



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 04/20/2017

Amended* Post Date: 04/26/2017

The following documents are included in the packet for the Finance Committee on April 26, 2017:

- 1) Agenda
- 2) Draft minutes from the 03/29/2017 & 04/12/2017
- 3) Treasurer's Monthly Report ***updated***
- 4) Resolution Relating to Cancellation of Outstanding Checks
- 5) Budget Adjustments



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: April 26, 2017 Time: 10:00 AM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

AGENDA

Committee Members

Harley Reabe, Chairman
Larry Jenkins, Vice-Chair
Robert Lyon
Dennis Mulder
Joanne Guden

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes 03/29/2017 and 04/12/2017
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Open Tax Deed Bids
9. Vande Lake & Land, LLC Property Update
10. Treasurer's Monthly Report
11. Tax Deed Update
12. Resolutions/Ordinances
 - Resolution Relating to Cancellation of Outstanding Checks
13. Discussion and Possible Action regarding Credit Cards
14. Budget Adjustments
15. Budget Review
16. Supervisor's Monthly Claims
17. Clerk's Report
 - Relating to Agenda Items
18. Committee Discussion
 - Future Meeting Dates: Regular Meeting May 31, 2017 at 10:00 am
 - Future Agenda items for action & discussion:
19. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

Discussion held. The committee requested that this be requested on a monthly basis to keep the number of checks down.

Motion/second (Guden/Jenkins) to approve the resolution and send it to County Board for final approval. All ayes. Motion carried.

- Ordinance Amending Chapter 80 Fund Balance Policy, Ordinance 80-3

Chairman Reabe explained the need for this resolution per County Administrator Cathy Schmit to clarify policy.

Motion/second (Jenkins/Lyon) to approve the ordinance and send it to County Board for final approval. All ayes. Motion carried.

CARRYOVERS/COMMITTED FUNDS

Motion/second (Guden/Lyon) to approve all of the submitted amounts for committed and carryover funds. All ayes. Motion carried.

DISCUSSION AND POSSIBLE ACTION REGARDING CREDIT CARDS

County Administrator Cathy Schmit informed the committee of recent issues with the current credit card policy and the low credit limit set for that account. She cited problems with online purchases, hotel reservations, and emergency situations. Schmit handed out a draft policy for individual credit cards with limits set accordingly. Treasurer Toney handed out information from 3 local banks: Horicon, Farmers & Merchants, and 1st National with their ability to issue consolidated statements, cash back options, and multiple managers on the account. Toney stated that 1st National is able to comply with all 3 options. The committee will look over the information given and this will be placed on the April agenda for further consideration.

BUDGET ADJUSTMENTS

- Enhanced Medicaid Funding - \$20,243.57 has been received in additional funding from the state.
- Children & Families - \$17,600.00 has been received in a newly awarded grant through the CORE/SPARC state reporting system.

Motion/second (Guden/Lyon) to approve both budget adjustments and forward to County Board for final approval. All ayes. Motion carried.

- CARS-ZIKA grant - \$8,427.00
- Drug Court grant - \$134,840.00 received for 2017

Motion/second (Guden/Jenkins) to approve budget adjustments pending approval of the Health & Human Services committee and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Year end 2016 and January 2017 revenues and expenses were reviewed. Discussion held.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$7,967.44

Lay people: none

Motion/second (Guden/Lyon) to approve supervisor's monthly claims. Motion carried.

CLERK'S REPORT - None

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – April 26, 2017 at 10:00 AM
- **Future Agenda:**

ADJOURNMENT

Motion/second (Jenkins/Guden) to adjourn the meeting at 10:40 AM. All ayes. Motion carried.

Submitted by,

Liz Otto
County Clerk

FINANCE COMMITTEE
April 12, 2017

The special meeting of the Finance Committee was called to order by Chair Harley Reabe at 4:45 PM on Wednesday, April 12, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Joanne Guden
Larry Jenkins
Robert Lyon
Dennis Mulder

Also Present: Liz Otto, County Clerk Dawn Klockow, Corporation Counsel
Gary Podoll, Emergency Management Director

AGENDA

Motion/second (Guden/Jenkins) to approve the agenda. All ayes. Motion carried.

BUDGET ADJUSTMENT

- Emergency Management

Gary Podoll, Emergency Management Director, explained the grant process.

