



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/17/17

Amended* Post Date:

The following documents are included in the packet for the Finance Committee on August 23, 2017:

- 1) Agenda
- 2) Draft minutes from the 07/26/17
- 3) Credit Card Request Approval
- 4) Treasurer's Monthly Report
- 5) Budget Adjustments



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: August 23, 2017 Time: 10:00 AM

**The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI**

AGENDA

Committee Members

*Harley Reabe, Chairman
Larry Jenkins, Vice-Chair
Robert Lyon
Dennis Mulder
Joanne Guden*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes July 26, 2017
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Appearances
 - Jon Trautman, Schenck SC – 2016 Audit
9. Vande Lake & Land, LLC Property Update
10. Credit Card Request Approvals
11. Treasurer's Monthly Report
12. Tax Deed Update
13. Resolutions/Ordinances
14. 2018 Budget
15. Budget Review
16. Budget Adjustments
17. Supervisor's Monthly Claims
18. Clerk's Report
 - Relating to Agenda Items
19. Committee Discussion
 - Future Meeting Dates: Regular Meeting September 27, 2017 at 10:00 am
 - Future Agenda items for action & discussion:
20. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE
JULY 26, 2017

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, July 26, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Joanne Guden
Dennis Mulder
Robert Lyon

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Adm Asst
Lori Evans, SO Adm Asst
Kayla Yonke, Account Specialist
Sue Wendt, Supervisor #10
Amanda Toney, Treasurer
Jason Jerome, HHS Director
Cathy Schmit, County Administrator
Dawn Klockow, Corporation Counsel
Sheriff Mark Podoll

AGENDA

Motion/second (Guden/Mulder) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Mulder/Guden) to approve the minutes of June 28, 2017. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

VANDE LAKE & LAND, LLC PROPERTY DISCUSSION

Treasurer Amanda Toney stated that the final payment has been made on the 2012 taxes. 2013 taxes are due by August 31 and the possibility of a new contract was discussed. Corporation Counsel Dawn Klockow stated that she feels another contract is inappropriate and would recommend that a letter be sent to the property owner stating that this will not be an option in the future. Toney will draft a letter.

CREDIT CARD REQUEST APPROVALS

A credit card was requested for Carrie Nitz in Behavioral Health and an increase of \$10,000 was requested for Shelby Jensen's current card for Operation Backpack.

Motion/second (Guden/Jenkins) to approve credit card requests as submitted. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer's report reviewed. Discussion held. Toney stated that several CD's are due and will be used to pay August settlements.

TAX DEED UPDATE

Treasurer Amanda Toney gave an update. Currently there are 25 parcels that have until August 31 to pay.

RESOLUTIONS/ORDINANCES

Resolution Relating to the Cancellation of Outstanding Checks

Motion/second (Mulder/Jenkins) to approve resolution as submitted and forward to County Board. All ayes. Motion carried.

APPROVAL OF FISCAL NOTE FOR RESOLUTION ESTABLISHING 2018 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE

Motion/second (Guden/Lyon) to approve the fiscal note for the Resolution Establishing 2018 Annual Budgeted Allocation for Pay for Performance. All ayes. Motion carried.

2018 BUDGET UPDATE –

County Administrator Cathy Schmit stated she is conducting budget workshops and is encouraging all departments to attend. County Clerk Liz Otto submitted a draft budget for County Board. Discussion held. *Motion/second (Guden/Jenkins)* to approve the County Board budget and forward to the County Administrator. All ayes. Motion carried.

BUDGET REVIEW

Revenues and expenditures through June were reviewed. Discussion held.

BUDGET ADJUSTMENTS

- Law Enforcement - \$8,537.75 received from Aegis Corporation for a replacement of a 2008 Chevy Uplander that was involved in an accident.
Motion/second (Guden/Jenkins) to approve budget adjustment and forward to County Board for final approval. All ayes. Motion carried.
- Circuit Court - \$5,126.00 moved from Contingency to IT Software/Hardware to purchase a new projector for Courtroom II.
Motion/second (Jenkins/Lyon) to approve budget adjustment and forward to County Board for final approval. All ayes. Motion carried.
- Treasurer – assigning accurate budget figures since the bond reissuance in March 2017.
Motion/second (Mulder/Guden) to approve budget adjustment and forward to County Board for final approval. All ayes. Motion carried.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$772.02

Lay people: \$469.26

Motion/second (Guden/Lyon) to approve supervisor's monthly claims and lay people claims. All ayes. Motion carried.

