

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT FOX RIVER INDUSTRIES, 222 LEFFERT ST, BERLIN, WI 54941 ON TUESDAY, MARCH 8, 2016 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Nick Toney, Vice Chairman
Richard Trochinski, Member
John Gende, Member
Joy Waterbury, Secretary
Candace Smith, Member
Brian Floeter, Member
Jack Meyers, Member

EXCUSED: Nolan Wallenfang, Member

OTHERS PRESENT: Linda Van Ness, Director
Jon Vandeyacht, Veteran's Service Officer
Dawn Klockow, Corporation Counsel
Ed Schuh, Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Meyers/Floeter) to approve the amended agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Waterbury) to approve the minutes of the 2/9/16 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Gonyo entertained a motion to approve the vouchers for the February 2016 expenses and Veteran's Service vouchers. Motion/second (Trochinski/Meyers) to approve the February 2016 expenses and Veteran's Service vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The meeting will be held on March 16, 2016 at the Green Lake County Government Center.

Health Advisory Committee: The next meeting will be held on April 13, 2016.

Family Resource Council: Trochinski updated members on the meeting which was held on March 7, 2016.

Transportation Coordinating Committee: The next meeting will be held on April 13, 2016.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held on February 11, 2016 at 1:00 p.m. in Marquette County. Waterbury updated members about her recent ADRC tours.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting progress to date/Schenck: Van Ness updated Committee members regarding progress with the AVATAR system and the billing process. Discussion followed. Motion/second (Waterbury/Gende) to authorize legal action to fix the AVATAR issues as necessary. All ayes. Motion carried.

Van Ness reported that Teresa Murkley was offered the position of Receptionist/Data Entry Specialist and her tentative start date is March 28, 2016.

Aging/Long Term Care: Van Ness directed Committee members to the attached report.

Behavioral Health Unit: Van Ness directed Committee members to the attached report.

Children & Families Unit: Van Ness directed Committee members to the attached report and updated members on policy updates.

Economic Support Services: Discuss and act on 2012 Resolution regarding Economic Support Worker: Postponed until next meeting.

Fox River Industries: Bathroom Remodeling Update/Bid: Postponed until separate meeting to be held on Tuesday March 22 at 5:30 p.m. at Fox River Industries.

Health: Current Health Abatements: None.

The February Health and Environmental Health Reports were presented. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget 2016: Van Ness updated members on the new account numbers and improvements being made to the accounting process.

Committee Discussion: Administrative Committee Report: Meyers updated members on the progress being made with regard to the County Administrator position. Next meeting is 3/24/16.

Finance: Next meeting 3/31/16.

Personnel: Vacant Position(s) Review: Van Ness updated members that there is still a Clinical Services position open.

Property & Insurance: Trochinski reported on the FRI treadmill request (approved) and the FRI use of Green Lake County Highway Scales (approved).

IT Committee: None.

Facilities & Security Committee Report: None.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 12, 2016 at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Chair Gonyo requested a special meeting to discuss FRI facilities to be held on Tuesday March 22, 2016 at 5:30 p.m. at Fox River Industries.

Closed Session Wis. Stat § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding compensation of a Health & Human Services Director: Motion/second (Trochinski/Toney) to adjourn to closed session. Roll call vote. Trochinski-aye; Toney-aye; Meyers-aye; Gende-aye; Waterbury-aye; Smith-aye; Floeter-aye; Gonyo-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Meyers/Toney) to adjourn closed session and return to open session. Roll call vote. Trochinski-aye; Toney-aye; Meyers-aye; Gende-aye; Waterbury-aye; Smith-aye; Floeter-aye; Gonyo-aye. All ayes. Motion carried.

Motion/second (Waterbury/Floeter) for the Health & Human Services Director Van Ness to receive 4 weeks of vacation. All ayes. Motion carried.

Adjournment: Chair Gonyo adjourned the meeting at 6:06 p.m.