Motion/second (Mulder/Lyon) to approve the budget adjustment for Emergency Management in the amount of \$17,533.00 and send to Judicial Law and County Board for final approval. All ayes. Motion carried.

- UW-Extension

UWEX is requesting a budget adjustment in their salary account to allow for an intern this summer due to maternity leave for one agent and another agent's resignation.

Motion/second (Guden/Jenkins) to approve the budget adjustment for UW-Extension in the amount of \$4,306.00 and send to County Board for final approval. All ayes. Motion carried.

ADJOURNMENT

Reabe adjourned the meeting at 4:51 PM.

Submitted by,

Liz Otto
County Clerk



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R. Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

04-20-2017

Memo to Finance Committee:

You are going to notice that the monthly Finance Reports are not included. This is because we had the Bond Reissuance at the end of March I have been working with Amber Drewieske at Schenck to ensure our journal entries are exact. As of Wednesday, April 19, I still did not have exact amounts and account numbers. Therefore, I did not want to include reports that are not accurate. I will email the reports out as soon as I balance.

I will not have a sales tax figure to report at this meeting. At the March meeting, I was able to report the March figure and the April figure is not on the website yet so we are going to have to wait until next month for this amount.

A total of \$437,592.03 in Lottery credit payments were calculated and distributed to all taxing entities on April 14.

The total Tax roll for 2016 is \$42,131,435.85 and we have \$8,626,960.12 left to collect as of 4/19/17.

Per Supervisor Reabe's request, I did research trying to consolidate some of the lower paying investment accounts into higher yielding accounts. Last month I closed the small money market account at American Depository Management, which was only earning 0.38% and had a balance of \$34.42. This money is now in the general checking account.

I have done some tweaking to the reports to show the average annual percentage yield on the investment accounts only. The average rate shown previously on the reports included accounts that are not technically for investment purposes and there I felt they were skewing the numbers.

The office has been busy with the assessors creating valuation summary reports and rolls for the Open Book/Board of Review meetings for each municipality.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

MARCH 2017

CASH BALANCE: 02-28-2017 5,489,884.08

RECEIPTS:

| | |
|---|--------------|
| General: | 6,941,482.19 |
| Redemption Tax - Principle: | 76,244.18 |
| Redemption Tax - Interest | 12,729.77 |
| Redemption Tax - Penalty | 6,364.99 |
| Postponed & Delinquent Tax - Principle: | 305,716.43 |
| Postponed & Delinquent Tax - Interest: | 4,237.29 |
| Postponed & Delinquent Tax - Penalty | 2,118.77 |
| Sales Tax Deposit from State | 85,736.81 |
| Wire from LGIP for Justice Center Payment | 497,431.25 |
| Lottery Credit from State | 638,331.25 |
| City of Berlin Tax Incremental District Closure | 337,547.03 |

TOTAL RECEIPTS: 8,907,939.96 14,397,824.04

DISBURSEMENTS:

| | |
|---|--------------|
| General Maintenance: | 3,350,093.22 |
| Direct Deposit Payroll | 715,760.49 |
| DHHS Deposit to LGIP | 62,837.53 |
| Payroll deductions and taxes | 328,865.19 |
| Sales Tax Money Transfer to LGIP | 111,261.11 |
| Bank fee | 8.00 |
| Real Estate Transfer Fees | 13,959.60 |
| Transfer to Flex/HRA account | 18,239.25 |
| State Settlement Payment | 258,140.35 |
| Stop Payment Fee | 30.00 |
| CD at Horicon Bank | 1,000,000.00 |
| Good Faith Bond Deposit from February used in March | -48,600.00 |
| Justice Center Principal Payment | 380,000.00 |
| Justice Center Loan Payment | 117,431.25 |
| Bond Purchase | 6,290,000.00 |
| Sales Tax Money Transfer to LGIP | 8,693.98 |
| Voided Checks from Previous Months | -20.00 |

TOTAL DISBURSEMENTS: 12,606,699.97

TREASURER'S CASH BALANCE: 1,791,124.07

BANK RECONCILIATION

| | | |
|---|--------|---------------------|
| Green Lake Horicon Bank-Checking: | 690195 | 105,261.28 |
| Green Lake Horicon Bank - Money Market: | 690224 | <u>1,793,110.71</u> |

