

July 08, 2014

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, July 08, 2014. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:
Ben Moderow
Vicki Bernhagen
Nick Toney, Alternate
Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, Superintendent
Dan Sondalle, Corporation Counsel
Tony Daley, Newspapers
Mark Judas, City of Princeton
Beth Nemec, AECOM
Tom Boguszewski, AECOM

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Bernhagen/Moderow) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Bernhagen/Moderow) to approve the Minutes of 6/10/14. Motion Carried.

Correspondence None

Public Comments

Beth Nemec and Tom Boguszewski both of AECOM spoke to the committee regarding any upcoming road or bridge contracts.

Driveway Variance, Kinas Excavating, CTH O Town of Mackford None

Vouchers

Motion/second (Moderow/Bernhagen) to approve the July 08, 2014 vouchers in the amount of \$270,608.81. Motion Carried.

Financial Reports

The Financial Reports were reviewed.

Position Descriptions

Brooks explained working out of classifications previously under the old contract compared to the new policies and procedures with the new wage study. Discussion held on having one or two labor classes. Another option would constitute an incentive rate because of operating equipment, or performing state work, bridge inspections, and mechanic work. Payroll figures are to be brought back next month.

Purchase Request – Replacement Plow for Truck #54

The Monroe Truck Equipment Quote for \$6,635.00 and Casper's Truck Equipment Quote for \$6,707.00 were reviewed and discussed. Monroe's price is firm until 7/14/14. After 7/14/14 there is a price increase anywhere from 3-5%. Casper's price is firm for 30 days. The purchase request needs to go to the P&I Committee for approval on 8/5/14. Monroe's price would then be \$6,834.05 – \$6,966.75.

Motion/second (Moderow/Bernhagen) to approve purchasing the replacement plow for truck 54 from

Casper's Truck Equipment for \$6,707.00. Motion Carried.

Use of Property

A letter from Vicki Wielgosh and Mark Judas from the Princeton Area Chamber of Commerce requesting no parking on the East or West sides of CTH D for ½ mile in each direction from the intersection of Mile Road in the Town of St. Marie; and a request to use temporary County signage for The Crane Fest on September 12, 2014 through September 15, 2014.

Mark Juads explained how they will handle traffic during the Crane training observations in September and is asking for approval as requested in the letter. A Certificate of Insurance for Operation Migration has been received.

Brooks explained that they will need to supply the No Parking signs as the county does not have any.

Motion/second (Moderow/Bernhagen) to approve the use of property as requested, and to approve use of caution ahead signage as needed, and to forward on to P&I for approval. Motion carried.

WCHA-LDG Conference & Expo, Sept. 30-Oct 1, 2014, LaCrosse, WI

Motion/second (Moderow/Bernhagen) to approve Buss, Prachel and Sternitske to attend the WCHA-LDG Conference & Expo on September 30 – October 1, 2014 in LaCrosse, Wi. Motion Carried.

Railroad Consortium

Bernhagen said they meet on June 11, 2014 in Plymouth.

2015 Budget

Discussion held on the 2015 budget noting that even with the \$50,000 increase in levy, we are still short for the road projects in 2015 by \$243,860.71. Road projects include reconstruction of CTH Y; overlay CTH PP and CTH H; and chip sealing CTH X.

Motion/second (Moderow/Bernhagen) to approve increasing the budget an additional \$243,860.71 in order to cover the road projects listed on the Highway Improvement Plan, and to forward on to Finance with a copy of the 2015 Improvement Plan. Motion Carried.

Committee Discussion

Brooks reported crews were patching potholes; input county sign data into simple signs software; cleaning culverts and ditches; cutting trees/brush; rubber crack filling for county and state; and seal coating for county and towns. Anticipated activities include surface maintenance; rubber crack filling; tree and brushing; mowing; CTH S and CTH A reconstruction projects; and CTH A Overlay on.

May crash data consist of 9 deer, 3 other/weather, and 3 county damage claim.

DOT Request for Services – PBM Crack Sealing Project 4924-41-02 has been approved and signed.

Wisconsin Act 377 was handed out to committee members regarding Implements of Husbandry. This will be an ongoing discussion.

Future Agenda Items for Action and Discussion:

- *Regular meeting date, August 12, 2014 at 5:30*
- *Highway Department Capital Outlay for road construction and equipment*
- *2015 Budget*
- *Engineering design & construction interviews*
- *Overtime*
- *Credit Card Purchases*
- *Implements of Husbandry*
- *Review/Revise Code Chapter 159 Highways*

Move into Closed Session per

Wis. Stat. § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to employee position responsibilities and compensation.

Motion/second (Bernhagen/Moderow) to move into closed session. Roll Call Vote, 3 ayes, 0 nays. Motion Carried.

Reconvene to open session to take action, if appropriate, on matters discussed in closed session

Motion/second (Bernhagen/Moderow) to reconvene to open session. Roll Call Vote, 3 ayes, 0 nays. Motion Carried.

Motion/second(Schwandt/Bernhagen) to approve both grader operators at the 92.5% on the wage scale. Kuphal will go down one step, Machkovich will go up one step. Motion Carried.

Adjournment

Motion/second (Moderow/Bernhagen) to adjourn 7:15 PM. Motion carried. . Motion Carried.

Submitted by,

Becky Pence, Secretary