

September 09, 2014

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, September 09, 2014. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Ben Moderow
Vicki Bernhagen
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, Superintendent
Jan Briese, Hwy Secretary
Diane Meulemans, Corporation Counsel
Tony Daley, Newspapers

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Slate/Moderow) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Moderow/Bernhagen) to approve the Minutes of 08/12/14. Motion Carried.

Correspondence

A card was received, thanking the highway department for their time involved in preparation of the fair.

Public Comments

Brooks introduced Jan Briese, PT-Secretary for Highway.

Vouchers

Motion/second (Slate/Moderow) to approve the September 09, 2014 vouchers in the amount of \$352,099.02. Motion Carried.

Driveway Variance None

Building & Grounds Use None.

Ordinance Article IV, Chapter 159, Culverts

Motion/second (Slate/Moderow) to approve and sign an Ordinance to amend the Code of the County of Green Lake Chapter 159 Highways, Article IV Design and Construction Standard, §159-17, and to forward on to the County Board for approval. Motion Carried.

Meetings, Training, Seminars:

Motion/second (Bernhagen/Slate) to approve Brooks attendance at the fall meeting on October 10, 2014 in Stratford, WI. Motion carried.

Motion/second (Bernhagen/Slate) to approve Brooks attendance at the Fall Commissioner Training, October 29th-30th, 2014 in Eau Claire, WI. Motion Carried.

Motion/second (Bernhagen/Slate) to approve Pence and Briese to attend the Chemspro/WISDOT Training, October 16th-17th, 2014, in Green Bay, WI.

Fair Costs

Discussion was held regarding highway departmental costs in preparation of the fair.

Motion/second (Slate/Moderow) to add a line item in the budget for fair cost monitoring. Motion carried.

Sale of Equipment

Motion/second (Slate/Moderow) to approve bid pricing through Wisconsin Surplus for the sale of items as listed. Motion Carried.

Financial Reports

The Financial Reports were reviewed.

Overtime

Discussion held on a 5 year overtime comparison report. An overtime policy is to be prepared and brought back to the committee for further discussion.

Road Funding Options

There will be further meetings to discuss road funding options.

6 Year Improvement Plan

The 2015-2020 Highway Improvement Plan was included in the committee packet.

Restructuring Highway Department

Filling the Patrol Superintendent vacant position; and creation of a working foreman position was discussed.

Motion (Slate) to approve filling vacant position and to create a working foreman position. No second, further discussion held.

Slate excused 6:35pm.

Motion/second (Moderow/Bernhagen) to approve vacant Patrol Superintendent Position and forward to Personnel Committee for approval. Motion Carried.

Motion/second (Bernhagen/Moderow) to postpone the creation of Working Foreman Position until the December 2014 meeting for further discussion. Motion Carried.

Motion/second(Bernhagen/Moderow) to approve Reorganization of Non-Exempt Position Descriptions by creating one position description "General Labor" and implementing a pay differential for certain tasks requiring special skills, and to forward to Personnel for approval. Motion Carried.

2015 Budget None

Railroad Consortium None

Committee Discussion

Brooks reported crews were patching potholes; mowing; culvert work; CTH A reconstruction (Commercial Ave intersection); CTH S reconstruction, surface maintenance, rubber crack filling PbM project STH 73; brushing/treeing. Anticipated activities are mowing; mount plow equipment; install snow fence.

May crash data consist of 11 deer, 10 other/weather, and 5 county damage claims.

Road Review – CTH D. Brooks explained the railroad project has been delayed again. We will put a thin overlay on CTH D in the City of Princeton, and a surface on CTH B from STH 73 to Hilltop road, about 2 miles.

Future Agenda Items for Action and Discussion:

- *Regular meeting date, October 14, 2014 at 5:30*
- *Capital Improvement*
- *Engineer Interviews*
- *Credit Card Purchases*
- *Implements of Husbandry*

Adjournment

Motion/second (Moderow/Bernhagen) to adjourn 7:15 PM. Motion carried. Motion Carried.

Submitted by,

Becky Pence,
Secretary