CLERK'S REPORT - none

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – August 23, 2017 at 10:00 AM
- **Future Agenda:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 10:29 AM.

Submitted by,

Liz Otto
County Clerk

DRAFT

Request for Credit Card Approval

Department: Administration
 Committee: Administrative Committee

Name of Card Holder	Title of Postion	Credit Card Limit
Nicole Feavel	HR Coordinator	1,000.00

Justification for Credit Card(s):

Routine online purchases, registrations and travel.

Department Head Approval: Catherine J. Schmit

Date Approved by Committee of Jurisdiction: 8/7/17

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

EMPLOYEE AGREEMENT

I, (employee name) Nicole Feavel, agree to comply with the following terms and conditions regarding my use of the County credit card.

- I understand that I will be making financial commitments on behalf of Green Lake County and will strive to obtain the best value for the County.
- I understand that Green Lake County is liable for all charges made on the card. However, I will be responsible for charges lacking proper documentation.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the County Clerk's Office will audit the use of this card and report and take appropriate action on any discrepancies.
- I agree to notify my Department Head and the County Administrator's Office immediately should any apparently fraudulent activity or charges related to the credit card arise or otherwise come to my attention.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of County credit cards and/or other disciplinary actions.
- I have been given a copy of the Green Lake County Credit Card Policy and Procedures and understand the requirements for the card use.
- I agree to return the card immediately upon request or upon termination of employment (including retirement), or upon transfer to another department.
- I agree to return any credit card that has been canceled or expired to the County Administrator's Office as soon as possible for audit review.
- If the card is lost or stolen, I agree to notify the County Administrator and Department Head immediately.

Employee Signature: _____

Nicole Feavel

Date: 6/15/17

Department: Administration

Card # Issued: _____



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R. Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

08-16-2017

Memo to Finance Committee:

The July sales tax figure was \$124,770.68.

TAX COLLECTION UPDATE:

Below is a comparison of this year's Real Estate tax collection compared to last year's collection:

As of 8-16-17: \$787,099.98 left to collect, which is 2.12% of the total 2016 Real Estate taxes.

As of 8-17-16: \$949,451.75 left to collect, which was 2.494% of the total 2015 Real Estate taxes.

On Friday, August 18, we will complete the August settlement in which all of the taxing jurisdictions within the County will receive their final funds from the 2016 levied tax amount. The total of this disbursement is \$8,864,970.01. Funds for this settlement are available from tax collection throughout the year up to and including second installment collection.

On the first working day of September, we will issue a certificate number to every parcel with delinquent 2016 taxes. This "issuance" starts the redemption period until Green Lake County could take a tax deed to the property. It is also required that a letter be sent to all delinquent 2016 taxpayers at this time to notify them that we could take a deed to their property if the taxes are unpaid in three years.

TAX DEED UPDATE:

As of today, we have 17 owners with 20 parcels that still have delinquent 2013 taxes. August 31 is the final date for these taxpayers to pay their 2013 taxes in full. I will have more current information available at the meeting.

We will need to schedule a meeting in September to discuss the next steps on the remaining properties with delinquent 2013 taxes as of September 1.

We have done our steps in the process to get all previous year tax bills online back to 2010. Jerry Stanuch, our GIS Manager, is now taking all of the PDF's of the tax bills and placing them online under the correct parcel number so that the public can view them.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

JULY 2017

CASH BALANCE: 06-30-2017 **957,371.63**

RECEIPTS:

General:	1,143,334.11
Redemption Tax - Principle:	24,385.74
Redemption Tax - Interest	6,456.97
Redemption Tax - Penalty	3,228.53
Postponed & Delinquent Tax - Principle:	5,258,934.41
Postponed & Delinquent Tax - Interest:	3,928.71
Postponed & Delinquent Tax - Penalty	1,964.40
Sales Tax Deposit from State	124,770.68
First Dollar Credit	631,721.12
School Levy Tax Credit	3,283,547.11
CD from Horicon Bank	501,246.57
CD from Farmers & Merchants	1,005,454.79

