



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Amended April 6, 2017

The following documents are included in the packet for the Ag/Extension Education & Fair Committee Meeting on Tuesday, April 11, 2017:

- 1) Amended Cover Sheet
- 2) Amended Agenda
- 3) Draft minutes from the March 7, 2017 meeting
- 4) County Library Reports
- 5) Educator Reports for: Jay Dampier (Community Resource & Economic Development), John de Montmollin (4-H Youth Development), Katie Gellings (Family Living), and Nav Ghimire (Agriculture Agent).



**AGRICULTURE, EXTENSION EDUCATION & FAIR
MEETING NOTICE**

**Date: Tuesday, April 11, 2017 – 10:00 a.m.
Green Lake County Government Center, Training Room
571 County Road A, Green Lake, Wisconsin**

***AMENDED AGENDA**

Committee Members:
Joanne Guden,
Chairperson
Bob Schweder, Vice-
Chairperson
Patti Garro
Katie Mehn
David Richter

Mailing Address:
**Green Lake County
UW-Extension
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3188
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1. Call to Order/Pledge of Allegiance
2. Certification of Open Meeting Notice
3. Approval of Agenda
4. Approval of the March 7, 2017 Minutes
5. Public Comments – 3 Minute Limit
6. Public Appearances
7. County Library Services Report – Clairelynn Sommersmith, Princeton Public Library
 - a. Submitted Monthly Report
8. Correspondence
9. **FAIR – 2017**
 - a. Fair Promotions Committee – Fairest of the Fair Application Form – Discussion/Approval
 - b. 2017 Fair Contracts – Discussion/Approval
 - c. Truck/Tractor Pull Updates – Discussion/Approval
 - d. Informational Handouts – Discussion/Approval
10. **UW-EXTENSION**
 - a. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
 - b. *WACEC North Central Region Annual Meeting Update
 - c. Coverage of Agriculture Agent duties – Discussion
 - d. Summer Intern Position – Discussion/Approval
 - e. Committee Resolution for Nav Ghimire – Discussion/Approval
 - f. nEXT Generation of UW-Extension – Committee Discussion
 - g. Tap Into It: Responses from Green Lake County
 - h. Approval of Educator Out of County Days – Discussion/Approval
 - i. Committee Discussion
11. Future Agenda Items
12. Next Regular Meeting Date – Tuesday, May 9, 2017
13. Adjournment

Kindly arrange to be present; if unable to attend, please notify our office.
Sincerely,

Jay Dampier
Green Lake County UW-Extension
Community Resource & Economic Development Educator/Department Head

*An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities
in employment and programming, including Title IX and ADA requirements.*

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the UW-Extension Office at 294-4032 no later than Noon on the day preceding the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman, Joanne Guden, at 10:00 a.m., on Tuesday, March 7, 2017 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman
Patti Garro
Katie Mehn
David Richter
Bob Schweder

Absent: David Richter, excused

Staff Present: Jay Dampier
John de Montmollin
Katie Gellings
Kathy Ninneman
Kim Zills

Absent: Amanda Miller

Others Present: Harley Reabe, County Board Chairman; Debbie Downen, President HCE; Linda DeNell, Caestecker Library-Green Lake.

AGENDA

Motion/second (Garro/Mehn) to approve the agenda as presented. Motion carried.

MINUTES

Motion/second (Garro/Mehn) to approve the February 14, 2017 meeting minutes. Motion carried.

PUBLIC COMMENTS – None.

PUBLIC APPEARANCES – None.

COUNTY LIBRARY SERVICES REPORT – LINDA DENELL

Submitted monthly reports on file. DeNell also highlighted some points from the libraries.

CORRESPONDENCE

Nothing.

2017 FAIR CONTRACTS

- Alice Wilson - \$500 (one day)
- Treva Rodemaker - \$500 (one day)

Motion/second (Garro/Mehn) to approve the contracts. Motion carried.
Zills is working with Corporation Counsel on the Demo Derby contract.

INFORMATIONAL HANDOUTS

Nothing.

GREEN LAKE COUNTY FAIR PROMOTIONS COMMITTEE UPDATE

Gellings reported they held their first meeting on Monday, February 27 at 6 p.m. They held election of officers. They are planning to have the Fairest of the Fair crowned on Wednesday, July 12 at the "Concerts in the Park" in Green Lake with a small reception to follow. They plan to expand the age for the Fairest of the Fair and discontinue the Jr. Fairest of the Fair. The Committee would like to focus on leadership/career development, public speaking and fundraising. The next meeting is Monday, March 13 at 4:30 p.m.

EDUCATOR REPORT

Katie Gellings, Family Living Educator, introduced Debbie Downen, HCE (Home & Community Education) President and 31 year member of Jolly J's Club, who presented to the Committee, "Green Lake County HCE."

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly reports on file for Dampier, de Montmollin, Gellings, and Ghimire were reviewed. Dampier, de Montmollin, Gellings, and Ghimire gave brief verbal reports of their present programming.

nEXT GENERATION OF UW-EXTENSION

de Montmollin handed out the March 3, 2017 "Decision on Restructuring Geographic Administration" document. The document highlighted that the state of Wisconsin will be divided into two zones (southern & northern) where they are in the process of hiring two Assistant Deans. They have posted for these positions. They will also have the department heads continue in their role through the end of the year as they transition to the hiring of new Area Extension Directors.

TAP INTO IT: RESPONSES FROM GREEN LAKE COUNTY

No new stories.

PRIMARY OFFICE PRESENCE OF FOODWISE NUTRITION EDUCATOR IN THE GREEN LAKE COUNTY UW-EX OFFICE

Dampier has been talking with Amanda Miller who is our FoodWise coordinator out of our office. Kris Shaffer retired on March 3. Miller is proposing for an LTE in Fond du Lac and one in Green Lake County and she would oversee these two employees. They would require a desk, workspace and storage area, but they would provide their own computer.

The Committee decided since there are several unknowns, they are not in favor of this proposal.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Garro/Schweder). Approved.

COMMITTEE DISCUSSION

Nothing was discussed.

FUTURE AGENDA ITEMS

- nEXT Generation
- If anyone has an agenda item, please contact Dampier.
- Next regular meeting date: Tuesday, April 11, 2017 in the Training Room at 10:00 a.m.

ADJOURNMENT

Motion/second (Garro/Mehn) to adjourn at 11:04 a.m. Motion carried.

Respectfully submitted, Kathy Ninneman, Program Specialist

Green Lake County Libraries Report for April 2017

Berlin: March was a very busy month at the Berlin Public Library with our 2nd Annual Quilt Show. We had 27 community quilts displayed throughout our library with a viewer's choice contest. Overall, we had 270 participants in voting, attending programs, and completing a quilt scavenger hunt. We are hoping to make this an annual event for our library and are already planning for 2018.

Additionally, in March we hosted a Dr. Seuss Birthday Party which brought in 75 partiers! We have also had a great increase in participation for our twice weekly story times.

Otherwise, we have been keeping very busy with planning all our upcoming events and programs and enjoying the increases of patronage to our library. Our upcoming events include our 2nd Annual Community-Tree, National Library Week Celebrations, Gaelic Harpist Jeff Pockat on April 22, William Shakespeare's Birthday Party on April 26, Star Wars Party on May 4, and Friends of the Library Book Sale May 4 to May 6.

Green Lake: National Library Week is April 9-15 this year, and National Volunteer Appreciation Week happens two weeks later. It's a truth universally acknowledged that libraries depend on their volunteers. The Caestecker Library couldn't even be open on Sundays without our volunteers. They do so much for us in so many ways. I hope you have time to celebrate both.

