

PERSONNEL COMMITTEE MEETING
April 20, 2017

The meeting of the Personnel Committee was called to order by Vice Chair Paul Schwandt at 6:00 PM on Thursday, April 20, 2017 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Paul Schwandt	Absent:	Joe Gonyo
	Robert Schweder		
	Sue Wendt		
	Robert Lyon		

Also Present:	Liz Otto, County Clerk	Dawn Klockow, Corporation Counsel
	Cathy Schmit, Cty Administrator	Sheriff Mark Podoll
	Harley Reabe, Cty Board Chair	Deputy Sheriff Mark Putzke

AGENDA

Motion/second (Schweder/Wendt) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Lyon/Schweder) to approve the minutes of March 23, 2017 as presented. All ayes. Motion carried.

CORRESPONDENCE – None

REVIEW OF ADMINISTRATIVE POLICY MANUAL

Corporation Counsel Dawn Klockow distributed the updates to the manual. County Administrator Cathy Schmit stated that this is in draft form only and asked the members of the committee to review the changes and revisit this in May for action and discussion.

REVIEW OF PERSONNEL POLICIES AND PROCEDURES MANUAL

Discussion held.

RESOLUTIONS/ORDINANCES

- **Ordinance Relating to Amending Personnel Policies & Procedures Manual Ordinance 1042-2012**

Motion/second (Wendt/Schweder) to approve the ordinance and send to County Board for final approval. All ayes. Motion carried.

REVIEW AND POSSIBLE ACTION REGARDING NEOGOV SOFTWARE

County Administrator Cathy Schmit explained the problems associated with the NeoGov employee performance software including lack of training and support, not user friendly for employees, and no compensation piece built into the program. She would like to cancel the contract at the end of this year and look at other options for the

2018 evaluations. Schmit received information regarding Halogen software which she is familiar with. The estimated cost would be \$26,000 for implementation and \$17,250 annual maintenance.

Motion/second (Schweder/Wendt) to cancel the NeoGov contract and approve a contract with Halogen. Ayes – 2 (Schweder, Wendt), Nays – 2 (Lyon, Schwandt). Motion failed.

Motion/second (Lyon/Schweder) to cancel the NeoGov contract and explore other performance management software options. All ayes. Motion carried. Schmit will get information and quotes from other vendors and bring it back to the committee at the May meeting. Supervisor Wendt asked if there could be a demonstration set up for the committee.

CLERK’S REPORT – None

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION

Motion/second (Schweder/Lyon) to convene into Closed Session at 6:30 PM per Wis. Stat. §(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session – this Closed Session relates to bargaining strategy – WPPA.

Roll call vote – Ayes – 4, Nays – 0, Absent – 1 (Gonyo), Abstain – 0. Motion carried.

CONSIDER MOTION TO CONVENE INTO OPEN SESSION

Motion/second (Lyon/Wendt) to reconvene into Open Session at 6:40 PM.

Roll call vote – Ayes – 4, Nays – 0, Absent – 1 (Gonyo), Abstain – 0. Motion carried.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – May 18, 2017 at 6:00 PM

Future agenda items: WPPA negotiations

ADJOURNMENT

Vice Chair Schwandt adjourned the meeting at 6:45 PM.

Submitted by,

Liz Otto
County Clerk