TOTAL 1,898,371.99

Less Outstanding Checks 105,247.92

Retirement Transfer Correction from January 2,000.00

Available Bank Balance 1,791,124.07

Cash in Office 03/31/17 0.00

| | |
|-----------------------|---|
| 03/31/17 CASH BALANCE | 1,791,124.07 |
| TREASURER'S CASH | <u>1,791,124.07</u> |
| DIFFERENCE | 0.00 |

GREEN LAKE COUNTY TREASURER'S REPORT

MARCH 2017

RECONCILIATION OF RECEIPTS & DEPOSITS

| | | |
|--------------------------|-------------------|---------------------|
| Cash in Office | February 28, 2017 | 0.00 |
| Total Receipts | MARCH 2017 | <u>8,907,939.96</u> |
| SUB TOTAL | | 8,907,939.96 |
| Less Deposits for Month: | | <u>8,907,939.96</u> |
| Cash in Office | 3/31/2017 | 0.00 |

PROOF OF OUTSTANDING CHECKS

| | | |
|---|-----------------------|-----------------------------|
| Outstanding Checks | February 28, 2017 | 162,292.38 |
| Total Disbursements | MARCH 2017 | 12,606,699.97 |
| SUB TOTAL | | <u>12,768,992.35</u> |
| Less Checks Cashed by Bank | | 4,367,914.46 |
| Payroll deductions and taxes | (from 690224 account) | 97,788.50 |
| Bank fee | | 8.00 |
| Transfer to Flex/HRA account | | 18,239.25 |
| Sales Tax transfer to LGIP | | 111,261.11 |
| DHHS Deposit to LGIP | | 62,837.53 |
| Stop Payment Fee | | 30.00 |
| CD at Horicon Bank | | 1,000,000.00 |
| Good Faith Bond Deposit from February used in March | | -48,600.00 |
| State Settlement Payment | | 258,140.35 |
| Justice Center Principal Payment | | 380,000.00 |
| Justice Center Loan Payment | | 117,431.25 |
| Bond Purchase | | 6,290,000.00 |
| Sales Tax Money Transfer to LGIP | | 8,693.98 |
| Voided Checks from Previous Months | | -20.00 |
| Outstanding Checks | 3/31/2017 | 105,247.92 |

2017 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

| | | |
|-----------------------|--------------------|---------------------------|
| 1/31/17 Money Markets | January Interest | \$3,586.07 |
| 2/28/17 Money Markets | February Interest | \$3,895.19 |
| 3/31/17 Money Markets | March Interest | \$5,884.26 |
| Money Markets | April Interest | |
| Money Markets | May Interest | |
| Money Markets | June Interest | |
| Money Markets | July Interest | |
| Money Markets | August Interest | |
| Money Markets | September Interest | |
| Money Markets | October Interest | |
| Money Markets | November Interest | |
| Money Markets | December Interest | |
| TOTAL | | <u>\$13,365.52</u> |

HORICON BANK ACCOUNTS

Balance as of 03/31/17

| | |
|-------------------------------------|--------------|
| Flex/HRA Checking Account #2395 | \$5,185.50 |
| Flex/HRA Money Market Account #2366 | \$541,890.82 |
| Gelhar Escrow Account #8674 | \$34,662.19 |

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS JANUARY 2017

LOCAL GOVERNMENT INVESTMENT POOL

#824000

| <u>Date</u> | | <u>Account #01</u> |
|-------------|---------------------|---------------------|
| 02/28/17 | Balance L.G.I.P. | 376,854.97 |
| 03/06/17 | HFS Comm Aids | 4,670.00 |
| 03/06/17 | DWD Core Payment | 47,511.76 |
| 03/14/17 | Bond Payment | 4,792,348.35 |
| 03/30/17 | Bond Issuance Costs | -47,180.00 |
| 03/30/17 | Bond Purchase | -4,793,768.35 |
| 03/31/17 | DWD Core Payment | 10,167.00 |
| 03/31/17 | DWD Core Payment | 488.77 |
| 03/31/17 | Interest | 1,489.28 |
| 03/31/17 | Balance L.G.I.P. | \$392,581.78 |

