



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

December 11, 2013

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom 4:30 PM on December 11, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

DA Kyle Sargent
Lori Evans, Admin. Asst. Sheriff
Dan Hurst, Corporation Counsel
Judge Slate

Mark Putzke, Chief Deputy
Sue Krueger, Clerk of Circuit Court
Tami Eisenga, Register in Probate
Tony Daly – Berlin Journal

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the November 13, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

Two thank you's in appreciation for a job well done on the investigation which lead to two arrests in the pier thefts. One from Michael Gmoser, Butler County Prosecutor and one from Brenda Kosmak a neighbor to one of the victims.

Drug Court

Judge Slate distributed a copy of a memo he received from the DOJ basically stating no decision had been made yet on his Drug Court Grant Application. If he finds out before the next meeting, he will be bringing forward a request to hire someone for the position and implement the program as soon as possible after the first of the year.

MEDICAL DROPBOX AT GOVERNMENT CENTER

Chief Deputy Putzke reported that Waushara County donated a drug drop box to Green Lake County and that the P&I Committee has approved it's installation in the front lobby area of the government building. The Sheriff's Office will maintain the box and see to the disposal of the drugs. *Motion/Second (Starshak/Wendt)* to approve that the Sheriff's Office sees to the installation of the box and continue to maintain the Drug Box Program. All Ayes. Motion carried.

PURCHASE REQUESTS

None

RESOLUTIONS AND ORDINANCES

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

Coroner Strey and Sheriff Podoll both left messages that they were unable to attend. Darlene had health issues in the family and Sheriff Podoll was at a Badger Sheriff's meeting.

DA Sargent apologized for not being at the last three meetings. He explained that he was at training at the time of each of those meetings.

Chief Deputy Putzke reported that several County Board members had gotten calls from a dissatisfied citizen regarding how the Sheriff's Office handled recent property line disputes involving the citizen. After review with Corporation Counsel, it was determined that there was nothing wrong in the way the situations were handled and the property line matter will have to be worked out through the Court system.

Mr. Putzke reported on a recent weapon related suicide. He also reported that there was one injury incident as a result of the gun deer season and that was a gunshot to the hand.

The Chief Deputy reported that the Sheriff's Office will be sending four more employees to Breach Point training as they were unable to attend when the sessions were held here. He also reported that the snowmobiles and hovercraft are ready to go for the season.

POLICIES AND PROCEDURES

Chief Deputy Putzke announced that he had e-mailed Committee members the link to the second part of the Lexipol policies and procedures that were on the County website. Discussion centered around three areas which were as follows: Typographical issues in sections: 306.7.1; 309.3(b); 309.7(a); 310.5.6 and 318.5.2(h). Discussion was held and chapters were left as is: 310.8 (a) Drug testing for employees involved in incidents that involved both disciplinary action and criminal charges; 322.3 Search and Seizures; 324 Custody of Juveniles; 326 Notification to Victims in regard to Domestic Abuse Cases. Matters that need to be addressed and brought back to the next Committee meeting which are listed in the motion.

Motion/Second (Wendt/Schubert) to approve Lexipol Chapters 300-328, subject to the approval of the matters that need to be addressed at the next meeting which are 300.3.1 Citizen Aide to an Officer

302.4.1 Having the fifth member of a Use of Force Review Committee be a volunteer citizen and be appointed at the discretion of the Sheriff.

310.10 – Audio and video recordings

318 – K9 – Leaving the dog in the vehicle more than 4 hours changing the word inhabitable vehicle to habitable vehicle.

All Ayes. Motion carried.

Supervisor Starshak recommended that in the future a laptop be set up and the policies and procedures be projected on the screen. Chairman Thom asked that the policy and procedure agenda item be listed after closed session. Chief Deputy Putzke asked that the Committee members to e-mail him the chapter and section numbers that they have questions on.

TRAINING AND OUT OF STATE TRAVEL

None

BUDGET ADJUSTMENTS

None

MONTHLY SHERIFF REPORTS

Motion/Second (Starshak/Schubert) to approve the monthly Sheriff's Office Reports. All Ayes. Motion carried.

MONTHLY EXPENSE AND REVENUE REPORTS

Motion/Second (Wendt/Starshak) to approve the monthly Expense and Revenue Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated December 11, 2013 for the following offices in the following amounts:

Child Support:	\$	952.22
Clerk of Circuit Court:	\$	2,579.03
Coroner:	\$	803.82
District Attorney:	\$	2,657.00
Emergency Management	\$	0
Judge-Circuit Court:	\$	2,634.61
Sheriff's Office:	\$	123,487.06

Motion/Second (Schubert/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated December 11, 2013 for the following office in the following amount:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Schubert/Starshak) to approve all the above claims. 3 Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Starshak/Wendt) to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Evaluations. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:23 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Starshak/Wendt) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:45 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Starshak) to approve the evaluations for Detective Chad Holdorf of the Sheriff's Office, Angie Smit, Administrative Assistant to the Corporation Counsel and Megan Kelly, Katherine Kuehn, Kathi Porath and Cindy Werch all employees of the Clerk of Circuit Court's Office and send them to the Clerk's Office for their personnel files. All Ayes. Motion carried.

COMMITTEE DISCUSSION

Add Drug Court to next month's agenda.

NEXT MEETING DATE

Next regular meeting set for Wednesday, January 15, 2014 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Schubert/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff