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ADRC Governing Board Minutes
November 16, 2017

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Chairman Warren Brewer called the meeting to order at 1:00pm.
- IV. Introduction of New Members, if applicable.

V. Roll Call/Mileage –

Adams:

Green Lake:

John Gende
Suzi Giesen

Marquette:

Dave Benson

Waushara:

Warren Brewer
Bernadette Krentz
Linda Manske

Absent: Jan Banicki, Lori Djumadi, Marge Edwards, Russell Heise, Mike Raddatz & Joy Waterbury
Guest(s): Debbie Paavola & Dawn Buchholtz
ADRC Staff: Jennifer Dille & Kim Rachel

- VI. Adoption of the Agenda: *Motion was made to adopt the agenda by Dave Benson, seconded by Suzi Giesen. Motion carried.*
- VII. Approval of Minutes of the Previous Meeting: *Motion by Linda Manske to approve the minutes of August 10, 2017, seconded by Bernadette Krentz. Motion carried.*
- VIII. Public Comment (3 minutes/person, maximum of 15 minutes): None
- IX. REPORTS:

A. ADRC Local Activities (Jennifer Dille):

- 1. **Staffing Updates:** Jennifer informed the Board that Erin Klemetson from Adams resigned on October 6, 2017. Stephanie Glocke would work part time in Adams until a replacement is hired. Jennifer mentioned that 5 interviews have taken place and that a decision has been made, but is not official yet. Hopefully by the first of the year. Other than Adams, the ADRC is fully staffed.
- 2. **Update on Tri-County Application:** Warren reminded everyone that the State application was refiled as a 3 county consortia. Jennifer reported on a phone conference from October 31, 2017. She was provided further information on moving forward as a 3 county ADRC. In addition, she mentioned that \$54,600 had been requested from the state in efforts to hire a full time disability benefit specialist in Waushara County. Per Anne Olson, Office Director of Bureau of Aging and Disability Resources, a decision could take a few weeks or longer for an internal review.

B. **State Activity (Jennifer Dille):**

1. **ADRC Directors Meeting Updates:** Jennifer reported that the State is coming out with new marketing materials including pull up banners that will be coming soon without Marquette County's name printed on them. New TV and radio commercials at the state level are also coming out. Jennifer mentioned that she will look in to radio commercials at a local level as well. In addition, technical assistance documents, in draft form, were presented at the directors meeting. Jennifer will share them with the Board when they are finalized.

X. **OLD BUSINESS:** None.

XI. **NEW BUSINESS:**

2018 Budget & Staffing Pattern: Jennifer distributed a 2018 Budget and Staffing Pattern handout for the Board to review. She mentioned the handout was sent with the State application as well. She noted that current staff was included with the exception of the DBS (Disability Benefit Specialist) in Waushara County. Jennifer reported that she met with all the managers regarding the DBS position and the agreement was to change/add the position depending on if the additional funds are approved. The DBS position has been approved by the Waushara County Board. Approval from the state is still pending. ***Motion made by Dave Benson to approve the budget as presented, seconded by Linda Manske, and the motion carried.***

XII. **OTHER:**

XIII. **MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:** The next meeting will be on February 8, 2018 in room 109 in Waushara County Courthouse.

XIV. **ADJORNMENT:** ***Motion to adjourn the meeting at 1:36 pm was made by Dave Benson, seconded by John Gende, and the motion carried.***

Respectfully Submitted

Kim Rachel, ADRC Resource Assistant