INSTITUTIONS

| <u>Date Started</u> | | | <u>PRINCIPLE</u> | <u>YIELD RATE</u> | <u>DUE DATE</u> | |
|---------------------|-------------------------------|--------------|------------------|------------------------|-----------------|----------|
| 04/14/16 | First National Bank - CD** | 12 month | #8631292 | 1,008,310.59 | 1.10% | 04/14/17 |
| 04/01/15 | Markesan State Bank CD | 25 month | #1103782 | 511,062.38 | 1.25% | 05/01/17 |
| 01/27/17 | Horicon Bank CD | 6 month | #100000076765 | 500,000.00 | 0.50% | 07/28/17 |
| 01/31/17 | Farmers & Merchants Bank CD** | 6 month | #708244 | 1,000,000.00 | 1.10% | 07/31/17 |
| 03/23/17 | First National Bank - CD** | 145 days | #8845716 | 850,000.00 | 0.65% | 08/15/17 |
| 03/17/17 | Horicon Bank CD** | 5 month | #100000076869 | 1,000,000.00 | 0.50% | 08/17/17 |
| 03/24/17 | Bank Mutual | 148 days | #707-2040889 | 650,000.00 | 0.81% | 08/18/17 |
| 09/15/16 | Farmers & Merchants Bank CD** | 12 month | #707263 | 650,000.00 | 1.00% | 09/15/17 |
| 03/20/17 | Farmers & Merchants Bank CD** | 6 month | #708494 | 1,000,000.00 | 1.10% | 09/20/17 |
| 01/31/17 | First National Bank - CD** | 9 month | #8769374 | 1,000,000.00 | 0.85% | 10/28/17 |
| 12/01/15 | Farmers & Merchants Bank CD** | 24 month | #704462 | 2,026,006.03 | 1.30% | 12/01/17 |
| 09/09/14 | Farmers & Merchants Bank CD** | 39 month | #703152 | 2,040,161.90 | 1.00% | 12/09/17 |
| 10/30/13 | Citizens Community Federal | Money Market | 20033645 | 162,753.91 | 0.45% | |
| 04/20/11 | Farmers & Merchants Bank** | Money Market | 310818 | 3,949,332.68 | 1.00% | |
| 03/18/15 | First Business Bank | Money Market | 7017-03210 | 2,736.73 | 0.45% | |
| 11/01/15 | Horicon Retirement | Money Market | 1424497 | 97,798.92 | 0.50% | |
| 08/05/13 | Ripon Horicon Bank | Money Market | 831744 | 5,199.71 | 0.15% | |
| TOTAL | | | | \$16,453,362.85 | | |

SALES TAX

| | <u>2017 PRINCIPLE</u> | <u>2017 INTEREST</u> | <u>TOTAL SALES TAX</u> | <u>Retailer Collection Period</u> |
|-----------------------------------|-----------------------|----------------------|------------------------|-----------------------------------|
| BALANCE 12/31/16 | | | 2,644,895.49 | |
| 01/01/17 | 118,892.52 | 543.84 | 119,436.36 | October, 2016 |
| 02/02/17 | 85,317.33 | 593.90 | 85,911.23 | November, 2016 |
| 03/03/17 | 111,261.11 | | 111,261.11 | December, 2016 |
| 03/31/17 | 8,693.98 | 574.71 | 9,268.69 | Remaining Sales Tax Funds |
| TOTAL COLLECTED IN 2017 | 324,164.94 | 1,712.45 | \$2,970,772.88 | |
| TOTAL 2017 LOAN PAYMENTS | | | 2,291,750.00 | |
| BALANCE OF SALES TAX FUNDS | | | \$679,022.88 | |

SALES TAX INVESTMENTS

| <u>Institution</u> | <u>C.D. #</u> | <u>Term</u> | <u>Principle Invested</u> | <u>Int. Rate</u> | <u>Due Date</u> |
|--------------------------------------|---------------|-------------|---------------------------|------------------|-----------------|
| 1/31/2017 LGIP Sales Tax Account #09 | | | 679,022.88 | | |
| Total Funds Held in Trust | | | \$679,022.88 | | |

| <u>PAYMENT DATE</u> | <u>LOAN PAYMENT AMOUNT</u> | <u>2017 LOAN PAYMENT HISTORY</u> | | <u>TOTAL</u> | |
|---------------------|----------------------------|----------------------------------|-----------------------|--------------|-----------------------------------|
| 03/01/17 | 294,318.75 | Paid on 2/28/2017 | 294,318.75 | | Justice Center Loan Payment-DTC |
| 04/01/17 | 497,431.25 | Paid on 3/31/2017 | 497,431.25 | | Justice Center Loan Payment-DTC |
| 04/01/17 | 1,500,000.00 | Paid on 3/31/2017 | 1,500,000.00 | | Sales Tax CD for Bond Refinance |
| 09/01/17 | | | 0.00 | | Justice Center Loan Payment-DTC |
| 10/01/07 | | | 0.00 | | Justice Center Loan Payment-DTC |
| | | | \$2,291,750.00 | | Total Paid on Loan in 2017 |