April's themes are best defined here as birds and the Bard. We had a bluebird program on April 2, look forward to a return visit from Rebekah Weiss of Aves Wildlife Alliance (and her bird ambassadors) on the 15th, and will host Mariette Nowak on April 29th. Mariette wrote the book *Birdscaping in the Midwest*, so we will be combining two great areas of interest – gardening and birding!

As for the Bard – we are having a month-long Shakespeare celebration featuring movie screenings, a talk by retired Ripon College professor Doug Northrop, and an appearance by Shakespeare himself at the birthday party we're throwing for him on the 23rd. Details on these and all our other events are at www.greenlakelibrary.org

Kingston: Our "April Showers" fundraiser is running from April 3rd to April 15. As of this writing we have 47 items up to bid on, but there are a few yet to come in. You can see the items on our website and Facebook.

Last Thursday our Loosely Bound Book Club celebrated it's 10 year anniversary. We read the book 10th Anniversary by James Patterson, played some fun games, and ate cake and ice cream. A fun time was had by all.

We did some weeding in March with the help of Cindy Wallace from Winnefox Cooperative Technical Services. A lot of those books are now in our back book sale room which is open the same hours as the library.

Princeton: In March we celebrated Dr. Seuss's birthday with 35 kids and adults. While we enjoyed the photobooth, crafts, and cake, it was again made clear just how much we need a larger program space in our library.

To help with that endeavor, we had a soup competition with the Princeton Emergency Auxiliary. We hope this becomes an annual event. In April we have two fundraising events on the calendar. One is a brat fry at Sherm's Piggly Wiggly on the 15th. The other is a Wine Tasting Night on the 28th. Tickets for the Wine Night at \$30.

April programs include bracelet making, seeds bombs for Earth Day, and celebrating Poetry Month with a poetry workshop and reading with local poets, Dave Harris, Bob Hanson, and Bruce Dethlefsen.

Markesan: We are finishing up the winter series of workshops: Painted Boards, Easter Decorations, and Paper Bead Jewelry. Over the school districts spring break we will have activities for children Monday through Thursday. We will be focusing on our Spring Fling scheduled for May 13 starting at 9:00 a.m. Our popular silent auction will start the last week in April with the final bidding ending at 11 on Saturday May 13. We will have our annual book sale. The high school FFA will be selling plants. Also in the works is summer library program. The book discussion group has read and discussed some great books lately. The Art of Hearing Heartbeats set in the United States and Burma in the 1940's by Jan-Philip Sendker generated rousing conversation about the choices we make and whether the choices are influenced by our life experiences. We expect another interesting discussion about Beautiful Boy by David Sheff. It is the story of one teenager's descent into methamphetamine addiction as told from his father's point of view, describing how a varsity athlete and honor student became addicted to the dangerous drug and its impact on his family. Are the choices we make influenced by our life experiences.

This report briefly describes work completed during March 2017 within the Community Natural Resources and Economic Development (CNRED) Program. During the reporting period, I made 39 direct educational / professional contacts.

Organizational Development and Capacity Building

Design Wisconsin Team planning in Princeton Work continues on the Princeton Design Team project. Planning work is currently underway and I am facilitating the group's application and community outreach plan.

Communicating Across Generations Facilitation I co-taught the Communicating Across Generations training - teaching UW-Extension facilitators who will then teach participants from the public. Since I am already doing generations work, this opportunity gave me increase facilitation experience which I hope to employ in Green Lake County.

Volunteer needs assessment development I launched an online needs assessment this reporting period in order to ascertain community needs related to managing volunteers. Green Lake County has a higher than the state average number of non-profit organizations and generally these organizations tend to rely heavily on volunteers. I want to determine if volunteer development needs exist in Green Lake County. Survey results are currently being collected.

Green Lake County Economic Development Corporation I continued work on the Green Lake County Economic Development Corporation bylaws that included incorporating all the previous comments and meeting notes into an updated draft bylaws, along with proposed wording for a resolution that will go to county board.