TOTAL RECEIPTS: 11,988,973.14 **12,946,344.77**

DISBURSEMENTS:

General Maintenance:	1,758,105.60
Direct Deposit Payroll	493,632.98
DHHS Deposit to LGIP	128,692.71
Payroll deductions and taxes	362,169.43
Sales Tax Money Transfer to LGIP	127,505.00
Bank fee	8.00
Real Estate Transfer Fees	24,816.24
Transfer to Flex/HRA account	8,137.66
NSF Fee	40.00
Deposit Slip Order	55.50
Voided Check from Previous Month	0.00
CD from Farmers & Merchants	1,005,454.79
Transfer from Horicon to Farmers MM	7,000,000.00

TOTAL DISBURSEMENTS: 10,908,617.91

TREASURER'S CASH BALANCE: **2,037,726.86**

BANK RECONCILIATION

Green Lake Horicon Bank-Checking:	690195	351,558.65
Green Lake Horicon Bank - Money Market:	690224	<u>2,036,693.66</u>

TOTAL 2,388,252.31

Less Outstanding Checks 350,525.45

Available Bank Balance 2,037,726.86

Cash in Office 07/31/17 0.00

07/31/17 CASH BALANCE	2,037,726.86
TREASURER'S CASH	2,037,726.86
DIFFERENCE	0.00

GREEN LAKE COUNTY TREASURER'S REPORT

JULY 2017

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	June 30, 2017	0.00
Total Receipts	JULY 2017	<u>11,988,973.14</u>
SUB TOTAL		11,988,973.14
Less Deposits for Month:		<u>11,988,973.14</u>
Cash in Office	7/31/2017	0.00

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	June 30, 2017	164,613.60
Total Disbursements	JULY 2017	10,908,617.91
	SUB TOTAL	<u>11,073,231.51</u>
Less Checks Cashed by Bank		2,351,543.40
DHHS Deposit to LGIP		128,692.71
Payroll deductions and taxes		101,369.00
Sales Tax transfer to LGIP		127,505.00
Bank fee		8.00
Transfer to Flex/HRA account		8,137.66
NSF Fee		40.00
Deposit Slip Order		55.50
CD from Farmers & Merchants		1,005,454.79
Transfer from Horicon to Farmers MM		7,000,000.00
JE for Returned Payroll ACH Transfer		-100.00
Outstanding Checks	7/31/2017	350,525.45

2017 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

1/31/17 Money Markets	January Interest	\$3,586.07
2/28/17 Money Markets	February Interest	\$3,895.19
3/31/17 Money Markets	March Interest	\$5,884.26
4/30/17 Money Markets	April Interest	\$4,021.11
5/31/17 Money Markets	May Interest	\$3,569.98
6/30/17 Money Markets	June Interest	\$2,837.48
7/31/17 Money Markets	July Interest	\$3,358.66
Money Markets	August Interest	
Money Markets	September Interest	
Money Markets	October Interest	
Money Markets	November Interest	
Money Markets	December Interest	
	TOTAL	<u>\$27,152.75</u>

HORICON BANK ACCOUNTS

Balance as of 07/31/17

Flex/HRA Checking Account #2395	\$11,642.36
Flex/HRA Money Market Account #2366	\$443,065.64
Gelhar Escrow Account #8674	\$34,679.57

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS MAY 2017

LOCAL GOVERNMENT INVESTMENT POOL

#824000

Date	Account #01
06/30/17 Balance L.G.I.P.	730,407.54
07/05/17 DWD Core Pmt	22,466.61
07/05/17 HFS Comm Aids	6,114.00
07/28/17 DCF Spare Pmt	73,732.10
07/31/17 DCF Spare Pmt	26,380.00
07/31/17 Interest	575.07
07/31/17 Balance L.G.I.P.	\$859,675.32