** Collateralized Investment

MARCH 2017

EFFECTIVE INTEREST RATES - OVERALL

| <u>INSTITUTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>RATE</u> |
|----------------------------------|----------------------------|------------------------------|---------------------|
| L.G.I.P. | 1,076,808.91 | | 0.58% |
| First National Bank - CD** | 1,008,310.59 | #8631292 | 1.10% |
| Markesan State Bank CD | 511,062.38 | #1103782 | 1.25% |
| Horicon Bank CD | 500,000.00 | #100000076765 | 0.50% |
| Farmers & Merchants Bank CD** | 1,000,000.00 | #708244 | 1.10% |
| First National Bank - CD** | 850,000.00 | #8845716 | 0.65% |
| Horicon Bank CD** | 1,000,000.00 | #100000076869 | 0.50% |
| Bank Mutual | 650,000.00 | #707-2040889 | 0.81% |
| Farmers & Merchants Bank CD** | 650,000.00 | #707263 | 1.00% |
| Farmers & Merchants Bank CD** | 1,000,000.00 | #708494 | 1.10% |
| First National Bank - CD** | 1,000,000.00 | #8769374 | 0.85% |
| Farmers & Merchants Bank CD** | 2,026,006.03 | #704462 | 1.30% |
| Farmers & Merchants Bank CD** | 2,040,161.90 | #703152 | 1.00% |
| Citizens Community Federal | 162,753.91 | 20033645 | 0.45% |
| Farmers & Merchants Bank | 3,949,332.68 | 310818 | 1.00% |
| First Business Bank | 2,736.73 | 7017-03210 | 0.45% |
| <i>GL Cty Retirement-Horicon</i> | <i>97,798.92</i> | <i>1424497</i> | <i>0.50%</i> |
| <i>Ripon Horicon Bank</i> | <i>5,199.71</i> | <i>831744</i> | <i>0.15%</i> |
| <i>Horicon Bank</i> | <i><u>1,793,110.71</u></i> | <i>690224</i> | <i><u>0.05%</u></i> |
| | 19,323,282.47 | | Average APY 0.75% |

TOTAL INVESTED

17,427,173.13

Average Investment APY **0.85%**

MONTHLY

AVERAGE

| | |
|----------------|-------|
| January 2017 | 0.73% |
| February 2017 | 0.75% |
| March 2017 | 0.75% |
| April 2017 | |
| May 2017 | |
| June 2017 | |
| July 2017 | |
| August 2017 | |
| September 2017 | |
| October 2017 | |
| November 2017 | |
| December 2017 | |

| Date | Institution | Account # | Amount | |
|-------------|-----------------------|------------------|---------------|------------|
| 1/31/2017 | Horicon | 1000008674 | 4.42 | |
| 1/31/2017 | Horicon | 1000002366 | 58.45 | |
| 1/31/2017 | LGIP | Account #1 | 115.86 | |
| 1/31/2017 | LGIP | Account #9 | 543.84 | |
| 1/31/2017 | LGIP | Account #11 | 2.34 | |
| 1/31/2017 | Citizens Community | 20033645 | 64.14 | |
| 1/31/2017 | Farmers & Merchants | 310818 | 2,795.69 | |
| 1/31/2017 | First Business Bank | 7017-03210 | 0.12 | |
| 1/31/2017 | Horicon Retirement | 1424497 | 0.54 | |
| 1/31/2017 | Ripon Horicon Bank | 831744 | 0.67 | \$3,586.07 |
| <hr/> | | | | |
| 2/28/2017 | Horicon (Gelhar Esc.) | 1000008674 | 3.89 | |
| 2/28/2017 | Horicon (Flex MM) | 1000002366 | 64.56 | |
| 2/28/2017 | LGIP | Account #1 | 148.97 | |
| 2/28/2017 | LGIP | Account #9 | 593.90 | |
| 2/28/2017 | LGIP | Account #11 | 2.31 | |
| 2/28/2017 | Citizens Community | 20033645 | 56.14 | |
| 2/28/2017 | Farmers & Merchants | 310818 | 3,024.51 | |
| 2/28/2017 | First Business Bank | 7017-03210 | 0.11 | |
| 2/28/2017 | Horicon Retirement | 1424497 | 0.21 | |
| 2/28/2017 | Ripon Horicon Bank | 831744 | 0.59 | \$3,895.19 |
| <hr/> | | | | |
| 3/31/2017 | Horicon (Gelhar Esc.) | 1000008674 | 4.42 | |
| 3/31/2017 | Horicon (Flex MM) | 1000002366 | 69.93 | |
| 3/31/2017 | LGIP | Account #1 | 1,489.28 | |
| 3/31/2017 | LGIP | Account #9 | 574.71 | |
| 3/31/2017 | LGIP | Account #11 | 2.68 | |
| 3/31/2017 | Citizens Community | 20033645 | 61.29 | |
| 3/31/2017 | Farmers & Merchants | 310818 | 3,680.98 | |
| 3/31/2017 | First Business Bank | 7017-03210 | 0.11 | |
| 3/31/2017 | Horicon Retirement | 1424497 | 0.19 | |
| 3/31/2017 | Ripon Horicon Bank | 831744 | 0.67 | \$5,884.26 |