Natural Resource Stewardship

Arbor Day Preparation During the reporting period, I started developing an original presentation entitled, "How trees built the Midwest." The presentation will feature five different tree species. And will cover interesting topics such as the connection between the loss of elms to Dutch elm disease and the current demise of ash trees due to emerald ash borer. Also, the presentation will cover why sugar maple is Wisconsin's state tree as well as its economic impact as a supply of syrup and high value wood. The event is being hosted by Green Lake County Land Conservation and is scheduled for April 21, 2017.

Reducing non-point source pollution one lawn at a time As a condition of the North Central Innovation Grant, I presented preliminary findings at the North Central Region Meeting.

Professional Development

Multicultural Awareness Program I participated in this UW-Extension mandated program. I learned about multicultural concepts and practices in work environments, classrooms, and educational programs. I also learned how to better appreciate differences, which can lead to better recruitment and retention of a diverse and productive work force.

Administration

FoodWise options: During the reporting period I explored staffing options with our local FoodWise coordinator as well as the FoodWise State Coordinator.

Staffing transitions I invested time during the reporting period overseeing staffing transitions in the office.

Fair Promotions Committee During the reporting period, I've worked with the Fair Promotions Committee and the Family Living Educator as they develop their application form and program for 2017.

Newspaper articles

- "Wisconsin: A leader in volunteering." Berlin Journal Newspapers. March 16, 2017 by Jay Dampier

Out of County Days

- 0.5 Grants Workshop, Mauston, WI
- 2.0 North Central All-Colleagues Conference, Wisconsin Rapids, WI
- 1.0 Communicating Across Generations Train-the-Trainer, Green Bay, WI
- 0.5 UW-Extension Organizational Development Focus Group, Wausau, WI
- 0.25 Tri-county Economic Development Corporation meeting, Neshkoro, WI
- 2.0 Multicultural Awareness Program training, Appleton, WI

Planned out-of-county days for next month.

- 1.0 WCA Ambassador Program, Madison, WI
- 0.25 Young Professionals Meeting, Ripon, WI
- 2.0 Joint Council of Extension Professionals Meeting, Eau Claire, WI



Contacts

Phone	E-mail	Face to Face
19	35	174

Program Highlights

Green Lake County 4-H Leaders' Association

Organized at the county level, the 4-H Leader Organization works closely with the 4-H Youth Development Educator. The organization brings together volunteers to serve as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for county level educational opportunities for 4-H members and 4-H volunteers. I attended the Green Lake County 4-H Leader's Association on Thursday, March 2, 2017 where much of the discussion focused on policies that relate to trip sponsorship funding.

Green Lake County 4-H Ambassador Meeting

The Green Lake County 4-H Ambassadors are a group of older 4-H members who promote 4-H throughout Green Lake County. I attended the Green Lake County 4-H Ambassador meeting on Sunday, March 5, 2016. The group discussed the upcoming Cloverbud night and began planning for recycling presentations at Markesan and Berlin elementary schools.

MAQA (Meat Animal Quality Assurance)

I taught Green Lake County Meat Animal Quality Assurance program with help from 4-H volunteers Beth MacGowan, Dean Slark and Morgan Fox to over 100 youth participants on Tuesday, March 21st and Saturday, March 25th.

Meat Animal Quality Assurance (MAQA) was developed in 2002 by UW-Extension, as the Quality Assurance program for Wisconsin. This quality assurance program expands on the Pork Quality Assurance (PQA) program that has been in existence since the 1990's but provides a more inclusive format for not only swine exhibitors, but to youth that are enrolled in the Beef and Sheep projects as well.



It is well documented how beneficial quality assurance programs are to the education of youth exhibitors. These benefits include:

- Improves consumer perception of youth shows.
- Improves the management and health practices of youth exhibitors.
- Teaches life skills of record keeping, decision making, and animal care.

