

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
MEETING MINUTES
Thursday, July 7, 2016**

CALL TO ORDER

Committee Chair Starshak called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: **Robert Lyon, Harley Reabe, Rich Slate, Michael Starshak**

Absent:

Also Present: **Missy Sorenson**, Code Enforcement Officer

Matt Kirkman, Interim Department Head/Code Enforcement Officer

Carole DeCramer, Committee Secretary

Dawn Klockow, Corporation Counsel

APPROVAL OF AGENDA

Motion by Lyon/Reabe, unanimously carried, to approve the amended agenda.

APPROVAL OF MINUTES

Motion by Reabe/Lyon, unanimously carried, to approve the minutes of 06/02/16.

PUBLIC COMMENT - None

PUBLIC APPEARANCES - None

CORRESPONDENCE

Kirkman – Reported that the county clerk’s office requested that the 2017 budget have a zero levy increase. A copy of that email request and the preliminary 2017 copies were given to each of the committee members. This will be discussed further at the August meeting.

Kirkman – Stated that he received an opinion from Corporation Counsel Dawn Klockow regarding the possibility of instituting fines or fees as a condition of a conditional use permit. Her opinion advised that fines are not allowed as a condition of a conditional use permit.

PURCHASES - None

CLAIMS

Claims totaling \$539.30 were submitted.

Motion by Reabe/Slate, unanimously carried, to approve for payment the claims in the amount of \$539.30.

DEPARTMENT ACTIVITY REPORTS

a. Permits & others

Kirkman – Discussed the monthly financials and the permits.

b. Violations

Kirkman and Sorenson – Discussed the land use and sanitary violation reports.

DEPARTMENT/COMMITTEE ACTIVITY

a. Chickens in residential zoning districts update

Kirkman – Explained that individuals had appeared at the last meeting regarding changing the county zoning ordinance to allow chickens in residential areas. The committee asked them to bring back a proposed ordinance for further discussion at the July meeting. The individuals sent the Oneida County ordinance to Kirkman and, prior to the meeting, was forwarded to the committee members.

Kristen Annoye, Montello – Explained the health benefits of raising chickens. Asked that the committee consider amending the ordinance.

Kassiani Walejko, Town of Brooklyn - Reiterated what Ms. Annoye had said and further stated that people are already doing this in Green Lake County.

Lyon reported that he had made some calls to the Manitowoc Police Chief and the City Administrator of Fort Atkinson. Fort Atkinson allows six domestic animals, which may include chickens. The police chief of Manitowoc explained that they have a permitting process that is quite extensive with strict rules. They have not had issues because of the many restrictions. They get approximately seven applications per year. The chief oversees the application process himself. All of the neighbors must approve the request. The chief said that they rarely have problems because those that go through the permitting process are very serious about having and keeping chickens. They have not, to date, had to pull a permit.

Reabe stated that the Town of Brooklyn will, undoubtedly, be against chickens in the residential areas.

Starshak asked that the individuals who are interested promote this with the public. Ms. Annoye stated that they have started that endeavor by starting a petition.

Slate stated that the City of Markesan is going through this process right now. It is best to make it a rigid system to weed out those that are not serious about having chickens.

The committee discussed further who would enforce this ordinance, if adopted. Slate advised the individuals not to give up the fight. More discussion needs to take place before any amendment can be made.

b. Update on shoreland zoning ordinance

Kirkman – Last month the committee went through the proposed ordinance, page by page, and ended at the appendices. The committee continued to review the appendices. Changes to Article VI, that were made at the previous meeting, were also reviewed.

5:32 p.m. Committee Chairman Starshak convened the meeting of the Land Use Planning and Zoning Committee for public hearing items and read the rules of public hearing.

PUBLIC HEARING ITEMS

Audio of committee discussion is available upon request from the Green Lake County Land Use Planning and Zoning Department.

Item I: Owners: John F. and Diana M. Werth **General legal description:** N2347 County Road A, Parcel #010-00052-0000, Part of the NW¼ of Section 3, T14N, R13E, Town of Mackford, ±25 acres
Request: Rezone request from A-1 Exclusive Agriculture District to A-2 General Agriculture District.

a) Public Hearing

No one appeared.

Public hearing closed.

b) Committee Discussion & Deliberation

Kirkman reviewed the request and reported that the request is consistent with the County's comprehensive plan, and the Town of Mackford did not object to the request.

c) Committee Decision

On a motion by Slate/Reabe, unanimously carried on roll call (4-ayes, 0-nays), to approve the rezone request as presented and forward to the county board for final action.

Slate asked Kirkman to contact the county clerk's office to see if this rezone request could be put on the county board's special meeting agenda that is scheduled for July 19th.

d) Execute Determination Form/Ordinance

5:38 p.m. On a motion by Lyon/Reabe, unanimously carried, the public hearing was adjourned. Starshak reconvened the business portion of the meeting.

b. Update on shoreland zoning ordinance (continued)

Kirkman continued the review of the proposed ordinance continuing with exempt structures. This includes boathouses.

On a motion by Slate/Lyon to restrict boathouse colors to earth tones. Carried on a 3 to 1 vote (Reabe – nay).

At the completion of the review, the committee discussed the timeframe/deadline for completing the update. The deadline date is October 1, 2016. This will be on next month's agenda.

c. Cell tower siting language

Kirkman reviewed the proposed siting language with the committee. This will also be back on next month's agenda.

d. Exclusive agriculture zoning district update

Kirkman will meet with Ken Jaworski next Thursday to strategize on updating the agriculture zoning district. The contract has been reviewed by Corporation Counsel Klockow and signed by all parties.

e. Agricultural Enterprise Zoning Areas

Kirkman asked if the committee had a chance to view the video on agricultural enterprise zoning areas. Starshak asked that this be discussed further with Ken Jaworski.

f. Permit tracking software update

Kirkman – Reported that staff has met with two companies regarding software for permit tracking. The two companies that have submitted bids are Transcendent and GCS. The bids are almost identical in price. This committee doesn’t approve the expenditure. It would come out of the IT budget. Paul Gunderson has been involved in the discussions, since Land Conservation will also be able to use the software. Bill Hutchison, Paul Gunderson, and Kirkman will meet to see which of the two will better meet the county’s needs. Land Information will cover the initial cost; maintenance will be covered by the IT Department. Kirkman will keep the committee apprised of further discussions.

g. Hiring processes

The committee discussed the hiring processes for the department head and code enforcement positions. The committee decided that, when interviewing for these positions, a committee representative should be included.

Motion by Slate/Lyon, unanimously carried, to appoint Mike Starshak as the committee representative.

h. Board of Adjustment update

Corporation Counsel Klockow reported that the Board of Adjustment recently met on June 16th and reconsidered a decision they had made on May 20, 2016.

FUTURE COMMITTEE ACTIVITIES

a. Future agenda items

- Chickens in residential areas of the zoned townships
- Update on shoreland zoning ordinance
- Cell tower siting language
- Exclusive agriculture zoning district update
- Agricultural Enterprise Zoning areas

b. Meeting dates

September 1, 2016

Business Meeting 4:30 p.m.

Public Hearing 5:30 p.m.

ADJOURN

6:42 p.m. On a motion by Slate/Reabe, unanimously carried, the meeting adjourned.

RECORDED BY

Carole DeCramer
Committee Secretary

APPROVED ON:

August 4, 2016