

November 11, 2015

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:31 PM on Wednesday, November 11, 2015. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Ben Moderow
Vicki Bernhagen
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner
Aaron Wagner, Patrol Superintendent
Duane Prachel, Patrol Superintendent
Harley Reabe, Supervisor District 11

Dawn Klockow, Corporation Counsel
Jeff Hess, WisDOT
Tony Daley, Berlin Journal

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Slate, Moderow) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (State, Moderow) to approve the minutes of 10/14/2015. Motion Carried.

Correspondence None

Public Comment None

Appearances

Jeff Hess, DOT appeared to discuss the 2016 Routine Maintenance Agreement (RMA) and to answer any questions. Hess thanked the county for efforts maintaining State Highways. The RMA is \$1,300 less in 2016 than 2015 due to wages and fringe benefits.

Lauree Renaud, Green Lake Greenways did not appear.

DOT Request for Services, 2016 Routine Maintenance Agreement

Motion/second (Slate, Bernhagen) to approve the 2016 Routine Maintenance Agreement in the amount of \$536,900.00. Motion Carried.

Bike Signs

Lauree Renaud, Green Lake Greenways was not able to attend the meeting. The Bike Route Sign Placement Agreement will be brought back in December. No discussion.

Monthly Vouchers

Motion/Second (Bernhagen, Slate) to approve the November 11, 2015 vouchers for \$240,227.25. Motion Carried.

Financial Reports

Financial Reports were reviewed.

Equipment Rating

Discussion held on equipment rating.

Truck and Equipment Purchase(s)

Motion/second (Slate, Moderow) to develop specifications and obtain bids for a chip spreader. Motion Carried.

Deer Pick Up

Discussion held on car killed deer removal. Option of contracting out or county forces removing deer. More cost effective to contract out. Recommended to obtain an audit from current contractor on how many deer they are notified of and how many are picked up.

Motion/second (Slate, Bernhagen) to spend up to \$400 per month on a contractor to pick up car killed deer. Motion Carried.

Highway Committee Meeting Location

Highway Committee Meeting location will be moved to the Training Room at the Government Center. An email will be sent out when packets are available and a hard copy will be at the meeting.

Office Relocation

Discussion held on options for a Highway building and office locations. Recommended to wait until Schenk survey becomes available, bring back to Highway in January and then recommend to P&I.

Near Miss Policy

Discussion held. Committee would like to see a quarterly report of near miss occurrences.

Motion/second (Moderow, Slate) to approve near miss policy and receive a quarterly report. Motion Carried.

Job Shadow

Motion/second (Bernhagen, Moderow,) to approve student job shadowing the Highway Commissioner. Motion Carried.

2016 Winter Road School Jan 18th-20th, 2016 Wisconsin Dells

Motion/second (Bernhagen, Moderow,) to send Highway Commissioner and any other Committee member to the 2016 Winter Road School. Motion Carried.

Railroad Consortium

Bernhagen gave an update on work completed on CTH A and CTH Q and approved capital outlay plan for the Railroad.

Committee Discussion

County crews have completed CTH A reconstruction; completed mowing ditches; rubber crack filling; bridge maintenance; culvert maintenance and inspections; grading shoulders; surface maintenance; mount plow equipment; installing snow fence. Anticipated activities for the next three months include surface maintenance as needed; rubber crack filling; cutting trees and brush; mount plow equipment; install snow fence; winter maintenance as needed; PASER road evaluations.

Permits issued in October were 1 Driveway/ROW, 2 Utility, and 2 Overweight/size.

October crash data consisted of 13 deer, 3 county damages, and 1 other.

Next Meeting Date December 09, 2015.

Future Items for action and discussion: Capital Outlay Goals, and Road Funding Options.

Adjournment 7:15 pm.

Submitted by,

Amy M. Brooks,
Highway Commissioner