All youth who wish to participate in the Green Lake County Fair Auction are required to participate in an MAQA session.

Green Lake County 4-H Horse Council Meeting

I attended the Green Lake County 4-H Horse Council meeting which was held on Monday, March 6, 2017 at the Green Lake County Government Center. At this meeting, the youth leaders presented on horse health issues and signs to look for. In addition, the group began planning for the 4-H Fun Show that takes place in July.



Did you know... 4-H Funds

Regardless of the source, all 4-H funds must be used for 4-H Youth Development educational programs. All 4-H funds are public funds and must be publicly accountable. Federal regulations governing the use of the 4-H Name and Emblem require annual financial reporting/accountability of all organized 4-H clubs/units/groups. Failure to annually submit the financial report could result in loss of the 4-H club/unit/group charter.

Days Outside Green Lake County

April 5-6	Integration Work Group	Madison
April 19-20	Integration Work Group	Madison
April 26-27	Integration Work Group	Madison

This report briefly describes the work that was completed within the Family Living Program in March of 2017. During the reporting period, the educator made 88 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Green Lake County Fair Promotions Committee – Green Lake County Government Center

The Green Lake County Fair Promotions Committee held their second meeting on Monday, March 13, at the Green Lake County Government Center. The application and requirements were discussed, and draft documents were developed with approval pending from Corporation Counsel. Applications will be due to the UW Extension office by 4:00 pm on May 15. Fundraising was also discussed and a draft budget was presented. The next meeting date is Tuesday, April 4, at 4:30 pm in the Green Lake County Government Center UW Extension Conference Room.

Community Health Action Team (CHAT) – ThedaCare, Berlin

The ThedaCare, Berlin CHAT held its first plunge on March 14. The all-day plunge event topic was Kids in Crisis. The morning began at the Green Lake Conference Center with keynote speaker, Jonathan Cloud. He spoke about brain development, Adverse Childhood Experiences (ACEs), and trauma in relation to how it affects kids, leading to greater problems later in life. Next, a panel of speakers, including a therapist, social worker, and physician, spoke about how kids get into crisis, how to help kids through crisis, and how to respond to the needs of kids in crisis. Over lunch, we traveled to the Boys & Girls Club of the Tri-County Area in Berlin to hear from five kids who have experienced trauma in their lives. It was a very impactful hour hearing real-life stories and the needs of the kids! Next, we traveled to Prairie View Head Start in Markesan. We heard from the ADVOCAP Director and Prairie View Head Start staff about the services they offer to the families and children in the community. Finally, we traveled back to the Green Lake Conference Center to hear personal stories from two different individuals that have a high score on the ACEs test. There will be a follow-up debriefing on Tuesday, March 21, at ThedaCare in Berlin to discuss solutions to the problem of kids in crisis in Green Lake County. We hope to have 2-3 concrete solutions that can be implemented over the next year, before we implement another plunge on another topic affecting residents of Green Lake County.



Financial Literacy Workshops: Get Money Smart! – Green Lake County Correctional Facility

Moraine Park Technical College (MPTC) Instructor, Maureen Betz, and I co-taught our final financial literacy workshop at the Green Lake County Correctional Facility. We will continue the financial literacy workshops again in late fall. This month’s topic was banking basics, in which participants learned the basics of banking and borrowing (checking and savings accounts, credit cards and debit cards), the importance of starting to save money, and money saving tips and strategies. Four males participated in the workshop. Evaluation data that I collected from the workshop includes the following:

N = 4 of 4 (Males only – March 2017)	% Reporting 1 Unit of Change
Banking Basics	
I understand why I should use a financial institution for my banking needs	75.0%
I understand how much “not banking” can cost me	75.0%
I am confident in my ability to write out a check and check register	75.0%
I am confident in my ability to balance/reconcile a bank account	50.0%
I understand the common mistakes in managing a bank account	75.0%

Networking within UW Extension and Professional Development Opportunities

I made 93 contacts within the UW Extension system during the month of March. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