INSTITUTIONS

Date Started	INSTITUTIONS	PRINCIPLE	YIELD RATE	DUE DATE
03/23/17	First National Bank - CD**	850,000.00	0.65%	08/15/17
03/17/17	Horicon Bank CD**	1,000,000.00	0.50%	08/17/17
03/24/17	Bank Mutual	650,000.00	0.81%	08/18/17
09/15/16	Farmers & Merchants Bank CD**	650,000.00	1.00%	09/15/17
03/20/17	Farmers & Merchants Bank CD**	1,000,000.00	1.10%	09/20/17
01/31/17	First National Bank - CD**	1,000,000.00	0.85%	10/28/17
12/01/15	Farmers & Merchants Bank CD**	2,026,006.03	1.30%	12/01/17
09/09/14	Farmers & Merchants Bank CD**	2,040,161.90	1.00%	12/09/17
04/14/17	First National Bank - CD**	1,011,045.46	1.10%	04/14/18
05/01/17	Horicon Bank**	500,000.00	1.25%	05/01/18
10/30/13	Citizens Community Federal Money Market	162,889.95	0.25%	
04/20/11	Farmers & Merchants Bank** Money Market	9,964,193.85	1.00%	
03/18/15	First Business Bank Money Market	2,737.19	0.45%	
11/01/15	Horicon Retirement Money Market	101,379.89	0.50%	
08/05/13	Ripon Horicon Bank Money Market	5,202.43	0.15%	
TOTAL		\$20,963,616.70		

SALES TAX

	2017 PRINCIPLE	2017 INTEREST	TOTAL SALES TAX	Retailer Collection Period
BALANCE 12/31/16			2,644,895.49	
01/01/17	118,892.52	543.84	119,436.36	October, 2016
02/02/17	85,317.33	593.90	85,911.23	November, 2016
03/03/17	111,261.11		111,261.11	December, 2016
03/31/17	8,693.98	574.71	9,268.69	Remaining Sales Tax Funds
04/30/17	85,736.81	405.30	86,142.11	January, 2017
05/31/17	81,759.61	506.79	82,266.40	February, 2017
06/30/17	97,374.20	598.08	97,972.28	March, 2017
07/31/17	127,505.00	799.66	128,304.66	April, 2017
TOTAL COLLECTED IN 2017	716,540.56	4,022.28	\$3,365,458.33	
TOTAL 2017 LOAN PAYMENTS			2,291,750.00	
BALANCE OF SALES TAX FUNDS			\$1,073,708.33	

SALES TAX INVESTMENTS

Institution	C.D. #	Term	Principle Invested	Int. Rate	Due Date
7/31/2017 LGIP Sales Tax Account #09			1,073,708.33		
Total Funds Held in Trust			\$1,073,708.33		

2017 LOAN PAYMENT HISTORY				
PAYMENT DATE	LOAN PAYMENT AMOUNT		TOTAL	
03/01/17	294,318.75	Paid on 2/28/2017	294,318.75	Justice Center Loan Payment-DTC
04/01/17	497,431.25	Paid on 3/31/2017	497,431.25	Justice Center Loan Payment-DTC
04/01/17	1,500,000.00	Paid on 3/31/2017	1,500,000.00	Sales Tax CD for Bond Refinance
09/01/17			0.00	Justice Center Loan Payment-DTC
			\$2,291,750.00	Total Paid on Loan in 2017

** Collateralized Investment

JULY 2017

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	1,938,601.04		0.58%
First National Bank - CD**	850,000.00	#8845716	0.65%
Horicon Bank CD**	1,000,000.00	#100000076869	0.50%
Bank Mutual	650,000.00	#707-2040889	0.81%
Farmers & Merchants Bank CD**	650,000.00	#707263	1.00%
Farmers & Merchants Bank CD**	1,000,000.00	#708494	1.10%
First National Bank - CD**	1,000,000.00	#8769374	0.85%
Farmers & Merchants Bank CD**	2,026,006.03	#704462	1.30%
Farmers & Merchants Bank CD**	2,040,161.90	#703152	1.00%
First National Bank - CD**	1,011,045.46	#8631292	1.10%
Horicon Bank**	500,000.00	#100000077035	1.25%
Citizens Community Federal	162,889.95	20033645	0.25%
Farmers & Merchants Bank	9,964,193.85	310818	1.00%
First Business Bank	2,737.19	7017-03210	0.45%
<i>GL Cty Retirement-Horicon</i>	<i>101,379.89</i>	<i>1424497</i>	<i>0.50%</i>
<i>Ripon Horicon Bank</i>	<i>5,202.43</i>	<i>831744</i>	<i>0.15%</i>
<i>Horicon Bank</i>	<i>2,036,693.66</i>	<i>690224</i>	<i>0.05%</i>
	24,938,911.40		Average APY 0.74%

