

November 11, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:00 PM on Monday, November 11, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Eugene Henke
Margaret Whirry
Absent: Donald Peters

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Dan Hurst, Corporation Counsel
Matt Bronson, Wisconsin DOT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Henke/Whirry) to approve the Agenda with correction of items 13 and 16 year. Motion Carried.

Minutes

Motion/second (Henke/Whirry) to approve the Minutes of 10/08/13 with correction to minute approval date. Motion Carried.

Correspondence None

Public Comments None

Appearances

Matt Bronson, WISDOT appeared to discuss and answer questions regarding the 2014 Routine Maintenance Agreement and to get committee approval.

DOT Request for Services

Motion/second (Whirry/Henke) to approve signing the 2014 Routine Maintenance Agreement in the amount of \$469,500. Motion Carried.

Driveway Variance None

Road Agreements None

Maintenance

Schwandt has noticed at the P&I meetings where some items are rented out by Maintenance and would like to have some type of agreement for Maintenance to use Highway small items of equipment and/or possibly heavier equipment when the need should arise. Discussion held. Suggestion was to have Maintenance make a list of what they use, and that certifications and/or training is required to use equipment. Brooks to discuss with Weir.

Use of County Property

The Berlin Ambulance Service requested the use of grounds on November 11, 2013 for Emergency Vehicle Operations (EVO) for backing maneuvers and a serpentine course; and use of 40 cones for the course. *Motion/second (Whirry/Henke)* to approve use of property for Berlin Ambulance Service EVO backing maneuvers with 40 cones. Motion Carried.

Monthly Vouchers

Motion/second (Whirry/Henke) to approve the November vouchers in the amount of \$332,593.64. Motion Carried.

Financial Reports

The Financial Reports were reviewed.

2014 Winter Road School, January 12th-15th, 2014

Motion/second (Whirry/Henke) to approve Brooks & Henke attendance at the 2014 Winter Road School in Wisconsin Dells January 13, 14, 15, 2014. Motion Carried.

Review/Revise Code Chapter 159 Highways, Article III General Standards

Motion/second (Whirry/Henke) to approve and forward the ordinance relating to amending the Code of Green Lake County Chapter 159 Highways § 159-16 Spacing and Frequency on to the County Board for approval. Motion Carried.

Reconstruction Overview

Paving operations were discussed. Brooks talked to Northeast Asphalt regarding paving and what the savings might be. Specifications will need to be prepared and reviewed. If there will be cost savings, then we will need to bid out.

6 Year Highway Improvement Plan

The 6 Year Highway Improvement Plan was reviewed and discussed.

Motion/second (Whirry/Henke) to approve The 6 Year Highway Improvement Plan.

Railroad Consortium

The next meeting is set for November 13, 2013 from 10:00 – 12:00 at the Green Lake County Government Center.

Committee Discussion

Brooks reported county crews were mowing and graveling shoulders, patching potholes; ditching; overlay CTH J, harnessing trucks, inventory, place snow fence. Anticipated Activities include surface maintenance; shouldering; rubber crack filling on STH 49; install brine maker storage shed; placing snow fence; cutting trees and brush; winter maintenance as needed.

October crash data consisted of 32 deer, 2 other/weather, and 2 county damage claim.

The 2014 Budget was also discussed.

Future Agenda Items for Action and Discussion:

- *Regular meeting date, December 10, 2013 5:30*
- *Highway Department Capital Outlay for road construction and equipment*
- *Jan 2014 committee date change*
- *Fuel*

Adjournment

Motion/second (Whirry/Henke) to adjourn 6:20 PM. Motion carried.

Submitted by,

Becky Pence
Secretary