

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 8, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Richard Trochinski, Member
John Gende, Member
Joy Waterbury, Member
Jack Meyers, Member
Nolan Wallenfang, Member
Nick Toney, Member

EXCUSED: Bob Malchetske, Vice Chairman

OTHERS PRESENT: Linda Van Ness, Interim Director
Jon Vandeyacht, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:12 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Wallenfang/Meyers) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Waterbury/Toney) made a motion to approve the minutes of the 8/11/15 Budget Hearing and the 8/11/15 Health & Human Services Board meetings. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/Wallenfang) to approve the September Health & Human Services vouchers. Roll call vote. Meyers-aye; Wallenfang-aye; Toney-aye; Gende-aye; Trochinski-aye; Waterbury-abstain; Gonyo-aye. Motion carried.

Motion/second (Meyers/Wallenfang) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: The new Corporation Council, Dawn Klockow, was introduced to Committee members.

Public Comment (3 minutes): None.

Correspondence: Election of Officer - Secretary: Gonyo opened the nominations for Secretary of the Health & Human Services Board. Motion/second (Gonyo/Waterbury) to nominate Toney to serve as Secretary. Gonyo questioned three times if there were any other nominations. Hearing none, motion/second (Meyers/Wallenfang) to close the nominations. All ayes. Motion carried. Motion/second (Gonyo/Waterbury) to cast a unanimous ballot for Toney for Secretary. All ayes. Motion carried.

Vacant Board Member Position(s): Van Ness will get suggestions for new lay members to the DHHS board from County Board Chair Meyers and this will be brought to the Committee next month.

DHHS Personnel Committee member: This will be tabled until a later date.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The next meeting will be held on September 16, 2015 at the Green Lake County Government Center.

Health Advisory Committee: The next meeting will be held on October 14, 2015.

Family Resource Council: The next meeting will be held on September 14, 2015.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2015. Public hearing at 9:00 and meeting at 10:00.

Advocap/Headstart Report: Gonyo reported regarding the meeting he will be attending on Thursday, September 10, 2015.

ADRC Coordinating Committee Report: The meeting was held August 20, 2015. Waterbury reported regarding the meeting.

Quad County Family Resource Network Council Committee: The next meeting was held August 20, 2015. Waterbury reported regarding the meeting that a quorum was not present and discussion followed the concern regarding lack of quorum at each meeting.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting process by Schenck: Discussion followed regarding the meetings that have been held on this.

Van Ness reported regarding the billing issues related to concerns in the audit regarding loss of some funds due to lack of timely billing.

Aging/Long Term Care: 2016 - 2018 Aging Plan - Draft: Van Ness distributed that summary of the 2016-2018 Aging Plan - Draft for Committee review.

Behavioral Health Unit: Van Ness updated Committee members regarding meeting with staff in the unit. Discussion followed. Van Ness discussed that she will be presenting to the Committee some re-organization ideas at a future meeting.

Van Ness reported that she is still looking for a psychiatrist and psychologist to work in the Behavioral Health Unit.

Children & Families Unit: See attached report.

Economic Support Services: Resolution Relating to Create Economic Support Worker position: This Resolution will be presented at the October 2015 meeting.

Fox River Industries: Bathroom Remodeling Update: Discussion followed regarding concerns that there were no bids submitted for the project.

Health: Current Health Abatements: None.

Waterbury brought up the issue of deer carcasses on the road. Waterbury questioned if this would be a health issue.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Van Ness updated Committee members regarding the 2015 budget and 2016 proposed budget.

Committee Discussion: Administrative Committee Report: Meyers reported that the next meeting will be held on November 2, 2015.

Finance: Meyers reported regarding concerns paying for highways and ways to increase funding in the county for such expenses. Meyers explained the process which would include funding to the municipalities. A resolution will be presented at the September 2015 County Board meeting to increase the sales tax by 1/2%.

DHHS Surplus/Capital Outlay Projects: This will be presented at a future meeting.

Personnel: Vacant Position(s) Review: Receptionist/Data Entry Specialist: Van Ness presented the resignation of Nicole Trochinski, Receptionist/Data Entry Specialist. Van Ness explained the need to fill this position. Motion/second (Toney//Wallenfang) to recommend to County Personnel to recommend approval to fill the vacant Receptionist/Data Entry Specialist position. All ayes. Motion carried.

Director: Discussion followed regarding filling and advertising the vacant Director position. Motion/second (Waterbury/Meyers) to recommend to County Personnel to recommend approval to fill the vacant Director position and review the job description. All ayes. Motion carried.

Property & Insurance: No discussion.

IT Committee: next meeting in October 2015.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 13, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion: Economic Support Worker position; Voucher policy

Committee Discussion: No discussion.

Adjournment: Gonyo adjourned the meeting.

The meeting adjourned at 6:22 p.m..