TOTAL INVESTED

22,795,635.42

Average Investment APY **0.85%**

MONTHLY

AVERAGE

January 2017	0.73%
February 2017	0.73%
March 2017	0.75%
April 2017	0.74%
May 2017	0.74%
June 2017	0.74%
July 2017	0.74%
August 2017	
September 2017	
October 2017	
November 2017	
December 2017	

Date	Institution	Account #	Amount	
1/31/2017	Horicon	1000008674	4.42	
1/31/2017	Horicon	1000002366	58.45	
1/31/2017	LGIP	Account #1	115.86	
1/31/2017	LGIP	Account #9	543.84	
1/31/2017	LGIP	Account #11	2.34	
1/31/2017	Citizens Community	20033645	64.14	
1/31/2017	Farmers & Merchants	310818	2,795.69	
1/31/2017	First Business Bank	7017-03210	0.12	
1/31/2017	Horicon Retirement	1424497	0.54	
1/31/2017	Ripon Horicon Bank	831744	0.67	\$3,586.07
2/28/2017	Horicon (Gelhar Esc.)	1000008674	3.89	
2/28/2017	Horicon (Flex MM)	1000002366	64.56	
2/28/2017	LGIP	Account #1	148.97	
2/28/2017	LGIP	Account #9	593.90	
2/28/2017	LGIP	Account #11	2.31	
2/28/2017	Citizens Community	20033645	56.14	
2/28/2017	Farmers & Merchants	310818	3,024.51	
2/28/2017	First Business Bank	7017-03210	0.11	
2/28/2017	Horicon Retirement	1424497	0.21	
2/28/2017	Ripon Horicon Bank	831744	0.59	\$3,895.19
3/31/2017	Horicon (Gelhar Esc.)	1000008674	4.42	
3/31/2017	Horicon (Flex MM)	1000002366	69.93	
3/31/2017	LGIP	Account #1	1,489.28	
3/31/2017	LGIP	Account #9	574.71	
3/31/2017	LGIP	Account #11	2.68	
3/31/2017	Citizens Community	20033645	61.29	
3/31/2017	Farmers & Merchants	310818	3,680.98	
3/31/2017	First Business Bank	7017-03210	0.11	
3/31/2017	Horicon Retirement	1424497	0.19	
3/31/2017	Ripon Horicon Bank	831744	0.67	\$5,884.26
4/30/2017	Horicon (Gelhar Esc.)	1000008674	4.27	
4/30/2017	Horicon (Flex MM)	1000002366	64.88	
4/30/2017	LGIP	Account #1	265.30	
4/30/2017	LGIP	Account #9	405.30	
4/30/2017	LGIP	Account #11	2.79	
4/30/2017	Citizens Community	20033645	31.21	
4/30/2017	Farmers & Merchants	310818	3,246.03	
4/30/2017	First Business Bank	7017-03210	0.11	
4/30/2017	Horicon Retirement	1424497	0.47	
4/30/2017	Ripon Horicon Bank	831744	0.75	\$4,021.11
5/31/2017	Horicon (Gelhar Esc.)	1000008674	4.42	
5/31/2017	Horicon (Flex MM)	1000002366	64.01	
5/31/2017	LGIP	Account #1	377.90	
5/31/2017	LGIP	Account #9	506.79	
5/31/2017	LGIP	Account #11	3.13	
5/31/2017	Citizens Community	20033645	36.79	
5/31/2017	Farmers & Merchants	310818	2,576.16	
5/31/2017	First Business Bank	7017-03210	0.12	
5/31/2017	Horicon Retirement	1424497	0.00	
5/31/2017	Ripon Horicon Bank	831744	0.66	\$3,569.98
6/30/2017	Horicon (Gelhar Esc.)	1000008674	4.27	
6/30/2017	Horicon (Flex MM)	1000002366	59.67	
6/30/2017	LGIP	Account #1	435.08	
6/30/2017	LGIP	Account #9	598.08	
6/30/2017	LGIP	Account #11	3.30	
6/30/2017	Citizens Community	20033645	33.46	
6/30/2017	Farmers & Merchants	310818	1,702.87	
6/30/2017	First Business Bank	7017-03210	0.11	
6/30/2017	Horicon Retirement	1424497	0.00	
6/30/2017	Ripon Horicon Bank	831744	0.64	\$2,837.48
7/31/2017	Horicon (Gelhar Esc.)	1000008674	4.42	
7/31/2017	Horicon (Flex MM)	1000002366	58.90	
7/31/2017	LGIP	Account #1	575.07	
7/31/2017	LGIP	Account #9	799.66	
7/31/2017	LGIP	Account #11	3.92	
7/31/2017	Citizens Community	20033645	34.58	
7/31/2017	Farmers & Merchants	310818	1,881.32	
7/31/2017	First Business Bank	7017-03210	0.12	
7/31/2017	Horicon Retirement	1424497	0.00	
7/31/2017	Ripon Horicon Bank	831744	0.67	\$3,358.66

