

**GREEN LAKE COUNTY**  
**DEPARTMENT OF HEALTH & HUMAN SERVICES**

**HEALTH & HUMAN SERVICES**

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THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI ON WEDNESDAY, JULY 9, 2014 AT 8:00 A.M.

MEMBERS PRESENT: Kathy Munsey, Cindy Skipchak, Jeanne Lyke, Katherine Vergos, Jack Meyers, Abbie Griswold, Jean Kessler, Pat Brandstetter

ALSO PRESENT: Philip Robinson, Karen Davis, Ashley Rondorf, Sarah Benish

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

The Pledge of Allegiance was recited.

Call to Order: Skipchak called the meeting to order at 8:01 a.m.

Approval of Agenda: Motion/Second (Kessler/ Lyke) to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Motion/second (Meyers/Griswold) made a motion to approve the minutes of the April 9, 2014 meeting. All ayes. Motion carried.

Appearances: Introductions were made.

Public Comment: None.

Quarterly Report on Health Unit Activities: Munsey reported regarding the quarterly activities.

Munsey reported that Green Lake County is a tuberculosis dispensary. This means the State will pay the Medicaid rate for certain TB services provided by our local medical providers. Memorandums of Understanding are in place for this. This is only to be used for uninsured.

Munsey reported that the Dental Grant expired on June 30, 2014. The services continue due to Medical Assistance billing to cover provision of services.

Munsey explained the Employee Wellness program activities to Committee members.

Munsey presented the plaque that was received through the State of WI for Green Lake County being a Level 2 Health Department for health services.

Munsey reported that the Birth-Three program was audited in June.

Munsey reported regarding the Wellness Coalition activities and the recent "Walk with Walker". Munsey updated regarding the initiatives that are happening throughout Green Lake County.

Munsey reported that the third set of Nutrition Program classes done by Tracy Soda was recently completed. This was done through the senior centers. Munsey reported there is a waiting list for future classes.

Munsey updated Committee members regarding the proposed 2015 Health Unit budget. The only major change is that the Wisconsin Well Women's Program will no longer have funding after June 30, 2015. Munsey has adjusted this accordingly in the 2015 budget.

Munsey reported that a Heroin Summit is being planned for Green Lake County in conjunction with Berlin Hospital.

Munsey presented the Resolution regarding "Promoting a Health in All Policies (HiAP) Framework to Guide Policymaking" to Committee members for review. Munsey reported that this was presented at the last County Board Committee meeting. Munsey explained that efforts are being made to increase communication between different departments to look for trends causing health issues. Discussion followed. Motion/second (Vergos/Griswold) to recommend to the Health & Human Services Board to recommend approving the concept with the final resolution tailored for Green Lake County of "Promoting a Health in All Policies (HiAP) Framework to Guide Policymaking - Health & All" policy to be considered as a guide for awareness for the county. All ayes. Motion carried. Jack Meyers suggested this be shared with local townships as well to increase awareness of health impact of policies. Munsey reported that the Green Lake County Wellness Coalition is planning to do presentations to town boards about wellness issues and can include this as part of the presentation.

Environmental Health Issues/Agent Status Report: Ashley Rondorf: Ashley Rondorf reported regarding the Environmental Health program in Green Lake County and answered any questions regarding the program/services. Discussion followed.

Southwest Area Health Education center Intern - Sarah Benish - Report on her project: Sarah Benish introduced herself and explained the projects that she is undertaking this summer through her internship program with Green Lake County - Health Unit. They include: worksite wellness, accreditation, performance management evaluations for all the health programs. Discussion followed.

Public Health Preparedness: Munsey reported that the regions need to re-form consortiums again and include hospitals, EMS and other healthcare providers such as nursing homes, clinics, chiropractors etc. Munsey reported that there will be meetings to develop the regions. Munsey will keep Committee members updated.

In-service on Core Competencies of Public Health: Munsey presented and explained the "Core Competencies of Public Health" document that is a tool to look at staff and review competencies and move staff to appropriate areas to learn more and be more competent at their jobs. Discussion followed. Motion/second (Lyke/Kessler) to adopt as a benchmark for basic skills the "Core Competencies of Public Health" required for all professional staff in the health unit. All ayes. Motion carried.

Workforce Development Plan: Munsey presented and explained the purpose of a Workforce Development Plan to show what is used to make a competent workforce. The group reviewed the template work plan and gave suggestions on completing the plan. Munsey stated she will be working on this and hopes to have it done for the October meeting. A training plan will be developed for each staff members based on the review of their level of competency. We will be using the Preparedness Capabilities and Maternal Child Health Core Competencies also to evaluate staff proficiency.

It is anticipated that this document will be a useful tool as the county incorporates the new "Pay for Performance" plan. Discussion followed.

Committee Discussion: Discussion followed regarding different thank you's received for services provided through the Health Unit.

Future Meeting Date: The next Health Advisory Committee meeting will be held on October 8, 2014 at 8:00 a.m. at the Human Services Center.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update, bioterrorism consortium, mortuary plan, needs assessment/community health improvement plan

Adjournment: Motion/second (Vergos/Griswold) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 9:06 a.m.

