion/second(Schwandt/Reabe) to approve changing the policy to "An employee may take a County vehicle to his/her home if he/she resides within the required response time as set by his/her Department Head and governing committee in accordance with his/her job description". Discussion held.

Motion/second(Wendt/Schwandt) to amend the motion to include: An employee "on call" may take..... Roll call vote; 4 ayes, 1 nay (Gonyo), motion to amend is carried.

Vote on motion as amended, 4 ayes, 1 nay (Gonyo), motion carried.

RESOLUTIONS/ORDINANCES – None

MONTHLY VOUCHERS

Vouchers were presented in the amount of \$3,029.68

Motion/second(Reabe/Wendt) to approve the vouchers. Motion carried.

CLERK'S REPORT – None

MOVE INTO CLOSED SESSION

Motion/second (Reabe/Wendt) to move into closed session per Wis. Stat. § 19.82(1) to meet for the purpose of collective bargaining under subch. I, IV, V, or VI of Ch.111;

- Wis. Stat. § 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. This closed session related to bargaining – WPPA .
- Wis. Stat. § 19.85(1) (b) Considering concerns raised about a public employee and potential investigation into employee action;
- . Wis. Stat. § 19.85(1) (c)considering performance evaluation data over any public employee over which the governmental body has jurisdiction or exercises responsibility; and
- Wis. Stat. § 19.85(1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – This closed session relates to a potential internal investigation.

Roll call vote, 5 ayes, 0 nays, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Wendt/Reabe) to reconvene into open session. Roll call vote: 5 ayes, 0 nays. Motion carried

The Committee negotiated with WPPA.

COMMITTEE DISCUSSION

- Future meeting date: Regular meeting on January 22, 2014 at 5:00 pm.
- Future Agenda items for action & discussion:

ADJOURNMENT

Gonyo adjourned the meeting at 8:33 pm.

Submitted by,

Marge Bostelmann
County Clerk