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 25, 2017
 Department: Sheriff's Office
 Amount: \$7,200.00
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Bullet Proof Vest Grant Reimbursement

Revenue Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
17-100-09-48501-000-000	Unanticipated Grants	\$ 250.00	\$ 7,200.00	\$ 7,450.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,200.00	

Expenditure Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
17-100-09-52150-810-003	Squad & Squad Equipment	\$ 173,599.45	\$ 7,200.00	\$ 180,799.45
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,200.00	

Department Head Approval: Mal W Pedell

Date Approved by Committee of Jurisdiction: 9-Aug-17

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: _____ DHHS/FRI
 Budget Year Amended: _____ 2017

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-46632-806-561	IRIS - Prevocational	\$ 12,000.00	\$ 7,000.00	\$ 1,307.32	\$ 5,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 7,000.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-46633-806-561	IRIS - Day Services	\$ 1,000.00	\$ 6,500.00	\$ 4,754.38	\$ 7,500.00
17-207-35-46634-806-561	IRIS - Rep Payee	\$ -	\$ 500.00	\$ 253.75	\$ 500.00
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 7,000.00		

Explanation for Transfer:

This is a New Transportation Category that was created this year.

Department Head Approval _____

Governing Committee Approval _____

[Handwritten Signature]

 7-5-17

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: _____ DHHS/FRI
 Budget Year Amended: _____ 2017

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-43565-632-000	DOT 53.10 Grant	\$ 47,493.00	\$ 10,000.00	-	\$ 37,493.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 10,000.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-43565-707-000	85.21 Grant	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
		\$ -			\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 10,000.00		

Explanation for Transfer:

This is a DOT Grant that was a Journal Entry from the Aging Unit to FRI. This is the only transfer on this line for the whole year to cover fuel costs in the buses.

Department Head Approval

[Signature] 7-5-17

Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: _____ DHHS/FRI
 Budget Year Amended: _____ 2017

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-46613-804-561	Client Transportation Fees	\$ 15,000.00	\$ 5,000.00	\$ 400.00	\$ 10,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 5,000.00		

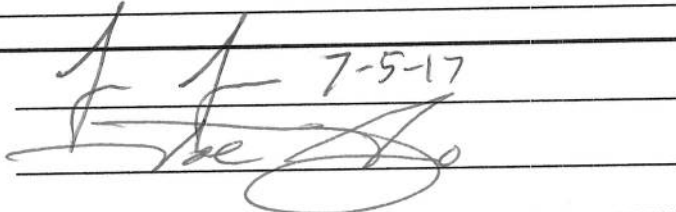
To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
17-207-35-46601-806-561	Care WI Transportation	\$ -	\$ 5,000.00	\$ 705.96	\$ 5,000.00
		\$ -			\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 5,000.00		

Explanation for Transfer:

This is a New Transportation Category that was created this year.

Department Head Approval



Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date