

THE FOLLOWING ARE THE OPEN MINUTES OF THE AD HOC FOX RIVER INDUSTRIES ARCHITECT SELECTION COMMITTEE MEETING HELD AT FOX RIVER INDUSTRIES, 222 LEFFERT STREET, BERLIN, WI 54923 ON WEDNESDAY, FEBRUARY 22, 2017 AT 6:00 P.M.

PRESENT: Ed Schuh, Member  
Michael Starshak, Member  
Scott Weir, Member  
Nick Toney, Chairman

OTHERS PRESENT: Harley Reabe, Green Lake County Board Chair  
Jason Jerome, Director, DHHS  
Cathy Schmit, County Administrator

ABSENT: John Gende, Member  
Vicki Bernhagen, Member  
Marian Sommerfeldt, Member

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:05 p.m. by Chair Toney.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Reabe/Weir) to approve the agenda. All ayes. Motion carried.

Minutes: The minutes from 2/1/17 meeting were reviewed. Motion/second (Weir/Reabe) to approve the minutes. All ayes. Motion carried.

Review Memorandum Completed by Corporation Counsel:

The February 8, 2017 Memorandum regarding the RFP for FRI Building/Design Build Concept from Corporate Counsel was discussed by committee members. Weir stated that this job was 85% R&R so most work would not fall under the design/build process discussed in the Memorandum, so we could save money by not hiring an architect/engineer. Discussion followed as to whether this was a design/build or R&R job. Topics discussed included architect change orders vs flat fee, the need for AIA contract review that perhaps would need separate legal counsel, the overall bid process and how various components could be optioned out, and the need for ADA compliance given the client base served at this facility. Schmit stated that she was inclined to defer to Corporate Counsel's opinion regarding the Design/Build Memorandum. Starshak brought up the importance of ensuring that all County Board members have a clear understanding of the existing relationship between DSI, FRI, and Green Lake County. Discussion followed, with consensus among members that a legal opinion regarding this relationship would be helpful. The question of who would pay for this legal service was brought up, with a suggestion that FRI might be

able to pay for this. Members agreed that this issue could be looked at by Corporate Counsel.

Develop Specifications and Requirements for Remodel of DSI Building if Possible RFP/RFQ:

Motion/second (Starshak/Reabe) to defer the specifications review until the entire relationship between DSI, FRI, and Green Lake County is reviewed by Corporate Counsel, with an outside attorney reviewing this as deemed necessary by Corporate Counsel.

Next meeting: Date to be determined

Adjournment: Toney adjourned the meeting at 6:38 pm.

DRAFT