Fulfilling the Promise Conference – Dollars During Development Project Presentation – Wisconsin Dells

The Fulfilling the Promise Conference is an annual regional conference for early childhood professionals providing support and education to parents, home visitors, program managers, and parent educators who provide home-based, group-based, and center-based support and education to parents of young children. Mary Ann Schilling (Waushara County Family Living Educator), Paula Hella (Calumet County Family Living Educator), and I presented our Dollars During Development project, Money as You Grow Book Club to conference attendees. By sharing this project, we hope to educate other professionals in other areas of Wisconsin and the United States on this important curriculum.



Money As You Grow Book Club – Book of the Month Selection

Last month I mentioned the Dollars During Development workgroup that I am involved in and the work we did on the Money As You Grow Book Club. The UW Extension Financial Capability Specialist recently informed me that the book, *Lemonade in Winter*, that I wrote the parent guide for was selected by the Consumer Financial Protection Bureau (CFBP) for the book of the month. The CFBP selects one book per month to show case. You can read more about my book and parent guide here: <https://www.consumerfinance.gov/about-us/blog/months-money-you-grow-book-club-pick-lemonade-winter/>

Newspaper Articles

“Tax Credits Can Help Working Families” Berlin Journal Newspapers. March 6, 2017. By Katie Gellings, Family Living Educator

The following articles have been written and will be published in the newspapers while I am out of the office on leave:

Master of Memory: Keeping your Brain Healthy” Berlin Journal Newspapers. April 3, 2017. By Katie Gellings, Family Living Educator

“Eating Healthy on a Budget” Berlin Journal Newspapers. May 1, 2017. By Katie Gellings, Family Living Educator

“Managing Stress in Your Life” Berlin Journal Newspapers. May 29, 2017. By Katie Gellings, Living Educator

“Read it Before You Eat it” Berlin Journal Newspapers. June 26, 2017. By Katie Gellings, Family Living Educator

Out of County Days

1 Out of county days for March (Fulfilling the Promise Conference – Presentation on Dollars During Development project in Wisconsin Dells – 1)

* Travel expenses are covered by UW Extension

I will be out of the office on FMLA from (tentatively) April 3 to June 26. All programming partners have been notified of my absence, and my programming will resume when I return to the office. All food safety and food preservation calls will be directed to the Family Living Educators in Waushara County and/or Wood County.

Nav Ghimire, Green Lake County, Agriculture Agent, March 2017.

Educational Contacts

In the month of February, I made 39 educational contacts with extension clients. Of the total contacts, face-to-face contacts were 32 (meetings, walk-in, farm visits). Remaining contacts were phone calls, emails, and mailings. Of the total contacts, females were 26. The main areas of concern during that period were container and raised bed gardening, master gardening, insect and disease issues, production of corn and fertilizer needs, and other home horticulture.

Tri-County Produce Auction

The auction is going to start on last week of April. The flowers sale will be the prime attraction of the auction until June. After the middle of June, there will raspberry sale followed by vegetable produce such as zucchini, bell pepper, potatoes, and some leafy vegetables. The pumpkin sale will start on September for Halloween.

Master Gardener Training

I taught a group of 17 master gardener in Portage County Extension Office at Stevens Point. It was three-hour long training conducted from 6pm to 9pm. The program topics covered were organic farming, integrated pest management in kitchen garden, beneficial and harmful insects, perimeter planting, flowers in garden, and its effects on attracting beneficial insects and repelling harmful insects.

Green Lake Library Teaching

On the request of the Green Lake Library, I taught container and raised bed gardening class to the Green Lake residents. There were 16 people attending this class. The topics presented were types of container gardening, soil preparation, vegetable plants suited for container gardening. In the area of raised bed gardening, I taught the woods required to build a raised bed, its size, plant that could be grown in the raised bed, watering, soil preparation, post-production management of the raised bed woods, and its storage.