Resolution Number -2017

Relating to Cancellation of Outstanding Checks

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of May, 2017 does resolve as follows:

WHEREAS, Fifteen checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

| <u>Check Number</u> | <u>Date of Check</u> | <u>Amount</u> | <u>Payee</u> |
|---------------------|----------------------|---------------|-----------------|
| 180291 | 04/15/2016 | \$232.00 | Catherine Bowen |
| 180692 | 04/27/2016 | \$14.60 | Scott St Onge |

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to the Horicon Bank.

NOTE: The above checks contain the notation "Void after six months"

Roll Call on Resolution No. -2017

Aye , Nay , Absent , Abstain

Submitted by Finance Committee

Passed & Adopted/Rejected-this 16th day of May, 2017.

Harley Reabe, Chairman

County Board Chairman

Larry Jenkins, Vice Chairman

Attest: County Clerk
Approved as to Form:

Robert Lyon

Corporation Counsel

Dennis Mulder

Joanne Guden

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: Behavioral Health/ DHHS
 Budget Year Amended: 2017

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-------------------------|----------------|-----------------|------------------|---------------|
| 17-207-36-54307-209-674 | CCS Contracted Services | \$ 119,524.00 | \$ 1,000.00 | \$ 9,113.74 | \$ 118,524.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,000.00 | | |

To Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-----------------------------|----------------|-----------------|------------------|-------------|
| 17-207-36-54307-140-674 | Coordinating Committee- CCS | \$ - | \$ 1,000.00 | \$ 120.00 | \$ 1,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,000.00 | | |

Explanation for Transfer:

This money is being transferred to pay for the people that attend the Coordinating Committee CCS meetings quarterly. We currently have two outside people that are attending, but we are anticipating to have up to four people in the future. The current Per Diem amount is \$40.00 a time.

Department Head Approval

[Signature] 3/30/17
[Signature] 4/18/17

Governing Committee Approval

 If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 11, 2017
 Department: Public Health/ DHHS
 Amount: \$5,018.00
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

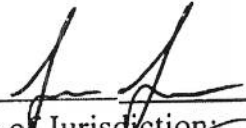

DHHS was awarded additional Bioterrorism Grant Money.

Revenue Budget Lines Amended:

| Account # | Account Name | Current Budget | Budget Adjustment | Final Budget |
|-------------------------|----------------------|----------------|-------------------|--------------|
| 17-207-33-43551-501-000 | CARS Bioterror Grant | \$ - | \$ 5,018.00 | \$ 5,018.00 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| Total Adjustment | | | \$ 5,018.00 | |

Expenditure Budget Lines Amended:

| Account # | Account Name | Current Budget | Budget Adjustment | Final Budget |
|-------------------------|--------------------|----------------|-------------------|--------------|
| 17-207-31-54102-307-015 | Training Bioterror | \$ - | \$ 5,018.00 | \$ 5,018.00 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| Total Adjustment | | | \$ 5,018.00 | |

Department Head Approval: 
 Date Approved by Committee of Jurisdiction:  4/18/17
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____