



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 12, 2015

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on August 12, 2015 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom - Chair
Sue Wendt – Vice Chair
Debra Schubert
Michael Starshak

Others Present:

Dan Sondalle, Corp. Counsel
Sheriff Mark Podoll
Tony Daley, Berlin Journal
Amy Thoma, Clerk of Circuit Court
Gary Podoll, Emergency Management

Joy Waterbury Board Supervisor
Lori Evans, Admin. Ass't to Sheriff
Amanda Thoma, Coroner
Chief Deputy Mark Putzke
Andrew Christenson, DA

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the July 8 and July 21, 2015 meeting were read. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES INCLUDING PUBLIC COLLECTIONS

None

CORRESPONDENCE

Letter from Judge Slate apologizing that he could not attend the meeting as he was on vacation. He asked the Committee to place job descriptions and audio/video on the September agenda.

Letter to the Sheriff from Ken and Tes Schraufnagel expressing their appreciation for Deputy Dustan Thompson's help when their car was disabled recently. They stated that not only was he professional and considerate, he was also polite, efficient, kind and compassionate and offered personal physical assistance to them. They were very grateful.

E-mail from Kimberly Egler to Deputy Jason Preuss expressing how efficient, professional and kind everyone was as at a recent motorcycle accident scene.

Letter from Joyce McGeehan to the Sheriff expressing her appreciation to Deputy Colhouer, the dispatcher and the entire Department for their assistance in a recent theft case. She stated that Officer Colhouer went above and beyond his duty in the case. He was very professional, attentive and cared about her situation. She holds the whole Department in high regard and thinks the Sheriff has an awesome Department.

Supervisor Starshak commended the Sheriff stating that he and his staff are doing a good job or we wouldn't hear things like this.

RESOLUTIONS/ORDINANCES

The Animal Ordinance was presented in draft form and was discussed.

GREEN LAKE COUNTY & STATE WIDE CREDENTIALING

Emergency Management Director Gary Podoll reported that he received a grant for the purchase of a printer for the State Wide Credentialing System. It will be used by all municipalities. Municipalities will send their information to the State; the State will send the Certificates to Gary. He will print them and disburse them back to the municipalities. More information was included in the packet. ***Motion/Second (Wendt/Schubert)*** to approve the purchase of a printer. All Ayes. Motion carried.

PURCHASE REQUESTS

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

TRAINING

Motion/Second (Schubert/Starshak) to approve the training requests that were included in the packet from the Sheriff's Office and Circuit Court for the Register in Probate. All Ayes. Motion Carried.

The Committee asked that the Departments be reminded that all of the appropriate information should be included on training requests. Who is attending, date(s), location, purpose, and costs including registration, meals, lodging, travel and any other ancillary costs.

JOB DESCRIPTIONS FOR THE REGISTER IN PROBATE

The Judge is unable to attend the meeting and asked that this be placed on the September meeting agenda.

COURTROOM UPGRADES

The Judge is unable to attend the meeting and asked that this also be placed on the September meeting agenda.

DEPARTMENT RELATED COMMENTS

Child Support: No appearance

Clerk of Courts: Was not able to attend but left word that she is moving ahead with the Credit Card program Govepay.net and that Allison Cavanaugh started part-time in her office last Monday.

Circuit Court/Register in Probate: No Appearance – on vacation

District Attorney: Nothing to report

Coroner: She thanked the Committee for allowing her to attend the Family Center Training. One of the big things discussed at the meeting is that there will be some changes upcoming regarding disasters; they will be handled more locally in the future.

Emergency Management: Nothing else to report

Sheriff's Office: The Sheriff reported that the County Fair went well. He spent a lot of time there promoting a good image for the Sheriff's Office. He reported that some of the Corrections staff volunteered their time at the booth also. Next year is considering doing a corrections theme. The Berlin car show went well. It was a very good public relations opportunity. The Sheriff's Office is continuing to get donations for the K-9 project. Last week \$3,000 came into the fund. Monday night a boat exploded on Big Green. The family and dog were rescued by a nearby boater and were fine. There was a CTU call on CTH J recently regarding firearms. It turned out to be target practice, with the shooters being unaware of people standing on the hillside above the target. The Sheriff will be writing an article for news release on gun safety and encouraging use of the range for target practicing. Money was paid out by again by another resident on a scam. People are reminded not to believe solicitors.

BUDGET ADJUSTMENTS

None

MONTHLY SHERIFF REPORTS

Motion/Second (Starshak/Wendt) to approve the monthly Sheriff's Office Reports. All Ayes. Motion carried.

MONTHLY SHERIFF EXPENSE AND REVENUE REPORTS

Motion/Second (Schubert/Starshak) to approve the monthly Sheriff's Office Expense and Revenue Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated August 12, 2015 for the following offices in the following amounts:

Child Support:	\$	1,099.60
Clerk of Circuit Court:	\$	1,317.76
Coroner:	\$	181.84
District Attorney:	\$	542.38
Emergency Management	\$	0
Judge-Circuit Court:	\$	5,779.19
Sheriff's Office:	\$	34,866.88

Motion/Second (Schubert/Wendt) to approve all of the above claims. All Ayes, Motion carried.

LEXIPOL

None

MOVE INTO CLOSED SESSION

Motion/second (Schubert/Wendt) to move into closed session per ss. 19.85(1); (f) considering financial, medical, social or personal histories or disciplinary date of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This closed session relates to employee medical history. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into closed session at 4:59 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Wendt/Starshak) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into open session at 5:01 p.m.

Sheriff Podoll gave an update on an employee who is out on medical leave. No action was taken.

COMMITTEE DISCUSSION

Deer pick-up should be added to next month's agenda.

FUTURE MEETING DATE AND AGENDA ITEMS

The next meeting is set for September 9, 2015 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Agenda items for discussion are deer pick-up, exotic animal ordinance, Job Descriptions, and Audio/Video for the Courtrooms.

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:03 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff